

# **PUBLIC SITE & BUILDING COMMISSION**

Clifford J. Hurgin Municipal Center  
1 School Street  
Bethel, CT 06801

## **Special Meeting Minutes**

**Tuesday December 8, 2009**

**7:30 pm**

**C.J.Hurgin Municipal Center – Meeting Room “B”**

**PRESENT:** Chair Scott Perry, Co-Chair Nancy Ryan , Tim Draper, Anthony Giordano,  
David DeSteffano, Richard Straiton (7:42 PM)

**ALSO IN ATTENDANCE:** Andrew Morosky and Bill Dwinells (Public Works  
Department)

**ABSENT:** None

**CALL TO ORDER:**

Chair Scott Perry called the meeting to order at 7:31 pm.

**CORRESPONDENCE:**

None

**PUBLIC INPUT:**

None

**RECEIVED**

**DEC 09 2009**

**TOWN OF BETHEL  
TOWN CLERK**

**APPROVAL OF MINUTES:**

Motion to approve minutes of the regular meeting of November 10, 2009 by Nancy Ryan/Anthony Giordano. Motion approved unanimously. (Richard Straiton not present for the vote).

**OLD BUSINESS:**

**PARK AND RECREATION DEPARTMENT MAINTENANCE BUILDING AND ASSESSIBILITY IMPROVEMENT TO SOUTH STREET FIREHOUSE**

Bill Dwinells lead discussion of project status for both projects using his 12/8/09 Memo to Scott Perry (copy attached).

- Memo detailed completed work as well as the items that are still outstanding as of the 12/8/09 posting. Bill Dwinells indicated Park and Recreation Project received

**PARK AND RECREATION DEPARTMENT MAINTENANCE BUILDING AND ASSESSIBILITY IMPROVEMENT TO SOUTH STREET FIREHOUSE** (continued)

a temporary C.O. as of 3/4/09 with final C.O. pending final landscaping and parking area stabilization and paving.

- Andrew Morosky provided budget perspective for both projects.
- Andrew Morosky lead a discussion of the situation in regard to the contractor (GC Contracting) on the South Street Firehouse project. This issue was detailed in Bill Dwinells memo dated 12/8/09. Bill's memo (page 3) also included all approved (\$63,889.16) as well as anticipated change orders (which have not yet been agreed upon of \$12,209.54). Discussion followed on how best to bring the project to completion in view of the pending legal issues.
- Tim Draper made a motion, seconded by Anthony Giordano for Chair Scott Perry to send a letter to the Board of Selectmen indicating that the Public Site and Building Commission has reached agreement that GC Contracting (contractor for the South Street Firehouse Project) is unable and/or unwilling to finish the contract (in spite of the fact that the contract is currently over it's completion date by over 200 days) and the Public Site and Building Commission therefore feels it is appropriate for the Selectman to call the bonds with the bonding company; Travelers Insurance, in order to bring this project to completion. Vote, all in favor except Richard Straiton who abstained. Motion approved.
- Chair Scott Perry thanked Andrew Morosky and Bill Dwinells for their preparation and attendance at the meeting.

**NEW BUSINESS:**

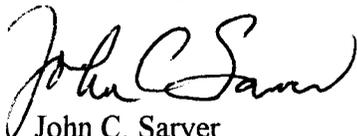
**Calendar 2010 Meeting Schedule**

- Chair Scott Perry circulated a proposed 2010 Meeting Schedule. Nancy Ryan made a motion, seconded by David DeSteffano, to approve the proposed Public Site and Building Commission Meeting Schedule for Calendar 2010. Vote, all in favor except Richard Straiton who abstained. Motion approved.

**ADJOURNED:**

Nancy Ryan made a motion, seconded by Anthony Giordano, to adjourn the meeting at 9:05 p.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,



John C. Sarver  
Recording Secretary

Public Site and Building Commission  
 Regular Meeting Schedule - 2010  
 CJH Municipal Center

<b>Date</b>	<b>Day</b>	<b>Time</b>	<b>Location</b>
5-Jan-2010	Tuesday	7:30 PM	Meeting Room B
2-Feb-2010	Tuesday	7:30 PM	Meeting Room B
2-Mar-2010	Tuesday	7:30 PM	Meeting Room B
6-Apr-2010	Tuesday	7:30 PM	Meeting Room B
4-May-2010	Tuesday	7:30 PM	Meeting Room B
1-Jun-2010	Tuesday	7:30 PM	Meeting Room B
6-Jul-2010	Tuesday	7:30 PM	Meeting Room B
3-Aug-2010	Tuesday	7:30 PM	Meeting Room B
7-Sep-2010	Tuesday	7:30 PM	Meeting Room B
5-Oct-2010	Tuesday	7:30 PM	Meeting Room B
9-Nov-2010**	Tuesday	7:30 PM	Meeting Room B
7-Dec-2010	Tuesday	7:30 PM	Meeting Room B
4-Jan-2011	Tuesday	7:30 PM	Meeting Room B

