

RECEIVED

209

FEB 15 2008

TOWN OF BETHEL
TOWN CLERK

Minutes
Bethel Housing Authority

February 13, 2008
7:30 p.m.

Present: All present

Meeting was called to order at 7:30 p.m. by Vice Chairman Harold Dalcher.

ROLL CALL

Those present: Timothy Beeble, Dorothy Clarke, Harold Dalcher, Carol Ritch, and Gail Slifkin.

MINUTES

Timothy Beeble made motion to accept the minutes of the previous meeting; seconded by Dorothy Clarke. All in favor. Motion carried.

BILLS AND COMMUNICATIONS

Carol Ritch made motion to approve the invoices and pay bills; seconded by Timothy Beeble. All in favor. Motion carried.
Checks were signed.

Correspondence received from AT&T concerning the pay phones which are being discontinued by AT&T. Pacific Telemanagement Services will provide the service at a cost of \$75.00 for each phone. In discussion with AT&T they can provide a phone restricted to local service only at a cost of \$28.00 per month with an annual contract.

-2-

Carol Ritch made motion to contract with AT&T at a cost of \$28.00 per month; seconded by Timothy Beeble. All in favor. Motion carried.

EXECUTIVE DIRECTOR

Brian White of Studley, White & Associates has completed the field work for the annual audit.

Revision of the tenant rules has been received from Attorney Mayer. "Any drug-related criminal activity on or off such premises, engaged in by a tenant, any member of the tenant's household, or any guest or other person under the tenant's control, shall be cause for termination of tenancy".

Addition of new commissioner as a signer on bank accounts is necessary.

Timothy Beeble made motion that Gail Slifkin be added to the signers on all accounts and that checks will be signed by two of five commissioners of the Bethel Housing Authority; seconded by Gail Slifkin. All in favor. Motion carried.

There are two vacancies.

Annual financial statements were distributed.

TREASURER REPORT

| | | |
|-------|--------------|--------------|
| E-133 | Checking | 2,190.00 |
| | Money market | 69,605.03 |
| | STIF | 1,755,487.14 |

| | | |
|-------|----------|-------------|
| E-166 | Checking | \$40,989.63 |
| | STIF | 515,095.25 |

\$1,827,282.17

556,084.88

Grand Total \$2,383,362.05

Carol Ritch made motion to accept the treasurer's report; seconded By Harold Dalcher. All in favor. Motion carried.

UNFINISHED BUSINESS

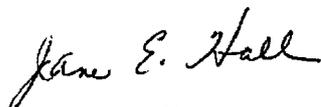
None.

NEW BUSINESS

None

Motion to adjourn was made and seconded. All in favor. Motion carried.

Respectfully submitted,



Jane E. Hall

Recording Secretary