

Tentative minutes of the **Bethel Board of Education Special Meeting** held on **Thursday, June 25, 2009**, in Board of Education Conference Room E.

Attendance: None

Administrative Attendance: G. Chesley, J. Jordan, T. Yonsky, L. Pica, Dan DeBlois and Pat Cosentino

B. Kingston, Chairman, called the meeting to order at 7:32 p.m.

1. **Call to Order**
 - A. *Roll Call for Quorum*

Board Members Present: S. Carlsen, L. Craybas, M. Duff, B. Kingston, R. Renner.
J. DeRosa, B. Foulk

Board Members Absent: Kristine Harrison, Matt Knickerbocker

B. Pledge of Allegiance to the Flag of the United States

2. **Approval of Minutes**
 - A. *June 18, 2009 – Regular Meeting*

Motion by J. DeRosa: Move to approve the minutes of June 18, 2009 – Regular Meeting.

Seconded by S. Carlsen

Ayes: J. DeRosa, S. Carlsen, L. Craybas, M. Duff, B. Kingston and R. Renner

Abstain: Ben Foulk

3. **Reports to the Board**

A. Policy

1. *Second Reading:*

- *Policy/Regulation 5131.913, Bullying*

Motion by R. Renner: Move to approve Policy 5131.913, Bullying as written.

Seconded by S. Carlsen

Motion Carried Unanimously

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**TOWN OF BETHEL
TOWN CLERK**

B. Facilities

1. Award Security Bid

**Motion by L. Craybas: Move to award the security bid as specified to Amano Integrated Systems Inc.
Seconded by B. Foulk
Motion Carried Unanimously**

It was stated that Amano's references were excellent. Ms. Yonsky assured the Board that if Amano did not follow through with their promises of performance and jeopardize Bethel from getting money from the state, Amano will pay Bethel that money.

C. Personnel

**Motion by S. Carlsen: Move to add to agenda the Superintendent's recommendation for salary adjustments for non-union personnel for the 2009-2010 school year.
Seconded by R. Renner
Motion Carried Unanimously**

**Motion by J. DeRosa: Move to accept the Superintendent's recommendation for salary adjustments for non-union personnel for the 2009-2010 school year.
Seconded by R. Renner
Motion Carried Unanimously**

Mr. Kingston and Mr. Craybas both expressed gratitude to all those who agreed to a freeze in salary and to those employees who agreed to furlough days.

**Motion by J. DeRosa: Move to add to the agenda the extension of the Superintendent's contract through the 2011-2012 school year.
Seconded by B. Foulk
Motion Carried Unanimously**

**Motion by J. DeRosa: Move to extend the Superintendent's contract through the 2011-2012 school year.
Seconded by B. Foulk
Ayes: J. DeRosa, B. Foulk, M. Duff, R. Renner, B. Kingston and L. Craybas
Abstain: S. Carlsen**

C. Finance

1. Food Service Contract Annual Renewal

**Motion by B. Foulk: Move to approve the extension of the Food Services Management Contract with Sodexo as attached for the 2009-2010 school year.
Seconded by S. Carlsen
Motion Carried Unanimously**

Ms. Yonsky explained to the Board that we have a five-year agreement that is actually a one-year contract with four optional renewal years. One positive is that lunch prices will remain the same for the 2009-2010 school year. She listed several Sodexo initiatives this past year including: a new enthusiastic and responsive manager; Bethel parents can pay for lunch online; the Executive Chef had a special event in each school this year; Fresh Fruit and Vegetable grant at Rockwell School.

2. End of June Budget Transfers

**Motion by S. Carlsen: Move to return to the Town of Bethel General Fund \$142,000 from the Board of Education's operating budget for the fiscal year 2008-2009 ending June 30, 2009.
Seconded by J. DeRosa
Motion Carried Unanimously**

See attached memo

**Motion by B. Foulk: Move to approve the budget transfers from June 1, 2009 through June 25, 2009.
Seconded by R. Renner
Motion Carried Unanimously**

**Motion by S. Carlsen: Move to reverse an earlier vote on a transfer of \$40,000 into Health Care now to be used for technology.
Seconded by B. Foulk
Motion Carried Unanimously**

Year End Board Of Education Spending Plan per Administration's Recommendation

**Motion by R. Renner: Move to approve Transfer No. 1 to replace sheet music damaged in high school flood per Administration's recommended year end spending plan dated June 25, 2009.
Seconded by J. DeRosa**

Motion Carried Unanimously

Motion by S. Carlsen: Move to approve Transfer No. 2 to furnish 2 computer labs and purchase student desks per Administration's recommended year end spending plan dated June 25, 2009.

