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**Minutes of Special Meeting**

Grants Sub-committee of Development Committee-Bethel Public Library-  
Board of Directors  
September 25, 2008, 6:30PM –Bethel Public Library

Present: Leslie Mason, Chair, Linda Curtis, Shani Burke-Specht,  
Debbie Smith, Volunteer

Absent: Lynn Rosato, Library Director

Call to order: Leslie Mason called the Special Meeting to order at 6:30PM.

Minutes of Aug. 27, 2008 were accepted for the record after motion to approve was made by Linda Curtis.

It was determined that before the packets for the identified local grantors could be sent out; the narrative for the “scope of the project” needed some additional revisions. Debbie Smith will oversee that and anticipates completion within several days for Shani to include in the packet. Shani states packets will be mailed within the week. The Rotary Club of this community will also be included in the request to solicit funds in support of the Capital Campaign.

The CT Commission on Culture and Tourism Grant was discussed. Lynn Rosato, Library Director, has completed the narrative. Leslie will review. Lynn continues to update the committee via frequent progress reports. Local leaders in the community will be approached to write letters in support of the Grant. Letter from First Selectman, Mr. Robert Burke, has been received. It was acknowledged that this grant is a huge undertaking for the Library Director and the committee-all are involved for a successful outcome. Each member has been delegated with “pieces” of needed information and will pursue. Chair will follow up at next mtg.

As the matching funds necessary for the grant have not yet been attained, Shani Burke-Specht will follow up with the Board of Finance. A commitment from the town, with the

promise to repay, may be the only option at this time. This same arrangement was utilized in Phase 1 of the Bldg. project and the commitment was honored.

The readiness of Phase 1 of the Kresge Grant continues to be a work in progress. Because of the scope of the Ct. Commission on Culture & Tourism Grant, and the looming time constraints, it was agreed that the committee should focus efforts towards that end for now, and resume work on the Kresge Grant after Oct. 31, 2008.

Motion to adjourn at 7:35PM was made by Linda Curtis and seconded by Shani Burke-Specht. Vote, all in favor, motion unanimously approved.

Respectfully submitted,

A handwritten signature in cursive script that reads "Leslie Mason". The signature is written in black ink and is positioned above the printed name.

Leslie Mason

Grant Committee Chair