

Tentative minutes of the **Bethel Board of Education Special Meeting** held on **December 18, 2008**, in Board of Education Conference Room E.

Chairman Kingston called Special Meeting Executive Session to order at 6:45 pm.

Board Members Present: S. Carlsen, L. Craybas, M. Duff, B. Foulk, K. Harrison, B. Kingston, M. Knickerbocker, R. Renner

Board Members Absent: J. DeRosa

Administrative Attendance: G. Chesley, J. Jordan, T. Yonsky, L. Pica,
Board Attorney C. Thompson

1. **Recommended Executive Session**
CT General Statutes 1-18a(e)(2)
 - A. Personnel/Negotiations
 - B. Discussion of written legal opinion by Board counsel (protected by attorney-client privilege) on Board and Town powers regarding maintenance of school buildings (executive session anticipated).

Motion by R. Renner: Move to adjourn executive session.
Seconded by M. Knickerbocker
Motion Carried Unanimously

W. Kingston, Chairman, called the Special Meeting to order at 7:45 p.m.

Administrative Attendance: G. Chesley, J. Jordan, T. Yonsky, D. DeBlois, B. Germinaro, K. Gombos, L. Pica

2. **Call to Order**
 - A. *Roll Call for Quorum*

Board Members Present: S. Carlsen, L. Craybas, M. Duff, B. Foulk, K. Harrison, B. Kingston, M. Knickerbocker, R. Renner

Board Members Absent: J. DeRosa

BHS Representatives: A. Heffner, Junior Representative, Meghan Porcelli, Junior Representative

B. Pledge Allegiance to the Flag of the United States of America

3. **Approval of Minutes**
 - A. *December 3, 2008 – Special Meeting*
 - B. *December 4, 2008 – Regular Meeting*
 - C. *December 4, 2008 – Transportation Hearing*

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TOWN OF BETHEL
TOWN CLERK

Motion by R. Renner: Move to approve the minutes of December 3, 2008 – Special Meeting.

Seconded by M. Knickerbocker

AYE: S. Carlsen, L. Craybas, M. Duff, B. Foulk, K. Harrison, B. Kingston, M. Knickerbocker

NAY: None

Abstain: R. Renner

Motion Carried

Motion by R. Renner: Move to approve the minutes of December 4, 2008 – Regular Meeting.

Seconded by M. Knickerbocker

Motion Carried Unanimously

Motion by L. Craybas: Move to approve the minutes of December 4, 2008 – Transportation Hearing as corrected.

Seconded by B. Foulk

AYE: S. Carlsen, L. Craybas, M. Duff, B. Foulk, K. Harrison, B. Kingston, R. Renner

NAY: None

Abstain: M. Knickerbocker

Motion Carried

4. Correspondence

- Memo from Andrew Morosky, P.E., Public Works Director/Town Engineer, to Bill Kingston, Chairman, Bethel Board of Education, regarding Purchase Orders – 460 Account Policy.
- Letter from CIRMA regarding State of CT Exemption 393 Sect. 20-340 regarding licensing exemption for municipally employed electricians and plumbers.
- Email from Bob Crnic regarding budget cuts for the 2008-2009 education budget.
- Email from Jenipher Sage-Robinson regarding budget cuts for the 2008-2009 education budget.
- Memo from Brian Mahoney, Chief Financial Officer, CT State Department of Education, regarding 2008-2009 Education Cost Sharing, Public and Nonpublic Transportation, Adult Education, and Health Services Revenue.
- Letter to Bill Slifkin, Chairman, BHS Ad Hoc Building Committee from Bill Kingston, Chairman, Board of Education, requesting installation of light deflecting window film on the BHS Gymnasium windows.
- Letter to Philip Gallagher, Chairman, Board of Finance, requesting a joint meeting in executive session of the Board of Education and Board Finance to discuss labor negotiations.

- Letter to Bill Slifkin, Chairman, BHS Ad Hoc Building Committee from Dr. Chesley regarding installation of handicapped door hardware.
- Memo to Andrew Morosky, P.E., Public Works Director/Town Engineer, regarding maintenance items and CIRMA letter regarding State of CT Exemption 393 Sect. 20-340 regarding licensing exemption for municipally employed electricians and plumbers.
- Letter to Bill Slifkin, Chairman, BHS Ad Hoc Building Committee from Michael Sorano, Senior Project Manager, Friar Assoc. regarding installation of handicapped door hardware.

