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**MINUTES of the MEETING of the TECHNOLOGY COMMITTEE of
THE BETHEL PUBLIC LIBRARY BOARD of DIRECTORS**

Thursday November 6, 2008

6:30 p.m.

Bethel Public Library 2nd Floor Meeting Room

Present: Linda Curtis, committee chair; Lorraine Go; Shani Burke-Specht, ex-officio member; Lynn Rosato, Library Director

Absent: Bob Cirnic

Visitors: None

Linda Curtis called the meeting to order at 6:30 pm.

Minutes of the September 24, 2007 Technology Committee meeting were approved by Linda Curtis.

Shani Burke-Specht arrived at 6:40 pm.

Old Business: The Technology Plan of 2006-2010 and the technical aspects of the Long Range Plan were discussed. Several time lines were moved from earlier years into the 2008-2009 and 2009-2010 fiscal years to reflect the anticipated completion of the second floor. The plan will be revised after the building is completed.

Some items, though not feasible in the immediate future due to money constraints were left in the plan as a reminder that they were under consideration, such as the conversion to an RFID system (radio frequency identification) to track library books and other media.

The downloadable video service and electronic books services which were removed from the budget due to lack of usage remain in the 2006-2010 Technology Plan to be reevaluated in the future as patron needs change.

New Business: The proposed technology budget for 2009-2010 was presented by Lynn Rosato.

Account #206 – Equipment Maintenance: the committee agreed that the purchasing of new monitors should be taken out of the 09-10 budget to keep the computer replacement line item at the 2008-2009 level. Grants from organizations that provide computer equipment may be pursued if the need arises.

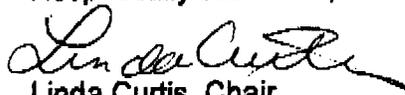
Shani Burke-Specht excused herself at 7:20 pm.

Account #212 – Books and Materials: 08-09 budget cuts resulted in the cancellation of 10 online databases. It was recommended that database usage be reviewed, especially for the Auto Repair Reference Center, to determine if any others should be dropped.

Account #313 – Contract Library Services: Lynn Rosato will look into the possibility of terminating the postage machine lease prior to the expiration of the current contract.

On a motion by Lorraine Go, the meeting was adjourned at 7:52 pm.

Respectfully submitted,


Linda Curtis, Chair
Technology Committee