



BETHEL PUBLIC LIBRARY

BOARD OF DIRECTORS

189 Greenwood Avenue, Bethel, CT 06801

203-794-8756 Fax 203-794-8761

www.bethellibrary.com

MINUTES OF REGULAR MEETING

RECEIVED

JUL 29 2009

Monday, July 27, 2009

7:00 p.m.

CJH Municipal Center – Meeting Room “A”

TOWN OF BETHEL
TOWN CLERK

Present: Shani Burke Specht, Chairman, Tom Addonizio, Linda Curtis, Daniel R. Gaita, Lorraine Go, Dorathea Gulya-Stasney, Leslie Mason, Geraldine Mills, Terri Rotella, and Elisa Volpati.

Lynn Rosato, Library Director

Absent: Bob Crnic and Richard Merritt

Call to Order/Pledge of Allegiance: Chairman, S. Burke Specht called the Regular Meeting to order at 7:03 p.m., and led all in the Pledge of Allegiance.

Announcements: Chairman, S. Burke Specht and Library Director, Lynn Rosato testified before the State Library Board regarding the extension for the construction grant. The State Library Board voted unanimously to extend the grant for another year. The new deadline is August 27, 2010.

The Board of Selectmen has scheduled a town meeting on Tuesday, August 18, 2009, at 7:00pm to accept the grants that were awarded to the Library. Chairman, S. Burke Specht urged people to attend the meeting and support the library.

Chairman, S. Burke Specht would like to publicly thank the Gulya Family for naming the Capital Campaign as the charity in memory of Mr. William Gulya. Mr. Gulya was a great supporter of the library. The donations, which are still coming, are in excess of \$1,500.

L. Mason entered the meeting at 7:05 pm.

Chairman, S. Burke Specht made an announcement that it is the Library Boards turn to give their recommended reading list for the Centennial Commemorative Book.

E. Volpati entered the meeting at 7:06 pm.

Correspondence: Library Director, L. Rosato read a letter from Pat Consentino, the principal of Bethel High School, requesting help from the Library by purchasing a banner to sponsor the High School.

L. Rosato read a letter from Jason Bartlett, State Representative, regarding his position on the Governor's proposal to eliminate library funding.

Approval of Minutes: June 22, 2009: Library Director, L. Rosato noted that the minutes had a misspelling and word usage errors. On page 4, under the Review of Capital Campaign to date section, the word than was used but should have been then. In the same section the word jester was used but should have been gesture. On page 5, Barbara Joslin's name was misspelled. It was spelled Jocelyn but should be Joslin.

L. Mason wanted the minutes to reflect that she has attempted, without success, to contact the coordinator for the Kregske Grant, not that she has actually contacted the coordinator.

Chairman, S. Burke Specht stated that the motion that was made by B. Crnic to submit the Minority Report recommendations to the Policy Sub-Committee is invalid because it was not on the agenda, therefore the motion cannot be acted upon. It is a violation of section 1-225 of the Freedom of Information Act. By correcting these minutes the violation is corrected.

G. Mills made a motion to accept the June 22, 2009 minutes as corrected which was seconded by D. Gulya- Stasney. Voting in favor: Chairman, S. Burke Specht, T. Addonizio, D. R. Gaita, L. Go, D. Gulya-Stasney, L. Mason, G. Mills, T. Rotella, and E. Volpati. L. Curtis abstained. The motion passed 9/0 with 1 abstention.

Librarian's Report: L. Rosato spoke of the following: Order forms for the Simply Sinatra concert, the final budget, the State Library Budget, sending letters or e-mails of support for the Connecticut program, results of program survey, the Eagle Scout project, and the readers choice results that was in The News-Times. The Bethel Library won second place as the best public library in the area. L. Rosato also answered questions about on-line postage. G. Mills made a motion to accept the Librarian's Report which was seconded by L. Curtis. All voted in favor and the motion passed unanimously.

Treasurer's Report: T. Addonizio handed out the treasurer's report for June 2009. T. Addonizio noted that the way the encumbered funds have been reported has changed. G. Mills made a motion to accept the treasurer's report, which was seconded by D. Gaita. All voted in favor and the motion passed unanimously.

