

YOUTH COMMISSION

Clifford J. Hurgin Municipal Center
1 School Street, Bethel, CT 006801
Telephone: (203) 794-8501

Regular Meeting
Tuesday, February 19, 2008
Pro Access

MINUTES

RECEIVED

FEB 20 2008

TOWN OF BETHEL
TOWN CLERK

PRESENT: Chairman, Richard Merritt and Hilda DeLucia, Teen Center Director.
Members: Kimberly Keough, Janice Stevenson, Melisa Pelican, Lisa Bergh and Jane Kraver.

CALL TO ORDER: Rich Merritt called the meeting to order at 6:53 p.m.

APPROVAL OF MINUTES: December minutes approved by Janice Stevenson, seconded by Kimberly Keough. Lisa Bergh abstained.

OLD BUSINESS: Teen Center Director Report (see attached). Hilda reports John Licari of "PC Advisors" is willing to help put together a functional computer room, charging his hourly rate plus materials; he will also donate a computer. Hilda is seeking another computer donation. Pro Access has 107 members; more than half are 7th and 8th graders, the remaining members are comprised of freshman, juniors, seniors and one sophomore. Open Gym is very successful – seniors interact with each other, while younger aged participants do the same. 11:00 p.m. is pick up time - Hilda asks participants to call parents at 10:45 as a reminder, if parents do not arrive on time the emergency contact is called. RICH: What is the boy/girl ratio? Middle School: more boys. High School: Jr's. & Sr's. more boys, other grades even number. Inclement weather policy: WLAD is contacted when a cancellation occurs. Pro Access uses the same schedule as Parks & Rec. and the school system. The February calendar includes a massages at "Take Time", 4 kids have signed up. The 4 or 5 kids who participate in the cooking class love it; the cost is \$150 (chef & materials). Thursday Activities- special needs students: Hilda would like to see mainstream students helping with activities. She will look into "The Friendship Club", at the high school, which is similar to the Middle School "Bridges Program". The fundraising raffle sold 159 tickets with a profit of \$1,590.00. Marissa Delucia was the winner. The money is deposited into town fundraising account. Rich suggests looking ahead to trips, etc. in order that a special meeting can be scheduled if funds are needed.

NEW BUSINESS: Upcoming Events: Relay for Life (6/13/08) contacted Hilda about putting a team together. The participants love the idea – a team of 7th & 8th graders would work well. A ratio of 1 adult to 5 kids is required. Janice Stevenson volunteered to help.

Hilda will go forward with a team. Letters will be sent to the parents of the 107 members in an effort to form a "Friends of Pro Access" group who will offer support in various ways. Rich suggests a Teen Center Shirt fundraiser, with a contest for logo design. Danbury Youth Services: Bethel gives \$3,000 per year to support Bethel children using their programs. Last year 3 Bethel children used it. Their tutorial program is very successful – Hilda would like to collaborate with them. Two big screen TV's and one piano was donated. Shepard's Moving gave a price break for transporting the items. Hilda has advertised for a staff member. She is developing an employee handbook, a background check would be required, 3 references, resume, etc. The employee will be hired through "Inspired Learning". Rich offered to sit in on the interview process. Hilda would like the youth commission to develop a plan for their vision. Lisa feels that is an excellent idea. Rich believes the charter should guide it, which is to develop youth activities. Opening the Skate Park should be revisited. Building Refurbishing: \$100,000 estimate for 1st & 2nd floor clean-up – new windows, flooring, etc. When dollar amount is approved it then goes to bid. Melisa suggested male volunteers at the open gym might be helpful.

There was no Executive Session.

There being no further business a motion to adjourn the meeting at 8:11 p.m. was made by Lisa Bergh seconded by Janice Stevenson. Vote, all in favor, motion unanimously approved.

The next regular meeting will be March 18, 2008 at 6:45 p.m.

Respectfully submitted,
Maureen Smith
Recording Secretary



Prepared by: Hilda Maria DeLucia, Bethel Teen Center Director

- I. Meetings
 - a. Pat Cosentino
 - b. Jim Walsh, Danbury Youth Services
 - c. John Licari

- II. Membership Update
107 members
 - 39 7th graders
 - 32 8th graders
 - 14 Freshman
 - 1 Sophomore
 - 9 Juniors
 - 12 Seniors

- III. Program Attendance (see report)

- IV. February Calendar

- V. Upcoming Events for discussion
 - a. Relay for Life

- VI. Fundraising
 - a. Final Raffle Information
 - i. 159 tickets sold @ \$10 = 1,590 profit

 - b. Grants:
General Mills Champions for Kids – submitted won't hear until May
Meserve Foundation – need to research
Cooking Club Grant (?) – need to research
Possible collaboration grant with Danbury Youth Services

- VII. Donations
 - a. Shepards Moving
 - b. Community donations

- VIII. Employee(s)
 - a. Handbook
 - b. References
 - c. Background Checks

- IX. Strategic Vision and Plan for Pro Access

- XI. "Friends of Pro Access"

**January 2008/February 2008
PRO ACCESS ACTIVITY REPORT**

Activity	Target Audience	Date	Number attended	Comments
Ping Pong, Dodge ball, Wii	7 th and 8 th graders	January 15	3	
BFFs	7 th and 8 th graders	January 16	7	
Wii, game	High schoolers	January 17	9	
Open Gym	All Members	January 18	41	
Ping Pong, Dodge ball, Wii	7 th and 8 th graders	January 22	5	
Manicures	High schoolers	January 23	0	
Updoos	High schoolers	January 24	6	
Open Gym	All Members	January 25	46	
Cooking Class	7 th and 8 th graders	January 28	4	
Cooking Class	High schoolers	January 28	5	
Games...	7 th and 8 th graders	January 29	4	
BFFs	7 th and 8 th graders	January 30	17	
Wii, games	High schoolers	January 31	9	
Open Gym	All Members	February 1	30	Night of the semi-formal for high school
Ski Trip	All Members	February 2	0	None from Pro Access went through the Pro Access discount
Movies	7 th and 8 th graders	February 5	8	Movie provided instead of originally planned Scavenger Hunt due to inclement weather
Open Gym	All members	February 8	32	
Wii and Games	7 th and 8 th graders	February 12	0	Cancelled due to weather related early dismissal
BFFs	7 th and 8 th graders	February 13	12	
Open Gym	All members	February 15	35	
Total # of students served in 5 weeks			273	