\*\* November Meeting Date one week later due to Election Day



DEPARTMENT OF PUBLIC WORKS  
Clifford J. Hurgin Municipal Center, 1 School Street, Bethel, CT 06801  
Telephone (203) 794-8549 Fax (203) 794-8767

# Memo

To: Scott Perry  
From: Bill Dwinells  
CC: Public Site and Building Commission (7 copies)  
Date: 12/8/09  
Re: Parks and Rec Building, South Street Fire House

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## **Parks and Recreation Department Maintenance Building**

Site work and excavation were started in late March 2008 and footings and foundation in early April of the same year. Building delivered and construction started May 2008, interior slab poured June 2008. July/August 2008 rough framing, plumbing, and electrical; finish plumbing, electrical, and sheetrock August 2008. Oil tank set and connected at Police Department prior to removal of existing oil tank October/November. Following removal of oil tank, water and sewer utilities placed and connected to building through Jan. 2009. Zoning Compliance - received 1/27/09, C.O. obtained - 3/4/09. Parking area stabilized with process gravel, paving to proceed as determined in future budgeting.

## **South Street Fire House**

Mobilization and initial demo started April 2008, remediation of existing VAT May 2008. June 2008, first floor demo continuing, temporary generator delivered early July 2008. August 2008 existing generator removed, mechanical work (plumbing, electrical), and new masonry construction on-going first and second floor, existing building. Excavation and underpinning for addition completed Sept/Oct 2008. Addition footings and foundation walls completed November 2008, first floor slabs and additional site work December 2008, followed by steel erection January 2009. Brick masonry and block wall construction, roof membrane installed Feb 2009. Finishes, painting, suspended ceiling grids through March 2009. Flooring installed October 2009.

Throughout the project the contractor has been seeking change orders and extra payments, even for items contained in the contract documents. There have been

periods of inactivity with little or no communication from the contractor, despite consistent requests and communication from the Town, Architect, and Grant Administrator. Additionally, there have been four successive site supervisors and regular complaints from subcontractors regarding non-payment.

The current status of the project is the Contractor has issued a Stop Work Notice and a Demand for Arbitration. There are little or no grounds for either, yet the Contractor is using the contract documents to delay completing the project. It seems that the reason for this is lack of resources on the part of the Contractor. Rick Robinson of Pullman and Comley is working with the Public Works Department to resolve both the Stop Work Notice and a Demand for Arbitration to bring the project to completion. Change Order summary and Punch List are attached.

The following are the major outstanding construction items to be addressed:

1. Elevator Inspection and certification
2. Replace roof expansion joint and pitch box
3. Final C.O.

Approved Change Order #	Description	Amount
1	Add domestic HW/CW shut off valves. Existing building not zoned, work within existing building would require shut off @ main, valves provided zones within ex. building and uninterrupted water supply to kitchen for emergency/shelter operations.	2951.17
2	Remove existing UST (\$4399.69), Soil remediation (\$6268.88)	10668.57
3	Additional VAT remediation - 105, 105A, 106A and 111 and stair 208 to eliminate areas of VAT adjacent to proposed VCT.	2493.00
4	Swap Radio Room door (106B) for Door to Truck Bay (109), 106B not relocated, 109 - Swing change for easier access to Truck Bay	178.50
5	Exit signs - Fire Marshall Request	1002.00
6	Additional electrical work completed under CCD #1	15418.61
7	Additional plumbing and mechanical work completed under CCD #2	15126.89
8	Connect and disconnect temporary generator and ATS	2441.00
9	Credit - Suspended Ceiling, Corridor 009	-2197.00
10	Credit - Height Reduction(48" - 40") Wainscot Tile	-511.50
11	Moisture Mitigation - Concrete Slab/VCT	1321.34
12	Electromagnetic Hold Opens - Fire Marshall Request	2138.50
13	Underpinning - 96" footing on plan, 42" in field	9139.80
14	Change single door (proposed) to double w/lockable leaf. Lockable leaf required to meet code (does not block door 208) while allowing double opening into Community Hall.	1002.00
15	Additional lighting in front stairwell, work done in existing walls to avoid surface mount on stairwell.	2716.28

Total Approved \$63,889.16

Anticipated Change Orders	Description	Amount
	Additional work Men's shower, metal bracing wall Room 202 - Men's Locker Room	500.00
	Finishes Room 205 - Additional work @ Chief's Request	6200.00
	Spring Hinges	629.54
	CMU changes - Corridor 209/Men's Room 206	3800.00
	Additional Finishes Room 010, 105, Ceiling Grid (010), Paint (Break Room 105)	900.00

Total Additional Anticipated \$12,029.54

Approved Change Orders + Anticipated Change Orders \$75,918.70

Town of Bethel Firehouse  
April 14, 2009  
*Revised December 7, 2009*  
Punch List 11:00AM at Site

(Revised 10/27/09 based on progress noted on site visit of same date)

Shaded items are either complete or deleted

*Comments in italics are from visit of 10/27/09*

*Comments in blue italics were added 12/7/09 based on a meeting held at the firehouse with the Town, contractor, roofing subcontractor and architect*

## GENERAL

1. Cleaning has not been done – all the floors should be broom cleaned and construction dust and materials on the walls should be washed off.