Centennial Committee Report: The Centennial Committee Chairman, S. Burke Specht stated that Old Home Day on July 4, 2009, overall, was a success. State Senators, Toni Boucher and Mike McLachlan came out and read a nice proclamation. Special Thanks were given to The Centennial Committee which includes, Dorethea Gulya-Stasney, Elisa Volpati, Tom Addonizio, Rebecca Hussey, Mary Ferri, Joanne Grumman, Lynn Rosato, Catherine Bach, Mary-Claire Quine, Michele Cousens, Win Brickmeier. In addition thank were give to Directors Lorraine Go, and Terri Rotella for their help at the event. Chairman, S. Burke Specht also wanted to thank the corporate sponsors who donated 100% of their goods and services for the day, Redding Roasters, The Daily Fare, O'Neil's Sandwich and Coffee Bar, Billy Michael and the J&B band and Keith Watson for the inflatable. Even though, the event was not a fundraiser per se but rather a celebration of the library, \$1,200 was earned and deposited into the Capital Campaign Fund. Chairman, S. Burke Specht also reported that the Centennial Committee is working hard on the commemorative book.

T. Addonizio reported on the Birthday Gala. The Birthday Gala will be a great opportunity for the community to come together to celebrate 100 years of the library. There will be speakers throughout the evening, a small silent auction with items relevant to the library, and

entertainment. T. Addonizio asked for volunteers to help with various aspects of the event and if anyone has any ideas or thoughts please contact a member of the board with his/her suggestions. The Gala is currently set for November 7, 2009, but the Congregational Church is celebrating their 250th anniversary the same day and may be a possible conflict.

Development Committee Report: The Development Committee Member, D. Gaita, reported that the Bethel Library is now on-line and auctioning off its own E-Bay items for the Capital Campaign. There was a generous donation of 2000 lamps of which 23 have already been sold. D. Gaita also reported that they are working with PayPal and have a "Donate Now" button on each page of the library web-site where users can use their credit card to make a donation to the library. L. Rosato wanted to publicly thank Janet Mauro for her volunteer time in maintaining the web-site and adding the "Donate Now" button to all 166 pages of the web-site. Chairman, S. Burke Specht wanted to thank D. Gaita for his work on getting the "Donate Now" button and Barry Domber for donating the 2000 lamps to the library.

Grants Committee: The Grants Committee Chairman, L. Mason reported that she attempted, without success, to contact the Vice-President of Communications at Praxair to see if he had any questions about the packet that was mailed to him. L. Mason is still trying to pursue the Kresge Grant but needs more concrete information in terms of dates and fact sheet.

Unfinished Business:

- 1. Historical Society Request:** The Historical Society had approached the Library Board for the first time on October 22, 2007, in regards to the placement of a bust of P.T. Barnum on Library Grounds. A motion was made to tentatively approve a space for P.T. Barnum Bust on Library Grounds which passed unanimously. On, November 26, 2007, the Library Board voted unanimously to allow the Historical Society to partner with the Library for a joint venture for the 2010 celebration of P.T. Barnum. On December 10, 2007, the minutes of November 26, 2007 corrected the motion to read, "The Library Board permits the Historical Society to erect the statue on the Library Grounds with the mutual approval of the Library Board and the Historical Society." It should be noted that motion was not corrected by the person who made the motion. On March 24, 2008, the Library Board of Directors voted unanimously to display the Marquette of the Barnum Statue in the display case and to grant the Historical Society lawn space during the Bethel Bloom Days on 4/18, 4/19 and 4/20. The Library Board of Directors also voted unanimously to recommend to the Bethel Historical Society that the goal sign would give them greater visibility by placing it in front of their Building on Main St. It is not really clear, and there are no specifics as to where the statue would be placed or what the time frame is. Chairman, S. Burke Specht invited Pat Rist, President, Historical Society, to speak and answer questions regarding the specifics so that the motion can be cleaned up and no problems are encountered in the future.

Pat Rist spoke to the Board giving them a chronological order of meetings with the Board. P. Rist confirmed that she came to the Board in 2007 to present their plans to bring a life size statue of P.T. Barnum to Bethel in preparation of the 2010 celebration, the 200th anniversary of his birth. After researching the best place for the statue, the Historical Society wanted to place the statue on Library Grounds where there is currently a dogwood tree. The Historical Society felt that this would be the best place for the statue because it would be visible from the window in the Children's Library, once the library is completed; it would also be visible from Greenwood Ave and would get the most foot traffic. P. Rist also commented that the Historical Society got unanimous approval from the board, on November 26, 2007, and moved forward with the creation of 3 Marquettes that were placed in the library for a public vote. Following