Seconded by B. Foulk

Motion Carried Unanimously

Motion by L. Craybas: Move to approve Transfer No. 3 for High School Library security system and furniture for library per Administration's recommended year end spending plan dated June 25, 2009.

Seconded by S. Carlsen

Motion Carried Unanimously

Motion by R. Renner: Move to approve Transfer No. 4 for motorized roller shades for gym window per Administration's recommended year end spending plan dated June 25, 2009.

Seconded by J. DeRosa

Motion Carried Unanimously

Motion by B. Foulk: Move to approve Transfer No. 5 for: Three laptops, two senteo sets for Middle School; one SMARTBoard system for Johnson; Four laptops for Berry; Two laptops, four projectors and carts for Rockwell; four SMARTBoard systems, five projectors and carts for High School and servers for Tech Department per Administration's recommended year end spending plan dated June 25, 2009.

Seconded by J. DeRosa

Motion Carried Unanimously

9. Adjourn

Motion by R. Renner: Move to adjourn at 8:55 p.m.

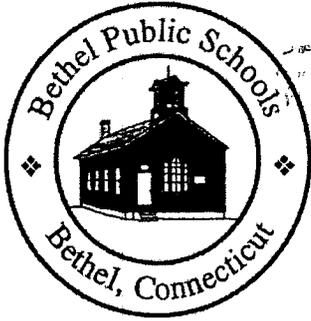
Seconded by J. DeRosa

Motion Carried Unanimously

Respectfully submitted,



Karen G. Alongi
Board Recorder



Bethel Public Schools

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Robert Germinaro
Supervisor
Facility Operations
(203) 794-8609

To: Board of Education, Dr. Gary Chesley, Dr. Janice Jordan
From: Teri Yonsky, Director of Fiscal Services
Date: June 25, 2009

Town of Bethel Revenue Shortfall for Fiscal Year 2008-2009:

The most recent information that I have received from Barry Curina, Town Comptroller, is that the Town of Bethel revenue shortfall is estimated at \$380,000. This information was provided to me earlier this week.

Per discussions with Mr. Curina we have agreed that the Board of Education share of the overall budget is 65%.

$$\$380,000 * 65\% = \$247,000$$

The Board of Education did the match of funds for the security grant at Bethel High School and Middle School for the total of \$105,000.

$$\$247,000 - \$105,000 = \$142,000$$

It is the recommendation of the Administration that the Board of Education return \$142,000 to the Town of Bethel at the close of the 2008-2009 fiscal year, June 30, 2009.

Motion: The Bethel Board of Education moves to return to the Town of Bethel General Fund \$142,000 from the Board of Education's operating budget for the fiscal year 2008-2009 ending June 30, 2009.



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To: Board of Education, Dr. Gary Chesley, Dr. Janice Jordan
From: Teri Yonsky, Director of Fiscal Services 
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AMENDMENT

BETHEL PUBLIC SCHOOLS

AND

SODEXO MANAGEMENT, INC.

THIS AMENDMENT, dated June 8, 2009, is between BETHEL PUBLIC SCHOOLS ("District") and SODEXO MANAGEMENT, INC. ("Sodexo").

WITNESSETH:

WHEREAS, District and Sodexo entered into a certain Management Agreement, dated June 25, 2008, ("Agreement"), whereby Sodexo manages and operates District's Food Service operation in Bethel, Connecticut;

WHEREAS, the parties now desire to amend the aforesaid Agreement;

NOW, THEREFORE, in consideration of the promises herein contained and for other good and valuable consideration, the parties hereto agree as follows:

1. Section 2.17.C is hereby deleted in its entirety and the following is substituted therefor:

"C. General Support Services Allowance equal to Thirty Thousand Three Hundred Thirty One Dollars (\$30,331) per year, computed at the end of each Accounting Period and prorated for any partial Accounting Period;"

2. Section 3.1 is hereby deleted in its entirety and the following is substituted therefor:

"3.1 Term of Agreement. The term of the Agreement is one (1) year, commencing on July 1, 2009 and continuing until June 30, 2010, and is subject to renewal for three (3) additional one (1) year terms upon mutual agreement of the parties, unless terminated earlier as hereinafter provided.

