

PUBLIC SITE & BUILDING COMMISSION

Clifford J. Hurgin Municipal Center
1 School Street
Bethel, CT 06801

Minutes

Tuesday November 10, 2009

7:30 pm

C.J.Hurgin Municipal Center – Meeting Room “B”

PRESENT: Chair Scott Perry, Co-Chair Nancy Ryan, Tim Draper, Richard Straiton

ABSENT: David DeSteffano, Anthony Giordano

CALL TO ORDER:

Chair Scott Perry called the meeting to order at 7:36 pm.

CORRESPONDENCE:

Chair Scott Perry provided copies of Project Status Report emailed from Bill Dwinells to Chair Scott Perry (copy attached) in response to Chair Scott Perry's email request of 6 November 2009.

PUBLIC INPUT:

None

APPROVAL OF MINUTES:

Motion to approve minutes of the special meeting of February 17, 2009 by Richard Straiton/Tim Draper. In favor; Perry, Straiton, Draper. Abstained; Ryan. Motion passed.

OLD BUSINESS:

ASSESSIBILITY IMPROVEMENT TO SOUTH STREET FIREHOUSE

Chair Scott Perry led general discussion of the project.

- Project Status report provided by Bill Dwinells lacked sufficient specificity for any meaningful project discussion to occur.

RECEIVED

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TOWN OF BETHEL
TOWN CLERK

PARK AND RECREATION STORAGE BUILDING

Chair Scott Perry led general discussion of the project.

- Project Status report provided by Bill Dwinells lacked sufficient specificity for any meaningful project discussion to occur.
- Richard Straiton made a motion; seconded by Tim Draper, to send a formal request to Andrew Morosky; with copies to Robert Burke and Barry Curina, requesting a formal project summary on both the South Street Fire House project and the Parks and Recreation Storage Building. Summary to include updated budget status, grant status (for the South Street Firehouse project) and outstanding project items. This requested information should be available for the next regularly scheduled Public Site and Building Commission meeting on 1 December 2009. Vote, all in favor, motion was approved unanimously.
- Tim Draper made a motion to request the presence of either Andrew Morosky or Bill Dwinells at the 1 December 2009 Public Site and Building Commission meeting to be available to address any questions relative to the two projects described above and to review the budget documents that will be provided at that meeting. Motion was seconded by Co-Chair Nancy Ryan. Vote, all in favor, motion was approved unanimously.

NEW BUSINESS:

None

ADJOURNED:

Richard Straiton made a motion, seconded by Tim Draper to adjourn the meeting at 8:46 p.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,



John C. Sarver
Recording Secretary

Public Site and Building Commission Update - November 10, 2009

*Email Attachment From BILL DWYNELLS
TO SCOTT PERRY DATED 10 NOV 09*

South Street Fire House

- Elevator inspection scheduled for 11/16/09 – CO inspection to follow (above ceiling inspection walk through completed by Building Dept.)
- Roof expansion joint to retrofitted – scheduled for week of 11/9/09, awaiting coordination between Architect, Contractor, and Roofing subcontractor. Warranty modification, procedures, and materials from roof manufacturer coordinated and provided by Town.
- Minor punch list items

Park and Recreation Maintenance Building

- Fencing and landscaping to be coordinated by Parks and Recreation Dept.