

**BETHEL PUBLIC LIBRARY BOARD OF DIRECTORS SPECIAL
CENTENNIAL COMMITTEE MEETING
Thursday, 4th-Dec.-2008**

The Special Centennial Committee Meeting of the Board of Directors of the Bethel Public Library was held in Meeting Room/Lobby at the Bethel Public Library December 4, 2008.

Present

Chair Shani-Burke Specht, Library Director Lynn M. Rosato, Director Richard E. Merritt, Children Librarian Joanne Grumman, Volunteer Committee Member Elisa Volpati, Volunteer Committee Member Rebecca Hussey, Adult Librarian Barbara Van Achterberg, Volunteer Committee Member Mary Ferri, Advisor Dorathea Gulya-Stasney, Volunteer Committee Member Wendy Smith, Volunteer Committee Member Tom Addonizio, Volunteer Committee Member Pat Rist from the Bethel Historical Society.

Absent

Director Robert Crnic.

Call to Order

Chair Shani-Burke Specht called the meeting to order at 7:30 pm and led a tour of the Library.

Introductions

No need for Introductions at this time since the Centennial Committee Members and the Volunteers currently know each other.

Minutes

The Thursday, 06-November 2008 and November 20th 2008 Minutes were passed as amended (see attachments).

Public Comments

No Public Comment, since no public was in attendance.

Correspondence

No Correspondence at this time.

Announcements

No Announcements at this time.

Consideration of the Unfinished Business of the Committee Goals and Celebration

Activities

Shani-Burke Specht handed out an updated the list of 100 Centennial Celebration Activities document (see attachments) and asked for assignments (see attachments and listing on next page) up to the first quarter (items 1 thru 14).

RECEIVED

DEC 08 2008

TOWN OF BETHEL
TOWN CLERK

Summation of Activity Assignments (as shown in attachments):

Activity #01 Lynn & Rich
Activity#02 Lynn & Amy
Activity#03 Shani & Wendy
Activity#04 Shani & Joanne
Activity#05 Ongoing
Activity#06 Lynn
Activity#07 Shani
Activity#08 Ongoing
Activity#09 Ongoing (Wendy) (Elisa)
Activity#10 Barb
Activity#11 Rich
Activity#12 Shani
Activity# 13 Barb & Mary
Activity#14 Lynn

Shani-Burke Specht also set the next Centennial Meeting to be scheduled for Thursday, January 8th, 2008 at 7:30pm at the CJH Municipal Center in room A or B(tbd). Shani also penciled in Sunday February 22, 2008, 2pm to 4pm as the Centennial Kickoff Day as suggested by Doratheia Gugya-Stasney. The celebration and festivities shall be conducted at the Bethel Library.

Discussion ensued on the nature of our mission, logo design and slogan.

Doratheia Gugya-Stasney stated an opinion, that the mission was to perpetuate the Bethel History, past present, and future. Tom and Rebecca and others present agreed with Doratheia.

Doratheia also provided a hand drawn logo and Joanne gave a description of a logo which will be presented to the full board at a later date. Elisa suggested that live, learn, and celebrate would be an appropriate motto and mentioned that we need a graphics person. Elisa will coordinate this activity. Wendy Smith also expressed a desire to bring in the "future" in our motto.

Pat Rist mentioned that the 100 goals might need to be revised. Shani-Burke Specht made a motion and it was seconded by Richard and passed that the mission and goals (see attached) of the Centennial Committee be submitted to the full Board of Directors at their next meeting.

Doratheia asked perhaps Centennial fundraising might conflict with the Development Committee? Discussion ensued and it appears that there is no conflict. Shani-Burke Specht and Lynn Rosato mentioned that funding could be rolled together.

Some discussion that took place, that Teens could write an essay on what it would be like

in 100 years from now. Wendy Smith initiated a question for discussion on how we sign up 100 new patrons? Pat Rist initiated discussion on how do we distribute the Library cards especially to the children?

A discussion ensued concern meeting days of the week and the committee expressed that Wednesdays and Thursday were the best two days with Thursdays being the better of the two.

Next meeting is scheduled for Thursday, January 8th, 2008 at 7:30pm room A or B in the CJH Municipal Center.

Adjourn

Shani-Burke Spect made a motion to adjourn at 9:03pm and it was seconded by Rich Merritt and the motion passed.

Respectfully submitted,
Richard E. Merritt *Richard E. Merritt*
Centennial Member
Acting Recording Secretary

Bethel Public Library
Centennial Committee

Overview: During the next year (2009), the Town of Bethel will "**Celebrate the Centennial**" of Our Public Library. In 1909 a Bethel resident donated books, personal property and \$2000 to begin the Bethel Free Public Library.

Mission:

Goals:

1. To investigate, reflect and report on the first 100 years.
2. To provide information to the Library Board of Directors to assist in strategic planning.
3. To Plan and Implement ~~100~~ ways to commemorate A Century of Service.
4. To augment the current capital campaign.

Committee Members

The Committee will consist of ~7 members from these groups.

- LBOD
- Library Staff
- Friend of the Library
- Community Members

In addition, numerous volunteers will be called upon to help implement activities.