5. BHS Representatives Report

A. Heffner, Junior Representative, reported:

- High school renovation will be completed in February
- Tentative date for re dedication and ribbon cutting is March 7, 2009.
- Collages and pictures have been hung in the new areas of the high school
- Two students are also making a mural in the school resource officers office
- NEASC visit will begin March 22, 2009

Meghan Porcelli, Junior Representative, reported:

- Winter sports have begun and invited Board members to attend some games.
- Sadie Hawkins Dance has been rescheduled for January 16, 2009
- Field admissions program was held with WCSU and Quinnipiac College several students were accepted to both colleges along with two early admissions to NYU.
- Mr. Troetti, Assistant Principal, and his wife have welcomed the birth of their twins this week.

6. Audience Participation

Bob Legnard, 11 Evergreen Drive, spoke in favor of Policy 7551, Naming of School Facilities.

7. Administrative/Board Member Update

Dr. Chesley informed the Board he and members of the WCSA will be meeting with Governor Rell on January 5, 2008 to get their voices heard regarding state funding and budgets.

8. Reports to the Board

A. *Policy*

1. *First Reading:*

- *Policy 7551, Naming of School Facilities*

Referred to subcommittee

2. Second Reading:

- **Policy 3160, Board Budget Report and Line Item Transfers**

Motion by B. Foulk: Move to approve Policy 3160, Board Budget Report and Line Item Transfers.

Seconded by S. Carlsen

Motion Carried Unanimously

Teri Yonsky, Director of Fiscal Services spoke about recommended changes in the policy and Mr. Craybas noted that those changes have been reviewed by legal counsel.

Motion by R. Renner: Move to accept the amendment to Policy 3160.

Seconded by S. Carlsen

Motion Carried Unanimously

Motion by M. Knickerbocker: Move to add to the agenda item B. 1 – Para-professional Contract.

Seconded by B. Foulk

Motion Carried Unanimously

B. Personnel

1. Para-professional Contract

Motion by M. Knickerbocker: Move to approve the Para-professional Contract as presented by counsel.

Seconded by R. Renner

Motion Carried Unanimously

2. Job Descriptions (referral to Personnel Committee)

- **1.04.1 - Assistant Principal – Middle School**
- **3.04 - Behavior Analyst**
- **2.09 - Applied Behavior Analysis Provider**

Motion by B. Foulk: Move to refer job descriptions to the Personnel Subcommittee for review.

Seconded by M. Knickerbocker

Motion Carried Unanimously

C. Curriculum

1. Technology Plan

Dr. Jordan, Associate Superintendent, and Mr. DeBlois, Supervisor of Information Technology, presented the Technology Plan to the Board. They reviewed the reasons for the plan and the requirement by the federal government to have an approved technology plan before applying for funds. They spoke about infrastructure and needs assessments.

Dr. Jordan spoke about the technology vision statement and the core concept of the technology plan being the “transformation of teaching and learning.” Dr. Jordan said they will come back to the Board in about a month with a Technology Plan.

Motion by M. Knickerbocker: Move to approve the first version of the Technology Plan.

Seconded by R. Renner

Motion Carried Unanimously

Motion by B. Foulk: Move to amend the motion to add “beginning July 1, 2009 – June 30, 2012”

Seconded by R. Renner

Motion Carried Unanimously

Motion by M. Knickerbocker: Move to enter into Executive Session at 9:15 p.m.

Seconded by K. Harrison

Motion Carried Unanimously

9. Recommended Executive Session

CT General Statutes 1-18a(e)(2)

A. Personnel/Negotiations

Board Members Present: S. Carlsen, L. Craybas, M. Duff, B. Foulk, K. Harrison, B. Kingston, M. Knickerbocker, R. Renner

Board Members Absent: J. DeRosa

Administrative Attendance: G. Chesley, J. Jordan, T. Yonsky

Motion by M. Duff: Move to exit Executive Session at 9:50 p.m.

Seconded by K. Harrison

Motion Carried Unanimously

10. Adjourn

Motion by K. Harrison: Move to adjourn at 9:50p.m.

Seconded by L. Craybas

Motion Carried

Respectfully submitted,

Susan Paré
Board Recorder