2. GFI and base and quarry tile have not been installed in addition

3. Most of the new doors are missing the rubber door stops. They all need to be installed.

4. Some of the smoke detectors still have the protective caps on them. Once that the building is occupied and construction is pretty much complete it is recommended that all of the protection caps be removed.

## EXTERIOR

1. Norway Maple and 350 Myrtle within the "Scope of work in Base Bid" for item C-101 have not been installed.

2. The drawings indicate that wheel stops in the parking spaces behind the fire house are in the contract area. The six wheel stops have not been provided.

3. There are some saw-cuts over-cut on the patches of pavement repair on site. These should be filled to prevent water penetration.

4. The control joint material in the rear sidewalk projects up above the level of the sidewalk creating a tripping hazard.

5. There is a sheet of plywood and some weights outside of the entry vestibule which should be removed.

6. Clean up the existing landscaped area outside the dayroom door on the West side of the building.

7. The spewer across the full width of the driveway outside the day room door should be repaired.

8. There is a patch in the concrete foundation immediately below the electric panel that is not tight against the rest of the foundation and there is one at the southwest corner of the building. The joints must be filled. *(See photos 1-4 taken 10/27/09) which also show a crack in the foundation on the east side near the elevator shaft. This should be filled.*

9. The control joint on the side of the addition has not been filled and sealed.

10. There is supposed to be a joint on the side of the building between the addition and the existing building with an expansion joint. See Detail C of the Detail 29 location on Sheet A-103.

11. The middle hinge is missing on the entrance door into the entry vestibule (Door 101).

12. The paint that was used on the patch over the personnel door (Door 102 & Door 102) to the side of the entry vestibule door does not match the existing building.

13. The caulking around the door frame of the same door has not been done and there is miscellaneous mortar and wood shims in the opening.

## BASEMENT

### Room 004 – Storage

1. There is concrete splashed up on the walls where the pours were made, this should be cleaned off prior to refinishing the walls. This needs to be cleaned. *As of 10/27/09 there was still some concrete splatter on the interior foundation wall. The Finish Schedule calls for any previously painted walls in this area to be painted. See Photo #28.*
2. Chase Mechanical has several pieces of heating equipment in this room that needs to be going back for a credit to the Town.

3. The existing sandbags in the room were provided to the Contractor during construction for their use. They need to be removed by the Contractor.

4. All of the painting supplies in the room should be removed from the site unless they are "attic stock." *When all of the attic stock as required by the specifications are assembled, the Town will provide direction as to where it should be put.*

5. There are some ceiling tiles in the room. I assume they are "attic stock." Contractor shall look at all of the other attic stock that is required by the

Contractor in the specifications and it should all be stored as directed by the Town. See item #4 above regarding the resolution of storage of 'attic stock'.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

#### Room 010 Storage

1. The new ceiling grid has been put in but no ceiling tile has been placed there. The same is true with the ceiling tiles in the adjacent room where the helmets, etc. are stored.

[REDACTED]

[REDACTED]

[REDACTED]

#### Room 005 Boiler Room

[REDACTED]

[REDACTED]

3. The gap at the top of the wall between the Boiler Room and the Corridor has not been completely filled with firesafing insulation. Light is visible around the insulation that is there.

## FIRST FLOOR

### Corridor 109

1. Some of the pipes in the hallway were not properly insulated.

2. Corridor 109 in the boiler room is not properly insulated. Light is visible around the insulation that is there.

3. The window sill in Corridor 109 has not been properly sealed. Light is visible around the sill.

4. The door to the boiler room is not properly labeled. The door is not clearly labeled. WAS NOT ACCESSIBLE.

### Room 105 – Day Room

1. The pipes in the hallway were not properly insulated. The insulation around the wall from the boiler room was not properly installed. The pipes in the boiler room were not properly insulated.

2. The wall in the boiler room was not properly insulated. The wall was not properly insulated.

3. The wall in the boiler room was not properly insulated. The wall was not properly insulated. The wall in the boiler room was not properly insulated.

4. Two of the anchors in the boiler room were not properly installed.

5. The anchors in the boiler room were not properly installed.

### Room 113 – Office

1. There is an empty box on the west wall which appears to be an empty plate on the wall.

2. Some of the anchors in the boiler room were not properly installed. The anchors in the boiler room were not properly installed.

3. There is another empty box on the south wall which appears to be an empty plate on the wall.

[REDACTED]

[REDACTED]

[REDACTED]

Room 103A – Elevator Vestibule

[REDACTED]

- 2. The elevator threshold has not been installed awaiting the installation of the vinyl flooring.