the voting, David Gesualdi, the sculptor, began to create the 1/3 size statue. The Historical Society then moved forward to create the first phase of the celebration committee and worked with various civic organizations. P. Rist also commented that the Historical Society has backed off of the fund raising for the past year because of the library's capital campaign fund but wanted to note that the Historical Society is going to move forward with aggressive fund raising because of the up front costs in creating the statue. The unveiling of the Statue is currently set for September 19, 2010, but would like to set the base of the statue in the spring of 2010. Following this summary there were several questions posed by the Board. Sculptor, David Gesualdi answered questions regarding the time frame of erecting the statue, the size of the base and statue. Chairman, S. Burke Specht posed the question of ownership and maintenance once the Statue was erected. P. Rist commented that the town will own the statue and any damage repairs will be paid for by local people. Sculptor, D. Gesualdi also commented that Statues are designed to last for centuries. P. Rist further commented that other reasons for the Statue to be on Library grounds is that it will be visible from "Motorcoach" Barnum tours and there is history between Seth Seeley and P.T. Barnum. Questions regarding the dogwood tree were also posed, is the tree really dying, can the tree be moved, and was the tree planted in anyone's memory. P. Rist commented that the tree has not grown over the past few years and on one side half of the tree is gone. Other questions that were posed: does this project require a building permit, permission from the town, and a site plan. Based on these questions, D. Gulya-Stasney made a motion to refer this to the facilities committee for further study and input which was seconded by Chairman, S. Burke Specht. Since there was further discussion Chairman, S. Burke Specht requested that the motion be tabled until the end of the discussion with the Historical Society. D. Gulya-Stasney agreed to table the motion and Chairman, S. Burke Specht seconded. Further discussion ensued regarding the site-plan, does this have to go to the Board of Selectman, does Planning and Zoning have to be involved. G. Mills will work with P. Rist to get the information that is needed and bring back to the board next month. Following the discussion the motion was voted on. Voting in favor: Chairman, S. Burke Specht, T. Addonizio, D. R. Gaita, D. Gulya-Stasney, G. Mills, T. Rotella, and E. Volpati. Voting against: L. Go and L. Mason. L. Curtis abstained. The motion passed 7/2 with 1 abstention.

L. Curtis made a motion to approve the placement of the statue where the Dogwood tree pending whatever it is that needs to be looked at. The motion, however, is inappropriate at this time since the motion to refer it to the Facilities Committee passed.

Further discussion of the dogwood tree ensued, whether it was appropriate to move the tree since it may be a gift to the library. Judy Novachek, former First Selectman, stated that there is a town tree warden that needs to be involved to answer any questions regarding the tree. As these issues are being referred to the facilities, Chairman, S. Burke Specht thanked P. Rist, D. Gesualdi, and the rest of the Historical Society for coming to the meeting to speak and for their support of the library.

- 2. Goals and Objectives Review:** Chairman, S. Burke Specht reported that there is one change to the Goals and Objectives document. The exact number of funds needed to be raised was moved from May 2009 to September 2009 because there needs to be final design plans first in order to determine the exact dollar amount that needs to be raised. As the rest of the Board did not have a chance to review the document. Chairman, S. Burke Specht made a motion to table the document until next meeting which was seconded by D. Gaita. All voted in favor and the motion passed unanimously.

