



BETHEL PUBLIC LIBRARY
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Minutes of the Development Committee of the
Bethel Public Library

Wednesday June 25, 2008
Bethel Public Library- 6:30 p.m.

Present: Chair Connie Booth, Leslie Mason, Jane Shannon, Terri Rotella, and Lynn Rosato, Library Director

Absent: Bob Crnic, Shani Burke-Specht, ex-officio

Visitors: 0

Visiting Volunteers: Debbie Smith

Connie Booth called the meeting to order at 6:30 p.m.

The minutes of May 21st and June 4th were approved.

Subcommittee activities were discussed.

Events subcommittee needs to report to the Development Committee. The upcoming Battle of the Bands event needs to be more clearly defined. Concrete answers to questions about volunteers, liability, the cost of police on site, advertising plans and costs all have to be provided. As there were no expenditures approved by the board, the concern is who will be paying for the police. Are there plans for advertising, and follow-up advertising in the Chamber Booklet? Tours of the library on that day were mentioned without any specific plan as to time, organizational structure, publicity, staffing, etc. These details need to be provided.

The recommendation of the Development Committee to go ahead with the Steve Lippia concert (scheduled for September '09) was put on hold at the board meeting on June 23rd. The Friends of the Library may be willing to help out with this event. The Development Committee agrees that this is a worthwhile event and that the monetary risk is more than reasonable to justify the potential gain. We are under a time constraint and will bring this up again at the next board meeting.

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The Grants Subcommittee met. Shani Burke-Specht was to compose a cover letter for correspondence with the various foundations. However it has not been provided as yet and Leslie Mason cannot proceed without the letter. Karen King was approved by the board as a volunteer on the grant projects.

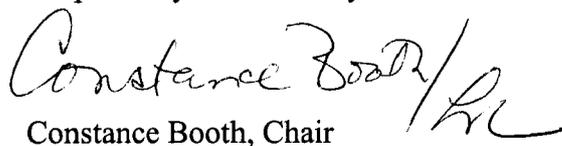
The Historic Preservation Grant is quite complicated and it requires a substantial amount of committed funds by October of this year to qualify. The costs associated with applying for the grant are not reimbursable. A major cost is the requirement of a professional project consultant. Lynn will be contacting Wayne Gannaway, the Commission Grants program manager.

The personal solicitation subcommittee mailed out a second round of packets and follow-up phone calls are in progress. It was agreed that the third round of mailings would go out in August, as July is a heavy vacation month.

Motion to adjourn was made by Jane Shannon, seconded by Terri Rotella.

Meeting was adjourned at 7:25 p.m.

Respectfully submitted by

Handwritten signature of Constance Booth in cursive script, followed by a large flourish.

Constance Booth, Chair