



BETHEL PUBLIC LIBRARY
189 Greenwood Avenue, Bethel, CT 06801
203-794-8756 Fax 203-794-8761
www.bethellibrary.org

RECEIVED

MAY 08 2009

TOWN OF BETHEL
TOWN CLERK

MINUTES
from the May 6, 2009 special meeting
of the Bethel Public Library Board of Directors House Sub-Committee

The special meeting of the Bethel Public Library Board of Directors House Sub-Committee was called to order at the Library at 4:00 p.m. on Wednesday, May 6, 2009 by Committee Chair Geraldine Mills.

Present: Chair Geraldine Mills, member Lorraine Go, Library Director Lynn Rosato

Absent with Notice: Member Terri Rotella, ex-officio member Shani Burke Specht

Library Director Lynn Rosato discussed with the Committee several concerns regarding the interior space and exterior grounds of the Library. The following determinations were made:

1. The front doors of the Library have been problematic for some time. Issues are reported as they occur to the Building Department. Concerns include the doors not closing and locking properly from time to time and an interior handle that fell off last week. These concerns also were discussed with the chair of the Library Building Committee. It is hoped the doors will be replaced once the Library Building Committee begins the construction phase to finish the Library.
2. There is a sizeable crack in the wall on the second floor where the new addition was joined to the Seelye House. Director Rosato will contact the Town Engineer Andrew Morosky to have the wall re-plastered as soon as possible.
3. The shoe cleaning mats inside the vestibule at the entrance to the Library are worn and are in need of replacement. This will be reported to the Library Building Committee. Director Rosato also recommended purchasing a large industrial floor mat to place on the tile just inside the entrance to collect additional dirt that is tracked in, especially during the winter months. A cost for this will be determined. The cleaning company has been mopping the entry tiles daily as they become extremely dirty from foot traffic.
4. Director Rosato will request that Parks & Recreation sweep the sidewalks and pavers at the entrance to the Library. Parks & Recreation also will be asked to not mow the lawn too short and to sweep the grass from the sidewalks after mowing.

Minutes, May 6, 2009, Board of Directors House sub-Committee

5. Director Rosato will request the Building Department clean and/or paint the columns, doors and exterior siding at the Library entrance and the front of the Seelye House. Also, there is a section to the left of the entrance that has eroded due to water run-off. Patrons use this as a shortcut to the front door and a path has been worn. This section needs repair.
6. Geraldine Mills will contact Hollandia regarding the landscaping at the entrance to the Library. Plant material was purchased from and installed by Hollandia. Several of the boxwoods have since died. These need to be removed and others need to be transplanted.
7. The landscaping around the building badly needs to be weeded. The Bethel Garden Club takes care of only the Shakespeare Garden. Lorraine Go volunteered to assist with the weeding. Teen volunteers will be solicited to help Mrs. Go with this project.
8. Director Rosato suggested purchasing annuals to include fountain grass for the three planters in the front of the Seelye House. Geraldine Mills moved to expend up to \$200.00 from C-Card funds for this purpose. Second by Lorraine Go. Motion carried. Director Rosato will purchase and plant the annuals.
9. Also suggested by Director Rosato was to install a picture hanging system at a later date for the future Seelye House Local History Room in order to protect the walls once pictures are hung in the room. The area rug that was under the coffee table in this area was worn, soiled and removed. Once the floors are refinished new rugs will be purchased.
10. Geraldine Mills stated, with Lorraine Go and Director Rosato agreeing, that the Library is the representation of the Town of Bethel and the interior spaces and the building exterior should be well maintained and kept clean. The landscaping and the grounds should be well groomed.

Geraldine Mills moved, with second by Lorraine Go to adjourn the meeting at 5:10 p.m.

Respectfully submitted,



Geraldine Mills
Chairman, House Sub-Committee