3. Consideration of Building Plans and Design: The Library Building Committee has asked the Library Board to give a final decision on the plans so that they can hire an architect for guidance on actual costs. Chairman, S. Burke Specht asked the Library Building Committee to attend the meeting and answer any questions the board may have regarding the Plans. Library Building Committee Chairman, Robert Tripi and member Richard Straiton attended the meeting. Chairman, S. Burke Specht asked the Library Board if there were any questions for them. There were questions regarding the community room, access to the community room after hours, new entrance to the library, electricity for the study tables, and access to the internet. R. Tripi had some suggestions to the board. The floor outlets on the first floor should match the furniture placement so that the concrete does not have to be chopped into. Another area of concern was the bathroom in the Seeley House. Currently, the plans call for removal of the bathroom but it would be strongly advisable to keep the bathroom since it is handicapped accessible, saves money by not removing it and it is the only bathroom on the first floor of the Seeley House. A third area of concern was removing load bearing walls in the Seeley House. R. Tripi made a strong suggestion not to do any demolition in the Seeley House. The plans can be reworked to keep the load bearing walls and work around them. A discussion then ensued regarding the load bearing walls. As the discussion was getting too detailed, Chairman, S. Burke Specht, asked R. Tripi and R. Straiton to reiterate the Building Committee requirements of the LBOD. R. Tripi spoke, 1. The Board has to finalize what you want, the general scope of the project, 2. How much money does the board have to spend on hiring an architect to create the design specifications in order to develop a realistic budget? L. Rosato reminded everyone that any changes made to the plans need to be approved by the State Library Board. R. Tripi reminded everyone that the changes should be logical and cost saving. As the discussion was becoming lengthy a suggestion was made to have a separate joint meeting with the Library Board and Library Building Committee to discuss these specifics. R. Tripi commented that the major issues were: removing load bearing walls, the bathroom in the Seeley House, the proposed sink in the Children's Room and that the outlets match the furniture placement. R. Straiton commented that the Board needs to start thinking about the details, such as wall finishes, removing walls, air conditioning, rugs, ceilings, etc. Chairman, S. Burke Specht made a motion to form an ad hoc committee to discuss these issues which was seconded by D. Gulya-Stasney. After a discussion from the board regarding the motion, Chairman, S. Burke Specht rescinded her motion and D. Gulya-Stasney rescinded her second. Chairman, S. Burke Specht made a motion for L. Rosato and E. Volpati to meet with the Library Building Committee and then come back to the board with recommendations which was seconded by L. Go. All voted in favor and the motion passed unanimously.

T. Addonizio made a motion to encumber up to \$50,000 to hire the architects to move forward with the project which was seconded by D. Gaita. After a discussion regarding the motion, T. Addonizio rescinded the motion and D. Gaita rescinded his second.

As there was no further discussion, Chairman S. Burke thanked R. Tripi and R. Straiton for their time and commitment to the project.

Public Comments: Mary O'Leary, 11 Terry Drive, commented on the Lippia Concert. The Friends of the Library is asking for the Library Board's support/help in selling tickets. M. O'Leary also commented that the board should consider putting Public Comments as the number one item on the agenda so that the public does not have to sit through the entire meeting before they have a chance to speak. Chairman S. Burke Specht asked Mrs. O'Leary

of 100% proceeds from the Concert would be deposited into the Capital Campaign fund. Mrs. O'Leary replied that it would not go into the Capital Campaign but rather to support the Library in general.

Unfinished Business:

4. Consideration of Library Director Evaluation process Executive Session

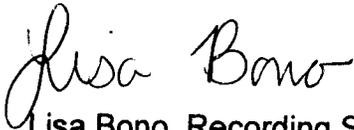
Anticipated: As this was a personnel issue, D. Gulya-Stasney made a motion to go into executive session which was seconded by G. Mills. All voted in favor and the motion passed unanimously. The Board went into Executive Session at 8:55 pm. G. Mills made a motion to end the Executive Session which was seconded by L. Curtis. All voted in favor and the motion passed unanimously. The Executive Session ended at 9:35 pm.

D. Gaita made a motion to change the Personnel Policy and Procedures, specific to section 7d paragraph 1 where we added back in the Town of Bethel's Personnel Policy and Procedures language and section 8d where we added in the language with regard to the introductory period, which was seconded by L. Curtis. All voted in favor and the motion passed unanimously.

D. Gaita made a motion to approve the Library Director Evaluation process for implementation which was seconded by G. Mills. All voted in favor and the motion passed unanimously.

Adjourn: As there was no further business of the board, G. Mills made a motion to adjourn the meeting which was seconded by E. Volpati. All voted in favor and the motion passed unanimously. The meeting adjourned at 9:40 p.m.

Respectfully Submitted,



Lisa Bono, Recording Secretary



BETHEL PUBLIC LIBRARY
189 Greenwood Avenue, Bethel, CT 06801
203-794-8756 Fax 203-794-8761
www.bethellibrary.org

DIRECTOR'S REPORT TO THE BOARD

July 2009

CENTENNIAL CELEBRATIONS:

Library Awareness Week (June 22-27) went well. Staff created 2 storyboards, one with photos showing the steps taken to get a book from being selected, ordered, received, processed and out to the shelves for patrons to borrow, and the other that illustrated the process for preparing children's programs. Also on display are several photos in the art gallery of the Library in earlier days and of Maria Parloa and the Seelye family. In the exhibit case are an old Library record book with circulation statistics from 1959 and a tally of monthly bills from November 1917. That month gas and electric was \$2.34, and, dare I say, the Librarian was paid \$12.50. The displays will remain up through July. The Centennial library card debuted and to date 110 have been purchased. The promotional pencils with the Library's name and years of service are popular with patrons and we still have several of these left to give away during the course of the year. Book vendor Baker & Taylor donated 100 quality and colorful shopping bags which we randomly gave away by drawing names from a basket. Nine of the ten copies purchased of *Dewey: The Small Town Library Cat Who Changed the World*, by Vicky Myron have been sold. The results of the Programs Survey will be handed out at the board meeting. *Olde Home Day* took place on July 4th. A full report of the Committee will be given at the meeting.