During the second half of each school year, District and Sodexo agree to participate in an Annual Expectations Meeting throughout the term of this Agreement in accordance with Exhibit 2.

Sodexo shall present no less than bi-annually a verbal and written program update to the School Board.

Financial and performance guarantees are contingent on the activities described in this section being fulfilled by the parties."

3. Section 4.2.B is hereby deleted in its entirety and the following is substituted therefor:

"B. Prices to be charged for meals during the 2009-2010 contract year shall be as follows:

	Elementary	Middle	High
Lunch:			
Paid:	\$2.20	\$2.60	\$2.60
Reduced:	\$.40	\$.40	\$.40"

4. Sections 7.4 and 7.5 are hereby deleted in their entirety and the following is substituted therefor:

"7.4 Manual Food Service Reimbursements and Management Fee. Gross Sales shall be remitted to District or deposited in District's account on a daily basis. District shall provide bank reconciliation and meal count reconciliation within fifteen (15) days after the close of each Accounting Period. Sodexo shall invoice District each Accounting Period for Operating Expenses.

District shall pay Sodexo a Management Fee as follows:

1. Eleven Thousand Five Hundred Five Dollars (\$11,505) per contract year.

The Management Fee shall be calculated at the end of each Accounting Period and prorated for any partial Accounting Period.

7.5 The District shall pay Sodexo \$30,331 general and administrative charges as stated in section 2.17 (C)."

5. Section 7.10 is hereby deleted in its entirety and the following is substituted therefor:

"7.10 Assumptions. Financial terms of the Agreement are based upon existing conditions and the following assumptions. If there is a change in conditions, including, without limitation, changes to the following assumptions, the financial terms of the Agreement, including the Guarantee, shall be adjusted to compensate for such change.

--Changes in District's policies, practices, and service requirements shall result in an appropriate adjustment.

--Average daily attendance ("ada") for the contract year beginning July 1, 2009 shall not be less than two thousand nine hundred fifty eight (2,958).

--Legislation, regulations and reimbursement rates that create changes in the school lunch program shall remain consistent throughout the year.

--Usable commodities, of adequate quality and variety required for Sodexo's proposed menu cycle, valued at \$.2075 per Pattern Lunch for the 2009-2010 contract year.

--The government reimbursement rates in effect as of July 1, 2009 shall remain consistent throughout the year.

--Changes to meal components and quantities required by the National School

Lunch Act or the National School Lunch Program.

--There shall be no competitive sales during the lunch period.

--Service hours, service requirements type or number of facilities selling food and/or beverages on District's Premises shall remain consistent throughout the year.

--Milk vendor prices shall remain constant throughout the year.

--The state or federal minimum wage rate and taxes in effect as of July 1, 2009 shall not be less than consistent throughout the year.

--The projected number of full feeding days shall not be less than one hundred eighty one (181) for elementary schools and middle schools and one hundred seventy nine (179) for high schools.

--Total District labor cost for the Food Service operation including, but not limited to, wages, vacation, sick pay, medical/dental, retirement, general liability and workers' compensation shall not exceed Four Hundred One Thousand and Sixty Four Dollars (\$401,064.00) for the 2009 -2010 contract year."

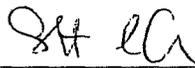
6. This Amendment is effective July 1, 2009, and thereafter, unless amended. All other terms and conditions contained in the Agreement shall remain unchanged and in full force and effect, except by necessary implication.

IN WITNESS WHEREOF, the duly authorized officers of the parties have executed this Amendment, as of the date indicated in the first paragraph of this Amendment.

BETHEL PUBLIC SCHOOLS

By: _____
Name (printed): _____
Title: _____

SODEXO MANAGEMENT, INC.

By:  _____
Scott Loretan
Senior Vice President