[REDACTED]

[REDACTED]

Room 104 – Conference Room

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Room 109 – Corridor

[REDACTED]

The ceiling tile at the ends of the row of the ceiling is not attached to the ceiling. The tile is held in place by the pull down bar. A similar tile is observed.

The edge piece of the ceiling tile at the 2nd floor is not being attached to the ceiling and shall be fixed to the ceiling at the same height.

The tile piece in the ceiling around the ceiling tile is not attached to the ceiling and shall be fixed. The corners shall be fixed to the ceiling at the same height.

### Women's Restroom 109B

1. The horizontal grab bar on the side and the pull down grab bar are not at the same height.

The horizontal grab bar on the side and the pull down grab bar are not at the same height. The horizontal grab bar is not attached to the wall and the pull down grab bar is not attached to the ceiling.

The cover for the emergency call button is not fully secured and is not attached to the wall. The marks on the tile shall be oriented up. The marks are not attached to the installation of the grab bars.

The grab bar on the right side of the toilet is not attached to the wall and the grab bar on the left side of the toilet is not attached to the wall.

The grab bar on the left side of the toilet is not attached to the wall and the grab bar on the right side of the toilet is not attached to the wall.

The grab bar on the left side of the toilet is not attached to the wall and the grab bar on the right side of the toilet is not attached to the wall.

The vertical grab bar to the left of the water closet is not attached to the wall and the vertical grab bar to the right of the water closet is not attached to the wall. Both plates have marks on them which shall be oriented up.

### Room 109A – Men's Restroom

The vertical grab bar to the side of the water closet is not attached to the wall and the bottom escutcheon plate is loose.

2. The grab bars on either side of the water closet, the pull down and the wall mounted one, are not at the same height.

The grab bar on the left side of the water closet is not attached to the wall and the grab bar on the right side of the water closet is not attached to the wall. The grab bar on the left side of the water closet is not attached to the wall and the grab bar on the right side of the water closet is not attached to the wall.

1. The opening in the exterior wall at the rear wall in the room is large. The  
door cover, the cover shall be replaced with a door cover that is fire-rated.

### Door 111

- 2. A screw is missing from the door hinge.
- 3. The screws for some of the hinges have been stripped. They shall be removed and replaced.
- 4. The opening in the exterior wall on the door is not finished and the opening in the exterior wall is not finished.
- 5. The frame has not been caulked against the existing walls.
- 6. The protective covering on the door plate has not been removed.

### Room 102 – Exit Passage

- 1. The main flooring on the floor between the room and the exterior wall where the block wall was removed has not been saturated and properly prepared for the floor installation.
- 2. The wall on the exterior of the room at Door 102A is not properly installed and the wall on the exterior of the room is not properly installed.
- 3. The exterior wall on the exterior of the room is not properly installed and the exterior wall on the exterior of the room is not properly installed.
- 4. The exterior wall on the exterior of the room is not properly installed and the exterior wall on the exterior of the room is not properly installed.
- 5. Exterior Door 102 – Weather strip at bottom is missing.
- 6. There is a screw missing from one of the hinges on the exterior door (Door 102).
- 7. Closure on exterior Door 102 is missing.
- 8. Door 102A was not properly installed and the exterior wall on the exterior of the room is not properly installed.
- 9. Door 102 – The exterior wall on the exterior of the room is not properly installed and the exterior wall on the exterior of the room is not properly installed.

10. There are several nails and screws in the door frame and marks on the paint that have made the door. It should all be cleaned and the paint should be removed.

11. There is a crack already appearing at the southeast corner between the masonry walls. *This joint has opened up again. Apparently the interior wall was not properly tied into the exterior wall. A more permanent correction for this vertical joint needs to be provided. (10/27/09 Photo #5)*

12. This room is to have VCT installed. The stairs (3 risers) that were installed should have stair treads and risers provided. *Originally this space was to have full vinyl tile when there a ramp was shown as part of the work. At some point the exterior stairs, ramp and railings were eliminated and the three interior steps provided. There is no reason to believe that the intent was to anything other than to cover all the horizontal surfaces with a floor covering as originally intended.*

13. Same as issue in Item 2 above for the stairs going up to the upper floor.

14. Hardware for the door to the entry vestibule (10) is missing (See Item 7 above).

15. There is no door to Room 101 and the door is not installed.

### Room 101 Entry Vestibule

1. There are gaps above the ceiling above the platform both the stairs and the vestibule in this space.

2. The elevator is not in service yet but it is noted that the vinyl tile floor has not been installed.
3. Any other issues regarding the elevator will be addressed after the elevator is serviceable and has had an inspection.

The machine room for the elevator should be secured with a heavy door construction and the door can be omitted and there is a door into the room. The same is to be done for the elevator in Room 103A Entry Vestibule. This work is to be immediate.