CAPITAL CAMPAIGN:

Bethel resident Barry Domber has offered to donate 1,000 miniature oil lamps to the Library to be used as a fundraiser. Mr. Domber suggested a sale price of \$3-\$5.00 each. An initial quantity of 20 was accepted to determine interest. Board member Dan Gaita set up EBay and PayPal accounts to promote sales. Also, thanks to Dan, we have the HTML code to place a PayPal button on each page of the Library's webpage to promote online donations to the capital campaign. Our webmaster should have these links posted by the end of July. A total of \$6,646 has been received to date from the town-wide mailing. A full report of the Development Committee will be given at the board meeting.

HOMESCHOOLERS:

Children's Librarian Joanne Grumman and the director met with 5 representatives from the Bethel homeschooled community. The purpose of the meeting was to determine how the Library can better serve this group. Library staff discussed the resources we have available, including online databases such as NoveList and *Learning Express*, which contains interactive online practice tests ranging from those taken in elementary school through adult, tutorial courses, and electronic books aimed at parents of children just starting school through adult. In turn, they provided us with suggestions on how the Library could be more helpful to homeschoolers and book suggestions for purchase. We'll begin by setting aside shelf space for a central notebook of information shared among home schooling parents.

TECHNOLOGY:

Metro Imaging will continue providing copier service for the public as well as printer service for the public computers in the adult area. The agreement is the same as we had with Spalding – no cost to us and Metro keeps the money. OCS will provide maintenance on the print management software through ServiceStar, a company formed by former Spalding employees who provided the maintenance for us through Spalding. ServiceStar also will maintain the microfilm reader/printer. The print management upgrade is a two-stage process which should be completed within the next few weeks, after which we'll be able to get login statistics for computer usage again. Bugs with the initial upgrade seem to have been worked out and the system is stable at the moment to allow for the stage two upgrade.

PROGRAMS:

During June, 13 programs were held as follows: 8 for children, 2 for teens, including the rock concert, and 3 for adults, for a total attendance of 834. This includes 305 people attending the children's summer reading kickoff program, 119 children signed up for the summer reading program and 109 at the rock concert.

The Department of Labor's Career Bus was parked at the Old Train Station on July 1st from 10 a.m.-3 p.m. The bus was equipped with 8 computers with Internet access and a DOL trained career counselor. 33 people visited the bus, which the DOL deemed to be quite successful. The bus will be back in October. Three Library-related programs were held outside during the Summer Sidewalk Sale. The Teen Tie Dye program had full attendance of 10, local author Gary Barnes sold six copies of his book, donating a share to the Library's campaign, and the Friends held a successful mini book sale.

PERSONNEL:

Staff evaluations are complete. The Personnel Committee met to discuss the process for the annual evaluation of the Library Director. A full report will be given at the board meeting.

ONLINE POSTAGE:

The new postage scale and DYMO stamps printer were installed and the Library opened an account with Endicia Internet Postage. DYMO Printable Postage is a service from Endicia that allows us to print just postage, not complete shipping labels. This site offers several service tiers, each for a different monthly fee. The Library is set up for the basic free service which allows us to print stamps for first class letters up to 13 ounces and flats (larger envelopes) up to 1 pound. To include packages, which we send for interlibrary loan materials, the fee is \$9.95/month. We'll be using the service primarily to send envelopes and newsletters that require more than the standard first class postage rate. Regular stamps will be used for basic mail.

FRIENDS OF THE LIBRARY:

The Friends of the Library are giving \$300 for the purchase of new British mystery DVDs. Also, the Friends have begun selling tickets to the Steve Lippia *Simply Sinatra* concert that will be held on September 26th at the Ives Concert Hall on White Street in Danbury. Tickets are \$40 each and may be purchased by contacting the Library. For \$75, front, center, orchestra seating and a private, post-show

Director's Report July 2009

champagne reception with Mr. Lippia are included. Proceeds will go toward the capital campaign. Please consider supporting the Friends and the Library by attending this event.

