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**MAY 16 2008**

**TOWN OF BETHEL  
TOWN CLERK**

**BETHEL HOUSING AUTHORITY**

**MINUTES**

May 14, 2008  
7:30 p.m.

Present: T. Beeble  
D. Clarke  
H. Dalcher  
C. Ritch  
Excused: G. Slifkin

Vice Chairman Harold Dalcher called the meeting to order at 7:35 p.m.

**ROLL CALL**

Present: T. Beeble, D. Clarke, H. Dalcher, C. Ritch. Excused: G. Slifkin

**MINUTES**

Carol Ritch amended the April minutes to read excused rather than absent for Tim Beeble and herself. Motion to accept the minutes with correction was made by Carol Ritch, seconded by Dorothy Clarke. All in favor. Motion carried.

**BILLS AND COMMUNICATIONS**

Tim Beeble made motion to approve the invoices and pay bills; seconded by Carol Ritch. All in favor. Motion carried. Checks were signed.

**EXECUTIVE DIRECTOR REPORT**

Copies of the proposed Tenant Selection Plan were distributed for the commissioners to review and make any changes prior to approval.

There is one vacancy.

Waiting list has been updated: 70-0-bedroom; 12-1-bedroom.

Proposals for the following repairs have been received: Tom Keane Landscaping, Inc.: Build berm in corner behind backstop to guide field water into existing drain:1,490.00  
Remove old split rail fencing and install new cedar round rail fencing: \$1,862.00  
Leo Gallagher Painting: Power wash the exterior of all buildings: \$1,970.00. Life Safety Service & Supply LLC: Replace batteries in emergency lights:\$664.00.  
Carol Ritch made motion to accept the above proposals; seconded by Dorothy Clarke. All in favor. Motion carried.

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A permanent railing was installed at the rear exit at Unit 53.

Joseph Strucky, Maintenance person for the past eight years is retiring May 30, 2008.

The procurement policy will be completed for review by the next meeting.

#### TREASURER REPORT

E-133	Checking:	\$807.40	E-166	Checking:	\$45,502.53
	Money market	25,201.52		STIF:	520,745.96
	STIF	1,824,896.08			

\$1,850,905.00

\$566,248.49

Grand Total \$2,417,153.49

Carol Ritch made motion to accept the Treasurer's report; seconded by Tim Beeble. All in favor. Motion carried.

#### UNFINISHED BUSINESS

None.

#### NEW BUSINESS

The quarterly financial statements for period ending March 31, 2008 were distributed.

Dorothy Clarke made motion to adjourn; seconded by Carol Ritch. All in favor. Motion carried.

Respectfully submitted,



Jane E. Hall

Recording Secretary