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203-794-8756 Fax 203-794-8761
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Minutes of Special Meeting

Grants Committee --Bethel Public Library Board of Directors
May 27, 2009, 6:45PM --Bethel Public Library-2nd Floor

Present: Leslie Mason, Chair, Linda Curtis, Elisa Volpati, Lynn Rosato, Library Director
Debbie Smith, Volunteer
Absent: Shani Burke-Specht, Library Board of Directors, Chairman
Karen King, Volunteer

Call to order: Leslie Mason called the meeting to order at 6:49PM.

Minutes of May 11, 2009 were reviewed and amended by Leslie Mason to change "Minutes of Regular Meeting" to "Minutes of Special Meeting". The amended minutes were accepted for the record after motion to approve was made by Linda Curtis and seconded by Elisa Volpati. Vote, all in favor, motion was unanimously approved.

Members of the committee offered their assigned findings taken from the CT Council for Philanthropy list. Two potential grantors were identified --The William Pitt Foundation (EV) and the Anne S. Richardson Fund (LC). Still outstanding are the foundations to have been pursued by Shani Burke-Specht. Follow-up on these will take place at the next meeting.

The Kresge Grant letter of intent initially composed last year will need revisions to include the most recent gift of the Rubino family and the 2 additional grants received since then. Additional narrative will be included pertaining to those grants. The Facilities Capital Fact Sheet will need info from the Bldg. Committee--this will be followed up by Lynn Rosato or Shani Burke-Specht. The Campaign Gift Chart was also reviewed. It is the goal of this committee to have the three initial pieces of the grant (letter of intent, Fact Sheet, Gift Chart) ready to submit at the end of July-pending Bldg. Committee input.

Linda Curtis excused self at 7:30PM.

Next meeting will be scheduled for June 10, 2009 at 6:45PM.

Elisa Volpati made a motion, which was seconded by Leslie Mason to adjourn the meeting at 7:50PM. Vote, all in favor, motion unanimously approved.

Respectfully submitted,

A handwritten signature in cursive script that reads "Leslie Mason" followed by a stylized flourish or initials.

Leslie Mason
Grant Committee Chair