Time Line

<u>Date</u>	<u>Activity</u>
Oct 2008	• Name the Committee and plan meeting schedule
Nov-Dec. 2008	• Strategic Plan
Nov-Dec 2008	• Schedule & Assign activities
	• Get Sponsors (on-going)
Dec 2008	• Finalize 1 st quarter Activities
Jan-Mar. 2009	• Execute 1 st quarter Activities
Mar 2009	• Finalize 2 nd quarter Activities
Apr – June 2009	• Execute 2 nd quarter Activities
June 2009	• Finalize 3 rd & 4 th quarter Activities
July – Sept 2009	• Execute 3 rd quarter Activities
Oct – Nov 2009	• Plan final Celebration
Oct – Dec 2009	• Execute 4th quarter Activities
Nov 2009	• Execute Final Celebration

Activities Categories & Examples

- 1) Community Outreach
 - a. Sign up 100 new Patrons (new Library Cards) each quarter.
 - b. Sign up 100 new e-newsletter subscribers.
 - c. Make a Library Services Presentation to 100 citizens who are members of community organizations.
 - d. Read 100 books in 2009.
- 2) History of the Library
 - a. Publish a Monthly article in Local papers and on-line re: the history of the Library.
 - b. Make Posters of the 100s—1st 100 books, videos, patrons, etc.
- 3) Fundraising
 - a. Goal to collect 100,000 each month. (Total fundraising activities.)
 - b. Town wide mailing
 - c. Events
 - i. Kids Read-a-thon—100 books read \$1/book, co-sponsored by the Mom's club.
 - ii. Tours

Bethel Public Library Centennial Celebration Activities

Elise - log

Activity	Category - primary	Category - Secondary	Dates	Chair
1 Survey 1	Community Outreach		1/1/2009	Richard & Lynn
2 Teen Creative Writing Program 100 years ahead	Community Outreach		1/1/2009	Lynn (Amy)
3 Town Officials Recommended Reading 01/2009 BOS	Community Outreach		1/1/2009	SBS & clerk
4 2yrs - 5th Grade Read-a-thon	Fundraising		1/1/2009	SBS + JoAnne
5 Commemorative Library Card	Fundraising		1/1/2009	
6 Monthly "Did you know" Article--01/2009	History		1/1/2009	
7 Town Officials Recommended Reading 02/2009 LBOD	Community Outreach		1/1/2009	Lynn
8 Commemorative Bookmark	Fundraising		2/1/2009	SBS
9 Commemorative T-Shirt	Fundraising		2/1/2009	
10 Monthly "Did you know" Article--02/2009 Survey 2	History		2/1/2009	Burke
11 Town Officials Recommended Reading 03/2009 BOF	Community Outreach		3/1/2009	Rich
12 Display of Prominent Historical Women in Bethel	Community Outreach		3/1/2009	SBS
13 Monthly "Did you know" Article--03/2009	History		3/1/2009	Burke
14 Monthly "Did you know" Article--04/2009 Survey 3	History		3/1/2009	Lynn.
15 Monthly "Did you know" Article--05/2009	Community Outreach		4/1/2009	
16 Monthly "Did you know" Article--06/2009 Survey 4	History		5/1/2009	
17 Monthly "Did you know" Article--07/2009	Community Outreach		6/1/2009	
18 Old Home Day	History		7/1/2009	
19 Monthly "Did you know" Article--08/2009 Survey 5	Community Outreach	Fundraising	7/1/2009	
20 Monthly "Did you know" Article--09/2009	History		7/4/2009	
21 Monthly "Did you know" Article--10/2009	Community Outreach		8/1/2009	
22 Survey 6	History		9/1/2009	
23 Monthly "Did you know" Article--11/2009	Community Outreach		10/1/2009	
24 Monthly "Did you know" Article--11/2009	History		11/1/2009	
25 Monthly "Did you know" Article--11/2009	History		11/1/2009	
26 Monthly "Did you know" Article--11/2009	Community Outreach		11/1/2009	
27 Monthly "Did you know" Article--11/2009	History		11/1/2009	

*Bethel Public Library
Centennial Celebration Activities*

Activity	Category—primary	Category—Secondary	Dates	Chair
28 Monthly "Did you know" Article--Dec 12/2009	History			
29 100 Library Tours	Community Outreach		12/1/2009	
30 100 New e-Newsletter Subscribers	Community Outreach		On-going	
31 100 New Library Cards	Community Outreach		On-going	
32 100 Presentations to Community Organizations and/or Corporations	Community Outreach	Fundraising	On-going	
33 100 Visits per day	Community Outreach		On-going	
34 100 photos of historic buildings/events in Bethel	Community Outreach		On-going	
35 Bethels Favorite Books	Community Outreach			
36 Birthday Party--November 8th	Community Outreach			
37 Build the Library Activity (aka Eames' House of Cards)	Community Outreach			
38 Children's Poem Book	Community Outreach			
39 Community Read	Community Outreach			
40 Exhibit of books about Libraries	Community Outreach			
41 Exhibit of books published in 1909	Community Outreach			
42 Film Series	Community Outreach			
43 High School Summer Play 1909 theme	Community Outreach	Fundraising		
44 Library Awareness Day	Community Outreach	Fundraising		
45 List 100 Library Services	Community Outreach			
46 National Events (Day/Month)	Community Outreach			
47 National Events (Day/Month)--Readings	Community Outreach			
48 Over Due Fine Amnesty Spring	Community Outreach			
49 Past Library Directors Lunch	Community Outreach			
50 Pie Contest 100 pies	Community Outreach	Fundraising		
51 Poetry Reading	Community Outreach			
52 Scavenger Hunt	Community Outreach	Fundraising		
53 Summer Movie Series	Community Outreach	Fundraising		
54 Summer Reading 100 years/Circus Theme	Community Outreach	Fundraising		
55 Taste of Parloa	Community Outreach	Fundraising		