FACILITY MANAGEMENT: Nothing to report.

MISCELLANEOUS:

- The *Food for Fines Amnesty Program* was held during July.
- The director met briefly with State Senator MacLachlan to discuss the Governor's proposed cuts to statewide library services. No word yet on what's in or out.
- New fiscal year process is complete, including setting up materials budgets in Bibliomation's acquisitions system and revising the web page information for the online databases links.

Respectfully submitted,



Lynn M. Rosato
Library Director

BETHEL LIBRARY MONTHLY STATISTICS

Month of June 2009	May-09	Jun-09	Jun-08
CIRCULATION			
ADULT	4569	5050	
TEEN	420	894	
CHILDREN	3019	5544	
AUDIO ALL FORMATS	1741	1930	
VIDEO ALL FORMATS	2722	3077	
MUSEUM PASSES	11	25	
TOTAL	12482	16520	
SELF-CHECKOUT (INCLUDED IN TOTAL)	809	1011	
SERVICES			
1 TOTAL REQUESTS & ILL PROCESSED (2,6,7)	1674	2156	
2 TOTAL REQUESTS (does not incl items loaned)	926	1133	
REQUESTS FILLED	924	1126	
3 REQUESTS NOT FILLED	2	7	
4 TOTAL INTERLIBRARY LOANS	1152	1571	
5 ITEMS BORROWED	404	548	
6 ITEMS LOANED	718	988	
7 INTERLIBRARY LOAN NOT FILLED	30	35	
PROGRAM ATTENDANCE JUV	114	691	
PROGRAM ATTENDANCE ADULT	189	29	
PROGRAM ATTENDANCE TEEN	30	114 (rock concert)	
VOLUNTEER HOURS ADULT	202.5	87	
VOLUNTEER HOURS TEEN	26	72	
HOLDINGS			
ITEMS ADDED	572	687	
ITEMS WITHDRAWN	40	50	
TOTAL	115499	116136	
BOOK COUNT ONLY	104667	105241	
BORROWERS			
NEW REGISTRATIONS	76	126	
CURRENT	7890	7922	
EXPIRED	4045	4137	
TOTAL	11935	12059	
PEOPLE COUNTER	8992	11724	

BETHEL LIBRARY DATABASE USAGE

ONLINE DATABASES	May-09	May-09	Jun-09	Jun-09
	SESSIONS	SEARCHES	SESSIONS	SEARCHES
	INHOUSE/REMOTE	INHOUSE/REMOTE	INHOUSE/REMOTE	INHOUSE/REMOTE
ACADEMIC ONEFILE, EXPANDED ACADEMIC	22	126	17	32
ANCESTRY LIBRARY EDITION	not given	9	not given	35
AP IMAGES				
AUTO REPAIR REFERENCE CENTER	9	12	5	10
BIOGRAPHY RESOUSRCE CENTER	2	3	5	10
BUSINESS & CO. RESOURCE CENTER	5	35	3	31
DISCOVERING COLLECTION	20	92	5	22
EDUCATOR'S REFERENCE	10	59	2	8
GALE VIRTUAL REFERENCE LIBRARY	8	56	6	9
GENERAL ONEFILE incl. COMPUTER/MILITARY	95	135	111	159
GENERAL REFERENCE CENTER GOLD	8	56	3	10
HARTFORD COURANT HISTORICAL	not given		not given	8
HEALTH & WELLNESS RESOURCE CTR.	27	300	3	12
HERITAGE QUEST	not given	3	not given	30
HISTORY REFERENCE CENTER	64	66	40	42
INFO ANYTIME	2		4	
INFORME	8	56	2	8
JUNIOR EDITION	8	56	2	8
KIDS INFOBITS	4	14	1	5
LEARNING EXPRESS	6	2	3	2
LEGAL TRAC	8	56	2	8
NEW YORK TIMES HISTORICAL	not given	9	not given	13
NOVELIST & NOVELIST K-8	27	70	9	27
PROQUEST NEWSPAPERS	not given	84	not given	96
SCIENCE REFERENCE CENTER	2	4	3	5
STUDENT EDITION	9	60	3	10
STUDENT RESEARCH CENTER	not given		not given	
WOWBRARY	8		4	
IN HOUSE COMPUTER USE	575 (teen only)		696	
PATRON LOGINS TO THEIR ACCOUNTS	1126		1104	
WEB PAGE ACCESS	5375		5892	
NEW VISITORS TO WEB PAGE (NOT INCLUDING HOMEPAGE)	1521		1646	
OnLINE CALENDAR HITS	769		688	