### Room off the Apparatus Bay - Laundry Area

1. New copper piping coming to the west wall. If now then the insulation of the piping should be completed.

### Stair 111

1. At the top landing the end cap of the baseboard radiation was never reinstalled. A cap shall be provided. *The vertical copper pipe installed as part of this work was done in such a manner as to not allow the end cap to be properly installed. The*

pipe should be reworked to be within the enclosure and the vertical portion of the end cap installed correctly. See Photo #6.

## SECOND FLOOR

### Room 205 – Existing Training Room

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

5. The paint on the new gypsum board around the door to Room 215 has been painted but it appears the new paint is semi gloss and the existing paint is satin finish and it does not match. *There is still a glossier finish on the new paint that does not match the surface finish of the existing wall.*

[REDACTED]

### Corridor 209

1. At Door 209A the sign that was on the door is missing and shall be replaced. Coordinate with the Town.

[REDACTED]

### Room 207 – Women's Restroom

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED] The hook has not been installed on the wall in the hand capped stall.

[REDACTED] The top rail of the toilet stalls in the window extends beyond the brackets. The end of the rail should be capped.

7. The anchorage for the bracket holding the top rail at the masonry wall has caused the wall to spall and the top fasteners are exposed. The whole bracket should be looked at for proper anchorage and the damage to the wall repaired. *When the bracket was replaced and the wall was patched, the paint on the wall was not touched up to match the existing color. See Photo #9.*

[REDACTED] There is nothing on the left window sill and there is a part of the installation of the wall. [REDACTED]

### Room 206 – Men’s Restroom

[REDACTED] There are some marks on the wall which shall be removed. [REDACTED]

[REDACTED] The robe hook on the wall is missing in the hand capped stall.

[REDACTED] The wall bumper for the pull down grab bar is missing.

[REDACTED] A door pull is required on the inside of the door to the accessible toilet room in room 206. [REDACTED] Section 102.10.2.1.4B requires compliance with ASHRAE 90.1 and Section 104.2.1.1.4 requires a door pull. [REDACTED] The door pull shall be placed on both sides of the door near the [REDACTED]

### Stair 208

1. There are 2 burrs on the top rail where the coat rack used to be and they [REDACTED] and the [REDACTED] shall be ground out and the area touch painted. *The burrs were partially removed but there are still projections that could cut hands on the handrail. See Photo #10*

[REDACTED] [REDACTED] The burrs shall be removed and the area ground and painted.

3. Look at the ceiling tiles at the top landing outside of the Door 208. There are a couple of tiles that are damaged and appear to have been damaged during construction. *There are four tiles at the top landing that should have damaged areas touched up. See Photos #11-14.*

[REDACTED] Door 208: The holes from the existing hardware at the top of the frame have not been plugged.

[REDACTED]

### Room 210 – Community Room

1. This is area was used for the Contractor’s office and was open to the construction area for an extended period of time. There is a lot of dust on floor, walls and carpeting. The room shall be vacuumed and the floors shall be mopped clean and all the walls should be washed down, as well as the furniture.

### Opening to the corridor towards Stair 204

1. There is a nail protruding from the west wall against the opening into the Community Room, which shall be removed and the area shall be repaired and painted.

2. The switch cover for the light switch on the east wall of the corridor needs to be replaced.

The cleaning sand on the east wall part way down the corridor needs to be removed and the area cleaned. The sand has been scattered all the way in. All the walls shall be painted and painted to match the sand.

There are some damaged ceiling tiles in room 210. They shall be replaced. There is also one down in front of door 212. The door has been damaged and needs to be replaced.

### Door 202

There is a screw missing from the pull plate on the door.

### Room 202 – Men’s Locker Room

There is a nail protruding from the wall just inside the door to 202, which has been painted over. The nail shall be removed.

### Lockers

1. There is damage to the upper 2 right hand lockers and on the locker (the 4<sup>th</sup> from the right). There is also damage on the frame of the lockers within the first two to four tiers of the lockers. Number dials have not been installed. They are in the lockers, so they need to be installed. *The dents were apparently caused by damage incurred while the lockers were stored by contractor on the interior of*

the building. As such they are the responsibility of the contractor to repair. See Photos #15-16.

2. The addition on the south wall of the room. The need to install the room from the boxes that were to have made the room. One of the boxes is under the lockers on the wall.

3. There is a hole in the ceiling in front of the lockers in the east end of the room.

4. There is a scratch on the lower left locker on the east end of the room.

5. The light in the men's shower room (210) is not working.

6. The protective film on the push door into the utility area has not been removed.

7. Labels are still on the lockers in the room and there is still a hole in the wall from the old door dispenser.

8. The joint between the tile on the new base for the lockers and existing floor tiles is not sealed.

9. On the lockers on the west end of the room the door is damaged and the door is not in good condition. The door edge is loose and the door is not in good condition.

