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JUN 13 2008

TOWN OF BETHEL
TOWN CLERK

MINUTES

BETHEL HOUSING AUTHORITY

June 11, 2008
7:30 p.m.

Present: All present

Vice Chairman Harold Dalcher called the meeting to order at 7:32 p.m.

ROLL CALL

Present: Timothy Beeble; Dorothy Clarke; Harold Dalcher; Carol Ritch; and Gail Slifkin.

MINUTES

Dorothy Clarke made motion to accept the minutes of the previous meeting; seconded by Carol Ritch. All in favor. Motion carried.

BILLS AND COMMUNICATIONS

Carol Ritch made motion to approve the invoices and pay the bills; seconded by Dorothy Clarke. All in favor. Motion carried. Checks were signed.

Letter received from Michael Lettieri, DECD, with acceptance of the audit report for fiscal year ending December 31, 2007.

Letter received from Michael Lettieri, DECD, with Certificate of Approved Program cost and State Funding for Resident Services Grant for period ending June 30, 2007.

EXECUTIVE DIRECTOR REPORT

New maintenance person , William Jordan, has been hired.

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Court case involving office break-in and larceny at Apartment 56 has been resolved. Tenant received a jail term. The eviction is in process.

The 2007 annual report was presented. (Copy attached)

TREASURER REPORT

E-133	Checking	1,156.80	E-166	Checking	46,904.83
	Money market	41,073.69		STIF	520,745.96
	STIF	1,824,896.08			
		<hr/>			<hr/>
		1,867,126.57			567,650.79

Grand Total \$2,434,777.36

UNFINISHED BUSINESS

Tenant Selection Plan. Following discussion, action on plan was tabled. Harold Dalcher will work on rewording.

NEW BUSINESS

Election of Officers:

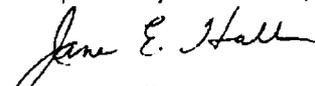
Harold Dalcher nominated Timothy Beeble as Chairman. Timothy Beeble nominated Carol Ritch, Vice Chairman; Dorothy Clarke, Secretary; Harold Dalcher, Treasurer; Gail Slifkin, Assistant Treasurer.

Harold Dalcher made motion to close nominations; seconded by Gail Slifkin. All in favor. Motion carried.

Letter of complaint was received from a tenant's daughter concerning the Executive Director. Chairman Beeble will notify the tenant of the Grievance Policy.

Harold Dalcher made motion to adjourn. Meeting adjourned at 8:45 p.m.

Respectfully submitted,


Jane E. Hall
Recording Secretary



BETHEL HOUSING AUTHORITY
25 Reynolds Ridge
Bethel, Connecticut 06801

ANNUAL REPORT

2007

The Bethel Housing Authority owns and manages 80 units of elderly/disabled housing known as REYNOLDS RIDGE, E-133 and E-166, located on Whittlesey Drive in Bethel, Connecticut.

There are eighty units, 62 units for single occupancy and 18 units for double occupancy.

Residents must be 62 years of age or social security disabled and within the current income limits..

The waiting list consists of 70 singles and 14 couples.

A point score method is used for tenant selection.

The vacancy rate during 2007 was one -one bedroom unit and four -efficiency units.

The Bethel Housing Authority is a fiscally sound agency.

Repairs and replacements are done on a scheduled basis, as well as needed. No major construction items were done during 2007.

Review of the general minutes of the Bethel Housing Authority which are on file in the office of the Housing Authority and the Town Clerk's office located in the Clifford J. Hurgin Municipal Center will indicate the overall activity of the Bethel Housing Authority during the calendar year 2007.

The Bethel Housing Authority will continue to provide decent, safe, affordable housing for our elders and disabled.



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