**BETHEL PUBLIC LIBRARY BOARD OF DIRECTORS
TREASURER'S REPORT
Month Ended: June, 2009**

Library Board of Directors Accounts

CHECKING

Date	Credits	Debits	Balance	Check #	Payee	Description
5/30/2009			\$ 7,163.42			Beginning Balance
6/30/2009	\$ -	\$ -	\$ 7,163.42			Ending Balance

MONEY MARKET

Date	Credits	Debits	Balance	Check #	Payee	Description
5/30/2009			\$ 26,483.33			Beginning Balance
6/30/2009	\$ 58.05		\$ 26,541.38	INT		Interest Income
6/30/2009	\$ 58.05	\$ -	\$ 26,541.38			Ending Balance

CONSOLIDATED LBOD ACCOUNTS

Date	Credits	Debits	Balance	Description
5/30/2009	\$ 58.05	\$ -	\$ 33,704.80	Monthly Totals - Consolidated Balance
		\$ 4,908.71	\$ 28,796.09	Encumbered Funds
		\$ 500.00	\$ 28,296.09	Centennial Expenses
		\$ 500.00	\$ 27,796.09	Programming Series
		\$ 8,000.00	\$ 19,796.09	Children's Programs
			\$ 19,796.09	CT Matching Grant Investment
6/30/2009	\$ 58.05	\$ 13,908.71	\$ 19,796.09	Available Balance - less encumbered funds

Building Fund Accounts

CHECKING

Date	Credits	Debits	Balance	Check #	Payee	Description
5/30/2009			\$ 2,848.95			Beginning Balance
6/5/2009		\$ 100.00	\$ 2,748.95	1124	L. Go	Rock Concert Expenses
6/19/2009		\$ 1,295.00	\$ 1,453.95	1125	News Times	Town Mailer Expenses
6/30/2009	\$ -	\$ 1,395.00	\$ 1,453.95			Ending Balance

CHECKING (Credit Card)

Date	Credits	Debits	Balance	Check #	Payee	Description
5/30/2009			\$ 13,987.07			Beginning Balance
6/2/2009		\$ 7.95	\$ 13,979.12	CCD	Union Savings Bank	Merchant Service Fee
6/11/2009	\$ 250.00		\$ 14,229.12	DEP		
6/30/2009	\$ 250.00	\$ 7.95	\$ 14,229.12			Ending Balance

MONEY MARKET

Date	Credits	Debits	Balance	Check #	Payee	Description
5/30/2009			\$ 118,687.33			Beginning Balance
6/11/2009	\$ 757.00		\$ 119,344.33	DEP		See Donor Report
6/11/2009	\$ 2,400.00		\$ 121,744.33	DEP		See Donor Report
6/11/2009	\$ 380.00		\$ 122,124.33	DEP		See Donor Report
6/11/2009	\$ 105.00		\$ 122,229.33	DEP		See Donor Report
6/30/2009	\$ 264.71		\$ 122,494.04	INT		Interest Income
6/30/2009	\$ 3,906.71	\$ -	\$ 122,494.04			Ending Balance

CONSOLIDATED BUILDING FUND ACCOUNTS

Date	Credits	Debits	Balance	Description
5/30/2009	\$ 4,166.71	\$ 1,402.95	\$ 138,177.11	Monthly Totals - Consolidated Balance
		\$ 2,500.00	\$ 135,677.11	Encumbered Funds
		\$ 55,000.00	\$ 80,677.11	Development Committee
		\$ 30,240.00	\$ 50,437.11	Culture & Tourism Matching
			\$ 50,437.11	Encumbered Funds-to be verified
6/30/2009	\$ 4,166.71	\$ 89,142.95	\$ 50,437.11	Available Balance - less encumbered funds

* additional \$35,000 was removed as encumbered from cash in account as it will be paid from donor upon acceptance of larger grant.