10. The frame on the wall is not in accordance with the code.

#### Corridor outside of Door 202

1. The outlet on the wall adjacent to Room 202 does not have a cover plate.

#### Elevator Vestibule 201

1. The sill to the elevator is not installed.

#### Elevator 203

1. There is no vinyl tile in the elevator.

#### Room 201 – Elevator Vestibule

1. The sill at the elevator door on the cabin has not been installed.

2. The panel in the wall outside the elevator needs to be replaced.

1. Caulk around the spigot frame for the window against the masonry.

2. Check and hardware on the floor in the vestibule is missing except for the door.

### Room 204 - Corridor

1. The expansion joint has not been installed against the existing building.

2. Panel 11B-2. Some of the rooms (8, 10) have not been labeled on the floor plan.

3. Room 204A Hardware is missing. The handle still has protective covering on it.

### Room 213 – Training Room

1. Some of the screws in the hinges have been stripped. They shall be taken out and new screws installed.

2. There are 2 junction boxes in the Training Room, 4 on the east and west wall and 4 on the north and south walls.

3. Some ceiling tiles are damaged and should be replaced. There are also some and some light fixtures and some ceiling tiles in the south wall. There is a water stain on the wall along the north wall. There are some ceiling tiles that should be replaced. The date (12/7/09) of the inspection report should be on the report. There are many inspection reports, reports and schedules for a building project that has been done.

### ROOF

1. Clean up all new construction debris such as debris on the roof in the regional area of work (especially the new screws on the roof of the existing building process a detail on the new installation).

2. There is a scratch on one of the removable panels on the south side of the RTU which needs to be repaired or replaced.
3. *The black iron gas piping to the new roof-top unit has not been painted. It is required to be painted by Note 12 on the Plumbing Notes on Sheet P-101 which states "...paint exposed piping on roof..."*
4. *The expansion joint between the addition and the existing building does not appear to match the configuration of the expansion joint detail shown on the construction drawings and the shop drawings. That detail has a bulb under the roofing membrane that would extend above the wood blocking on either side of the joint. (12/7/09)*

5. *At a meeting it was agreed (between the Town, contractor, roofing subcontractor and architect) that the roofer would install a pitch box adjacent to the expansion joint to allow the existing communication cable (that is currently just exposed out the side of the cover membrane at the expansion joint) to penetrate properly through the roof. (12/7/09)*
4. *There is a broken vinyl tile at the baseboard on the along the south wall of either the office on the first floor or the training room on the second floor. The two floors are about ½ inch out of level. See Photo #17.*
5. *There is a bad joint between the new and old tile at the door between the training rooms on the second floor. See Photo #18.*
6. *The floor transition between the new addition and the existing building at Door 105B and the opening in Corridor 109 leaves a high spot (approximately ¼ inch) that will cause the vinyl tile to crack. There are areas in both locations where the vinyl tile is not adhered to the concrete slab (hollow sound when tapping the tile). See Photos #19-24.*
7. *There are loose tiles (at least two) along the south wall of the addition. See Photos #25-26*
8. *The bottom anchorage of the door frame to the elevator vestibule on the first floor at one location was improperly finished after the new tile was installed. A bent piece of the metal frame is left exposed above the floor tile. See photo #27.*

**Additional Requirements for Closeout:**

**Additional Materials**

Tiling	093000 1.9
Acoustic Panel Ceiling	095113 1.9
Resilient Base	096513 1.7
Resilient Tile Flooring	096519 1.7
Painting	099123 1.7

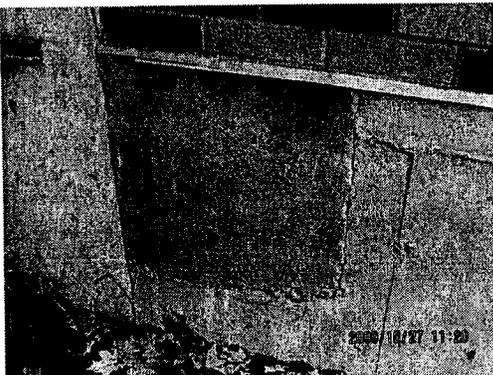
**Warranties required by the Specifications (contractor to verify that this is a complete list)**

Roofing	075423 1.9		
Sheet Metal Flashing Finish	076200 1.7		
Fireproofing	078100 1.9		
Joint Sealant	079200 1.6		
Aluminum Entrances	084113 1.8	Tools and Instruction	1.9(1)
		Adjustment (6 months)	1.9(2)
Door Hardware	087100 1.7	Tools and Instructions	1.8A
		Demonstration	3.6A
		Maintenance (6 months)	1.8B
Glazing	088000 1.9		
Electric Traction Elevator	142100 1.8	Maintenance (1 year)	1.9A
		Demonstration	3.5A
Plants	329300 1.8	Maintenance (6 months)	1.9A1

