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Bethel Public Library Board of Directors
~December 14, 2009~

The meeting of the Bethel Public Library Board of Directors was held on December 14, 2009 at the CJH Municipal Center in Meeting Room B.

Chairman Burke-Specht called the meeting to order at 7:03 PM and led everyone in the room in the Pledge of Allegiance.

Chairman Burke-Specht, Directors Tom Addonizio, Terri Rotella, Eileen Freebairn, Linda Curtis, Doratheia Gulya-Stasny, Leslie Mason, Richard Merritt, Lorraine Go and Daniel Gaita were in attendance. Library Director Lynn Rosato was also in attendance. Eliza Volpati and Geraldine Mills were absent with notice.

T. Rotella moved to add Correspondence to the agenda, seconded by D. Gaita. Motion passed by unanimous vote. R. Merritt moved to add the Meeting Schedule for 2010 to the agenda, seconded by D. Gaita. Motion passed by unanimous vote.

Public Comments

Hoskins Smith, a new resident, was introduced and welcomed.

Announcements

There were no announcements.

Correspondence

Library Director Rosato read a closing letter from G. Mills Director Mills thanked the Board for their help and support over her 4 year term on the Board. A prayer card and postcard dated 2008 from Governor Rell was also received from Director Mills.

Matt First of the Governor's Office sent an email to Chairman Burke-Specht advising that it would be unlikely that any stimulus funds would be available for the building project, but some energy funding may be available.

A thank you card from Debbie Smith was read by Chairman Burke-Specht.

Chairman Burke-Specht received two donations from participants who took the fire truck ride which was an auction item won at the gala by the Chairman.

Approval of Minutes

Library Director Rosato requested clarification under Librarian's Report that she spoke with Andrew Morosky, Director of Public Works regarding the relocation of items from the Teen Center. L. Curtis moved to accept the minutes as clarified, seconded by D. Gaita. Chairman Burke-Specht, T. Addonizio, T. Rotella, E. Freebairn, L. Curtis, D. Gulya-Stasny, L. Mason, R. Merritt and D. Gaita voted in favor. L. Go abstained. Motion passed.

Reports

Librarian's Report.

There was no written report. Library Director Rosato distributed copies of the expenditure report.

The Director advised that the sidewalks were not treated following the recent storm and that staff members put some material on the areas. There was a false emergency alarm which brought to light some issues. The door at the Barnum Terrace could not be opened due to a frost heave. Both of these issues have been addressed with the appropriate departments.

The Bethel Public Library teen website was featured in VOYA, Voice of Youth Advocates. Teen Librarian Amy Schuman was recognized for her outstanding work.

T. Rotella moved to accept the Librarian's Report, seconded by L. Mason. Motion passed by unanimous vote.

Treasurer's Report

Treasurer T. Addonizio gave an overview of the monthly report. On the motion of D. Gaita and the second of R. Merritt, the report was accepted as presented by unanimous vote.

Friends of the Library Report

There was no one present from the Friends however, Library Director Rosato stated that the annual meeting of the Friends would be held on January 21, 2009 and at that time an announcement would be made regarding a pledge to the Capital Campaign.

Reports of Committees

Centennial Committee Report

Chairman Burke-Specht advised that a year-end report would be given at the January 2010 meeting. She thanked the members of the Centennial Committee, staff members and volunteers for their many hours devoted to making the centennial celebration year a success.

Library Director Rosato advised that the last survey has closed and the results would be tallied. She reported that the Dewey program was going well with 298 participants in the Community Read Program. Thirty-two teens read to 32 children between the ages of 3-5 at the high school. The Friends of the Library sponsored refreshments at the Dewey book discussions.

Development Committee

Chairman R. Merritt gave an overview of the committee meeting report. He thanked the circulation desk staff and volunteers for their hard work on the Wreath Sale. He gave the following fundraising information:

- Bethel Blooms Pansy Sale \$1,335.57
- Fall Festival Mums Sale 303.25
- Town-wide Mailer 7,346.00
- Wreath Sale-to date 1,238.32

▪ Mini lamps sales	581.22
▪ Library History Book	455.45
▪ Newtown Savings Bank	<u>30,000.00</u>
Total	\$41,259.81

On-line payments were also discussed.

Facility Committee Report

In the absence of Chairman Mills, D. Gulya-Stasny reported that the meeting scheduled for December 14, 2009 at 6:55 PM was canceled due to the lack of a quorum; however she gave an overview of the committee meeting. Director Rosato advised that some of the items identified as needing attention have been addressed with the Public Works Department and the First Selectman.

Finance

Chairman T. Addonizio advised that the committee met and a flat budget would be brought forth with one consideration of a shift of approximately \$434 from one of the accounts to bring a part-time employee up to the appropriate step/level. The book account was discussed regarding funding for the purchase of additional books and materials. R. Merritt will look through the survey data to determine the demands of the patrons for more and newer materials.

Grants Committee

Chairman Mason advised that the committee met to close out the year and gave an overview of the meeting. Chairman Mason was thanked for her honorable work on the committee.

Unfinished Business

Goals and Objectives

Chairman Burke-Specht advised that a lot was accomplished this past year and that most of the goals and objectives were met. The only items remaining were to do with raising the funds needed to complete the second floor. T. Addonizio remarked that setting goals and objectives helped to make the year successful and the practice should continue.

Consideration of Construction and Design

Chairman Burke-Specht reported that Building Committee Chairman Bob Tripi advised her that the major part of the work estimate has been completed; however the parking issue needs to be resolved. Chairman Burke-Specht has spoken with Planning and Zoning and the First Selectman regarding the parking issue. She advised that she will speak further with the Planning and Zoning Department regarding any available options.

Meeting Schedule- 2010

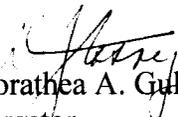
The proposed meeting schedule was reviewed. On the motion of T. Rotella and the second of L. Mason, the meeting schedule was approved by unanimous vote.

Chairman Burke-Specht thanked Lorraine Go and Leslie Mason for their commitment and years of service on the Board. Both members would not be seeking re-appointment.

Geraldine Mills and Linda Curtis were also thanked for their work on the Board. Both have requested re-appointment.

On the motion of T. Rotella and the second of L. Curtis, the motion passed unanimously to adjourn at 8:24 PM.

Respectfully submitted,


Dorathea A. Gulya-Stasny
Director