Grant Fund Account

CHECKING

Date	Credits	Debits	Balance	Check #	Payee	Description
5/30/2009			\$ 420.65			Beginning Balance
6/11/2009		\$ 79.20	\$ 341.45	1015		Jaques Pepin Books
6/30/2009		\$ 79.20	\$ 341.45			Ending Balance

Scholarship Fund Account - Reports Updated Quarterly

CERTIFICATE OF DEPOSIT

Date	Credits	Debits	Balance	Check #	Payee	Description
4/5/2009			\$ 12,839.54			Beginning Balance
4/6/2009		\$ 500.00	\$ 12,339.54	PAY	Scholarship Payment	Scholarship Payment
4/30/2009	\$ 18.35		\$ 12,357.89	INT		Interest Income
5/31/2009	\$ 15.63		\$ 12,373.52	INT		Interest Income
6/30/2009	\$ 15.15		\$ 12,388.67	INT		Interest Income
6/30/2009	\$ 49.13	\$ 500.00	\$ 12,388.67			Ending Balance

Respectfully Submitted,
Tom Addonizio, Treasurer

BOARD OF DIRECTORS' Bethel Library Capital Campaign -- July 2009 Library Board Report
INCOME & EXPENDITURES 2002-current (in order by date)

Key: CB = Community Business; CM = Company Match; E = Event; FG = Foundation Grant; IMO = In memory of; I = Individual;
 LO = Local Organization; S = In-house sale

DATE ENTERED	SOURCE	TYPE	AMOUNT RECEIVED	IN-KIND RECEIVED	DATE REC'D (Check date)	EXPENDED	DATE EXP (Invoice date)	HOW EXPENDED	VENDOR	PO #	CHECK #
	TOTAL (Income minus expenditures) <small>(Amount is from bank statement)</small>		\$ 138,177.11								
	TOTAL RECEIVED (cash only)		\$ 325,330.41								
	TOTAL RECEIVED (cash & in-kind)		\$ 376,773.49	\$ 51,443.08							
	OPENING BALANCE 12/31/01		\$ 3,165.00			\$ 187,153.30					
06/09/09	Go, Lorraine for Rock Concert Sullivan, William (Gardening Program speakers fee)	E	\$	r		\$	06/03/09	Rock Concert 09 seed money Presenter donated fee to campaign	Lorraine Go William Sullivan		Bd 1124
06/09/09		E	\$ 50.00	r	06/02/09						
06/09/09		I	\$ 50.00	r	06/02/09						
06/09/09		I	\$ 15.00	r	05/16/09						
06/09/09		I	\$ 15.00	r	04/28/09						
06/09/09		I	\$ 25.00	r	05/26/09			Mailing May 2009			
06/09/09		I	\$ 50.00	r	05/24/09			Mailing May 2009			
06/09/09		I	\$ 25.00	r	05/29/09			Mailing May 2009			
06/09/09		I	\$ 20.00	r	05/31/09						
06/09/09		I	\$ 50.00	r	05/29/09			Mailing May 2009			
06/09/09		I	\$ 250.00	r	05/25/09			Mailing May 2009			
06/09/09		I	\$ 100.00	r	06/01/09			Mailing May 2009			
06/09/09		I	\$ 100.00	r	06/02/09			Mailing May 2009			
06/09/09		I	\$ 500.00	r	05/27/09			Mailing May 2009			
06/09/09		I	\$ 500.00	r	05/29/09			Mailing May 2009			
06/09/09		I	\$ 500.00	r	05/27/09			Mailing May 2009			
06/09/09		I	\$ 250.00	r	06/09/09			Mailing May 2009			
06/09/09	Pepin, Jacques 5-09 Program/sale of books	E	\$ 32.00	r				Union Savings sponsored author program 5-12-09			
06/09/09	Readathon sponsored by Mom's Club of Bethel March 2009	E	\$		06/02/09						
06/09/09		E	\$ 15.00	r	03/26/09			Centennial Event			
06/09/09		I	\$ 50.00	r	06/07/09			Mailing May 2009			
06/09/09		IMO	\$ 50.00	r	06/06/09						
06/09/09		IMO	\$ 15.00	r	06/08/09						
06/09/09		IMO	\$ 25.00	r	06/05/09						
06/09/09		IMO	\$ 100.00	r	06/07/09						
06/09/09		IMO	\$ 50.00	r	06/06/09						
06/09/09	Go, Lorraine for Rock Concert	E	\$ 100.00	r	06/09/09			Rock Concert 09 seed money returned			
06/09/09	Rock Concert 6/6/09 (@ \$5 each	E	\$ 560.00	r	06/06/09			Rock Concert 09 admissions, water			
06/10/09		I	\$ 100.00	r	05/30/09			Mailing May 2009			
06/10/09		I	\$ 100.00	r	06/07/09			Mailing May 2009			

