

## Bethel Public Library Facility Committee

~December 4, 2009~

The Special Meeting of the Facility Committee of the Board of Directors of the Bethel Public Library was held on December 4, 2009 in the Library Meeting Room, 2<sup>nd</sup> Floor, at the Bethel Public Library.

Chairman Geraldine Mills, Director Terri Rotella, Director Dorathea Gulya-Stasny and Library Director Lynn Rosato were in attendance. 2<sup>nd</sup> Selectman Paul Szatkowski was also in attendance. Director Lorraine Go and LBOD Chairman Shani Burke-Specht were absent with notice.

T. Rotella moved to call the meeting to order at 1:08 PM, seconded by D. Gulya-Stasny. Motion passed by unanimous vote.

There was no public input.

**Announcements:** Chairman Mills announced that this is her second year on the Facility Committee and her 27<sup>th</sup> year inspecting the library. She thanked the LBOD, Library Director and staff members for their help and support.

**Minutes:** D. Gulya-Stasny moved to accept the minutes of the August 31, 2009 meeting, seconded by T. Rotella. Motion passed by unanimous vote. Items 1- 10 from the May 6, 2009 meeting were discussed as follows:

- 1) Library Director Rosato advised that the front doors have been repaired.
- 2) The crack in the wall on the second floor has been partially repaired and in need of follow-up.
- 3) Funds for the replacement of the shoe cleaning mats will be requested from the Library Board of Directors.
- 4) This item has been addressed. Details regarding snow removal from the sidewalks and walk-ways will be sent to Parks & Recreation and the 1<sup>st</sup> Selectman.
- 5) A request for a committed date to paint the columns at the main entrance will be sought. The front of the building will also need to be power washed for the P.T. Barnum Celebration.
- 6) Chairman Mills reported that she contactrd Hollandia regarding the boxwoods at the main entrance. Hollandia cannot replace them free of charge due to the fact that they were damaged from snow removal operations.
- 7) Weeding some of the areas on the library grounds remains a concern. D. Gulya-Stasny moved to recommend to the LBOD that a solution be explored, such as hiring a landscaper to weed the lawn and garden areas, seconded by T. Rotella. Motion passed by unanimous vote.

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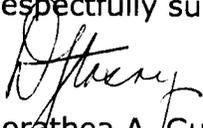
- 8) This item was completed with the purchase of annuals for the planters in front of the Seelye House.
- 9) Library Director Rosato advised that a picture hanging system for the Seelye House Local History Room would be part of the furnishing for the renovation project.
- 10) This item remains the same. The committee agrees that the Library is the representation of the Town of Bethel and the interior spaces and the building exterior should be well maintained and kept clean. The landscaping and grounds should be well groomed.

The Committee, Library Director and 2<sup>nd</sup> Selectman Szatkowsky toured the second floor and then proceeded outside to inspect the outside of the building. The following items were noted:

- 1) There is great concern among all those present regarding a crack in the cement floor. This will be referred to the Town Engineer for a recommendation.
- 2) The outside of the Seelye House needs to be cleaned.
- 3) The Committee recommends directing the LBOD to research any energy conservation grant funding from CL&P, or any other sources, for the repair of the Seelye House windows and new storm windows.
- 4) It would be beneficial to place landscape stones in some of the corner areas around the library grounds near the building.
- 5) It was noted that moss is growing on the roof over the main entrance. This needs to be addressed as it will become worse over time.

D. Gulya-Stasny moved to adjourn at 2:20 PM, seconded by T. Rotella. Motion passed by unanimous vote.

Respectfully submitted,

  
Doratheia A. Gulya-Stasny  
Director