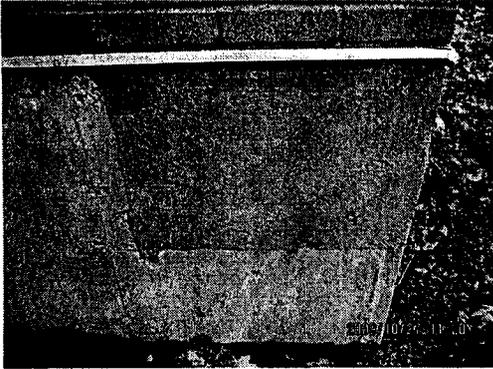
**CLOSEOUT ITEMS PER SECTION 017700 OF THE PROJECT SPECIFICATION**

1. Substantial Completion

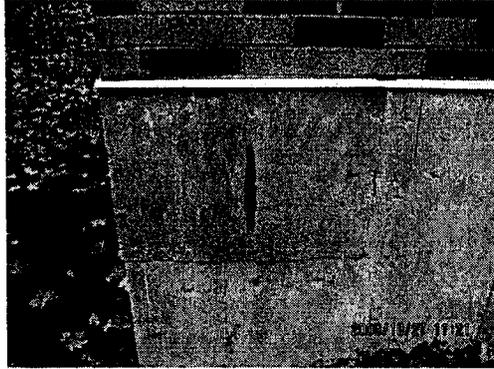
- a. Contractor needs to provide all documents listed in 1.5A of the Specification
  - b. FLB has provided herein the 'additional items identified by the Architect that must be completed or corrected before the certificate will be issued' and including the revised Punch List items from the January 17, 2009 site visit.
2. Final Completion
    - a. Preliminary Procedures: 4 items as listed in 1.6A
    - b. Inspection: Not requested.
  3. Punch List (List of Incomplete Items) prepared by general contractor (Section 1.7): Not submitted
  4. Operation and Maintenance Manuals (Sections 1.8 and 3.2): Not submitted
  5. Project Record Documents (Section 1.9):
    - a. Record Drawings (and Section 2.3): Not submitted
    - b. Record Specifications (and Section 2.4): Not submitted
    - c. Record Product Data (and Sections 2.5 and 3.3): Not submitted
  6. Warranties (Section 1.10 and 2.2): Not submitted
  7. Miscellaneous Record Submittals (Section 2.6): Not submitted
  8. Instruction Program (Sections 2.7 and 3.4): Not submitted
  9. Final Cleaning (Section 3.1): Not started



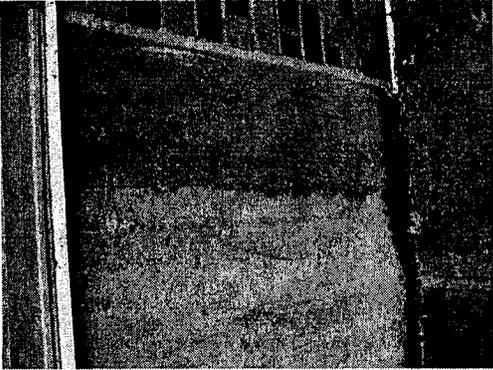
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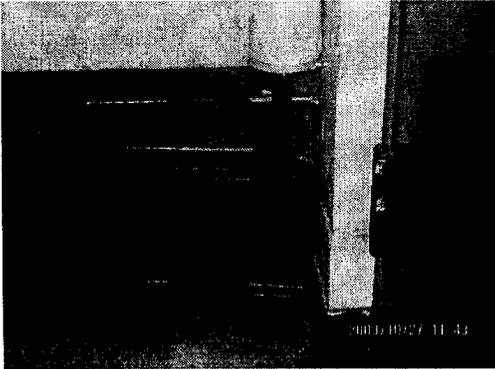
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(3)



