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OCT 24 2007

TOWN OF BETHEL  
TOWN CLERK

**BETHEL PUBLIC LIBRARY BOARD OF DIRECTORS MEETING**  
~October 22, 2007~

The monthly meeting of the Board of Directors of the Bethel Public Library was held at the Bethel Public Library October 22, 2007.

**Present**

Chair Jane Bickford, Linda Curtis, Joyce Hess, Eileen Freebairn, Connie Booth, Jane Shannon, Leslie Mason, Lorraine Go, Trisha Lewis, Gary Passineau

**Absent**

Geraldine Mills, Robin Kahn

**Library Staff**

Director Lynn Rosato

**Call to Order**

Chair Jane Bickford called the meeting to order at 7:01 PM.

**Visitors**

Pat Rist from the Bethel Historical Society was introduced and welcomed.

**Correspondence**

Chair Bickford received a reminder from Bethel High School regarding the scholarship.

**Minutes**

On the motion of Jane Shannon and the second of Joyce Hess, the minutes of September 24, 2007 were accepted. Trisha Lewis abstained.

**Treasurer's Report**

Treasurer Eileen Freebairn gave an overview of her report. On the motion of Connie Booth and the second of Linda Curtis, the Board voted unanimously to accept the Treasurer's Report.

**Librarian's Report**

Director Rosato advised that a donation towards the restoration of the Seelye House from a member of the Friends. The Director plans to use this as an opportunity to promote publicity in the newspaper for the Capital Campaign. An amendment was made to the monthly statistics to reflect 34% in the use of the computers. She also informed the Board that the Library would be participating in the annual Trick or Treat Street and that the candy has already been purchased. Generally, 200-300 children visit the library for the event.

**Old Business**

None

## **New Business**

**Historical Society Presentation with Guest Pat Rist:** Ms. Rist addressed the Board regarding plans for the celebration of the 200<sup>th</sup> birthday of P.T. Barnum in 2010. She advised that there is nothing in town recognizing Bethel as his place of birth and that the Historical Society would like to place a bust of Mr. Barnum at a visible and appropriate location. She asked the Board to consider allowing the placement of the bust on the grounds of the library. The historical society is planning to fund the bust through donations from the townspeople and civic organizations. The design has not been finalized, but the Board would be asked for input. Ms. Rist thanked the Board for allowing her to speak. Discussion followed by board members. Gary Passineau moved to tentatively approve a space for the P. T. Barnum bust on the library grounds. Second by Connie Booth. Motion passed by unanimous vote.

**Amnesty:** Director Rosato gave a brief overview of last year's amnesty program. On the motion of Joyce Hess and the second of Jane Shannon the Board voted unanimously to have an amnesty period from Thanksgiving until New Year's Day requiring contributions of food for Brotherhood in Action or toiletries for Social Services in lieu of fines for overdue materials.

### **Committees:**

- **Planning Committee:** Leslie Mason reported that the Planning Committee met. They recognize the need, and promote hiring, additional personnel and recommended such to the Finance Committee.
- **Technology Committee:** Lorraine Go advised that the Technology Committee met and discussion took place regarding computer classes for library patrons. Due to space limitations, it was decided to create posters advising patrons of the availability of off site computer classes.
- **Personnel Committee:** Trisha Lewis stated that the Personnel Committee met. Budget line items were discussed.
- **Finance Committee:** Budget recommendations were discussed.

**Development Committee:** Trisha Lewis reported that the committee has been working on a partial town wide mailing. Ms. Lewis made a motion that the Board approve the cost, not to exceed \$1,000, for a partial town wide mailing to property owners seeking donations to the Capital Campaign. Second by Connie Booth. Discussion followed. Ms. Lewis amended her motion to \$1,500. Second by Connie Booth. Motion passed by unanimous vote.

Ms. Lewis stated that a sub-committee, consisting of volunteers from the Town Survey, has been organized. It was suggested that a lawn sign be placed on the library grounds to provide visual tracking of donations to the Capital Campaign. Ms. Lewis made a motion that the Board approve an amount not to exceed \$1,000, excluding installation, for a lawn sign to mark the progress of Phase II of the Capital Campaign. Second by Gary Passineau. Motion passed by unanimous vote.

**Committees to Meet:**

- **House Committee:** Eileen Freebairn advised that the House Committee met and discussed the holiday decorations for the library. They will meet again to plan the holiday luncheon for the staff.
- **Nominating Committee:** The Nominating Committee will set a meeting date.

**Announcements**

None

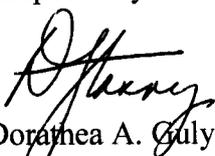
**Other**

Chair Bickford asked for input regarding a holiday celebration for the Board. It was the consensus of the members to hold a dinner meeting on December 10, 2007.

**Adjournment**

On the motion of Jane Shannon and the second of Trisha Lewis, the Board voted unanimously to adjourn at 8:00 P.M.

Respectfully submitted,



Dorahea A. Gulya-Stasny  
Recording Secretary

Note: Reports referred to are on file at the library.

**BETHEL LIBRARY BOARD OF DIRECTORS**

TreasurersReport2004

**TREASURER'S REPORT**

**AS OF: 10/22/07**

**CHECKING ACCOUNT:**

**BALANCE AS OF** 9/24/07 7943.72

**DEPOSITS & OTHER CREDITS:**

Interest :

Deposits:

SUB - TOTAL DEPOSITS/CREDITS .00

**CHECKS & OTHER DISBURSEMENTS**

**CHECK # ← FOR →**

1422 A C L B - Workshop Lorraine Go 45.00  
1423 Bethel Public Library Grant Fund- 55.09  
Cost of Checks

SUB - TOTAL DISBURSEMENTS 100.09

**BALANCE AS OF: 10/22/07 7843.63**

**MONEY MARKET ACCOUNT:**

**BALANCE AS OF** 9/24/07 22,698.46

Interest : September 56.59

**BALANCE AS OF: 22,755.05**

SUBMITTED:

*Eileen Freebairn*

Eileen Freebairn, Treasurer