*Bethel Public Library
Centennial Celebration Activities*

Activity	Category—primary	Category—Secondary	Dates	Chair
56 04/2009 Town Officials Recommended Reading	Community Outreach			
57 05/2009 Town Officials Recommended Reading	Community Outreach			
58 06/2009 Town Officials Recommended Reading	Community Outreach			
59 07/2009 Town Officials Recommended Reading	Community Outreach			
60 08/2008 Town Officials Recommended Reading	Community Outreach			
61 09/2009 Town Officials Recommended Reading	Community Outreach			
62 10/2009 Town Officials Recommended Reading	Community Outreach			
63 11/2009 Town Officials Recommended Reading	Community Outreach			
64 12/2009 Town Officials Recommended Reading	Community Outreach			
65 Writing Contests Children's Collection of book reports to be published and sold	Community Outreach			
67 Community Solicitation Direct Mailing	Fundraising			
68 Fashion Show	Fundraising	History		
69 Mini Golf (upstairs)	Fundraising	Community Outreach		
70 Sell Bricks for \$100 per family	Fundraising			
71 Spelling Bee	Fundraising	Community Outreach		
72 Teen Rock Concert	Fundraising			
73 100 Day Count down	History			
74 Antique Book Drive (Friends)	History	Fundraising		
75 Books by the decade	History			
76 History of the Library Book	History			
77 Past Library Board of Directors /Chair Lunch	History			

12/4/2008

*Bethel Public Library
Centennial Celebration Activities*

Activity	Category-Primary	Category-Secondary	Dates	Chair
78 Time Capsule ages 0-5 year	History			
79 Time Capsule ages 06-11 year	History			
80 Time Capsule ages 12-15 year	History			
81 Time Capsule ages 16-18 year	History			
82 Time Capsule ages 19-25 year	History			
83 Time Capsule ages 26+	History			
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Library Director Lynn Rosato mentioned that a special Centennial Library card could be offered. Details will be worked out later.

Rebecca Hussey suggested that an old book drive would be an excellent fundraiser program.

(Strike out Lynn Rosato) *Should read: Shani Burke-Specht said that the Mom's club wants to sponsor a Read-A Thon to start in the month of January 2009.*

Lynn also said that Director Lorraine Go (strike out will) *has been researching* former Library Board members over the past 100 years. A book with the member entries could be published and Elisa Volpati said the book should be distributed to the public.

Director Geraldine Mills said that a good resource for this book would be the Bethel Historical Society and also the former First Selectman Charles Steck. Mrs. Mills said a period fashion show (100 years) would be a wonderful idea and the Bethel Historical Society and others could possibly provide period gowns and clothes for the festivities.

Future Centennial Committee member Tom Addonizio commented that suggestions for the celebration come from the Bethel Schools and open up suggestions to the public.

Shani Burke-Specht said that a period book that depicts the 1909 era life would be a good read for the adult and children community.

Chair Burke-Specht set the next meetings to be held at the CJH Municipal Center, Thursdays at 7:30 pm. November 20th, December 11th, and if needed (inclement weather) December 18th.

Shani-Burke Specht moved to adjourn at 8:37 pm. Richard Merritt seconded the motion. The motion passed by unanimous vote.

Respectfully submitted,

Richard E. Merritt
Centennial Member
Acting Recording Secretary

centennial minutes

From: **Lynn Rosato** (lrosato@bethellibrary.org)

Sent: Thu 12/04/08 7:40 AM

To: Shani Burke Specht (shaniburkespecht@hotmail.com)

Hi Shani,

Since I will not be at the centennial mtg tonight, would you please make the following corrections to the minutes?

Nov 6th --states that I said the Mom's Club wanted to do a read-a-thon ... This was not my suggestion.

Nov 6th -- states that I said Lorraine Go will reasearch former Library Board members ... Should state that LG has been researching former LB members for the last couple of years...

Nov 20th -- states that Lorraine and i will write a period booklet ... Should state that I will write to booklet, but Lorraine is assisting with the reasearch of Lib Brd members.

Nov 20th -- states that a reward for reading books could be season passes to Quassy ... Should read that the Library reeceived an award from Quassy for this past summer's reading program and the award was one season pass to Quassy for 2009. The drawing for this pass could be a centennial event.

Thanks,

Lynn

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