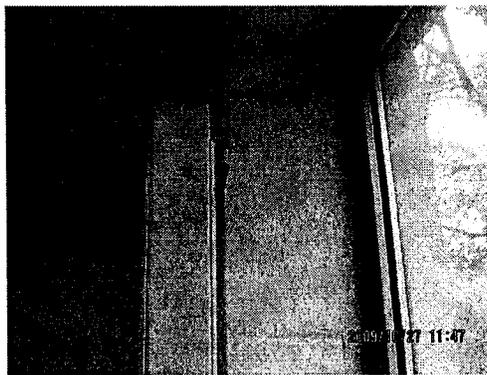
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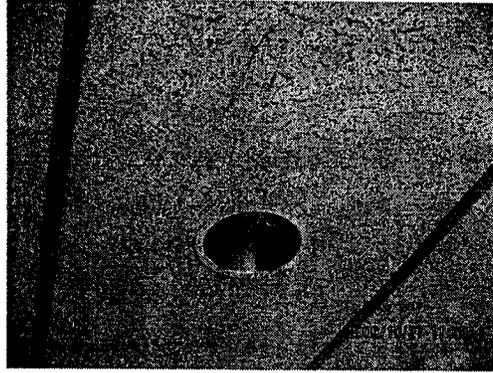
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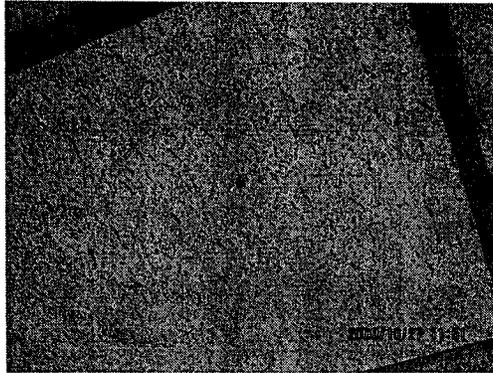
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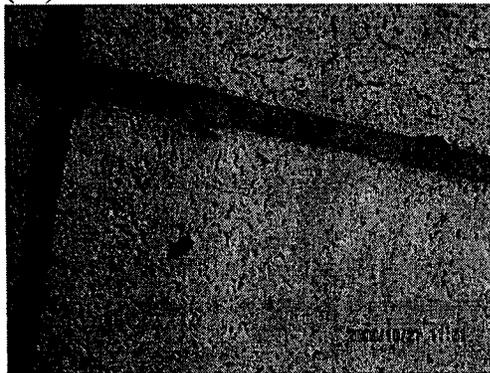
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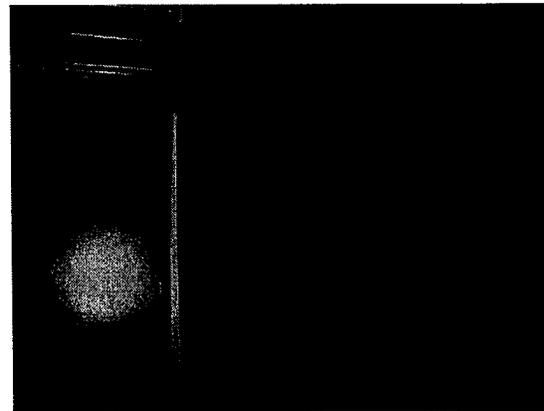
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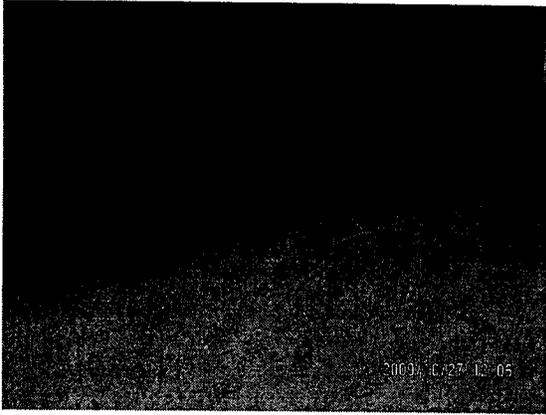
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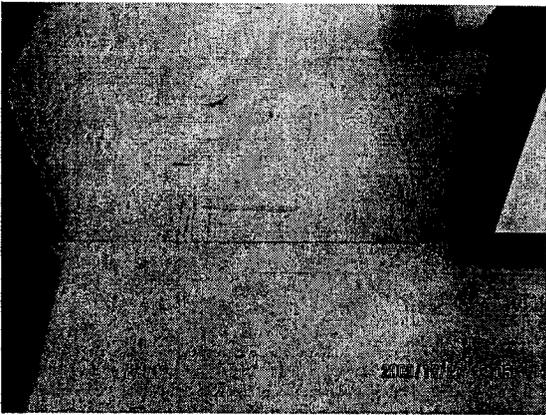
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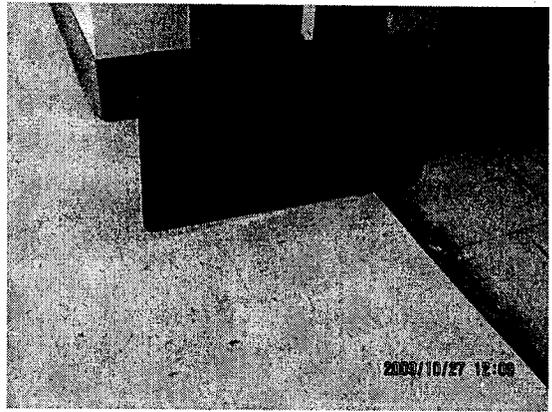
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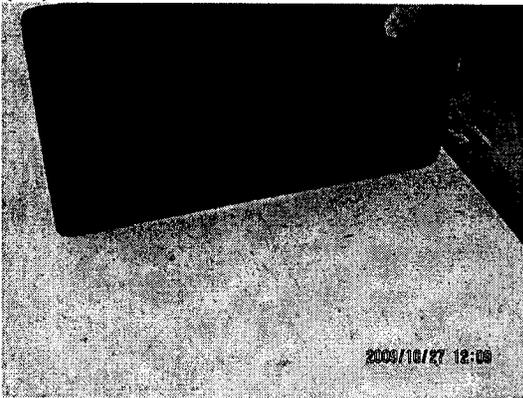
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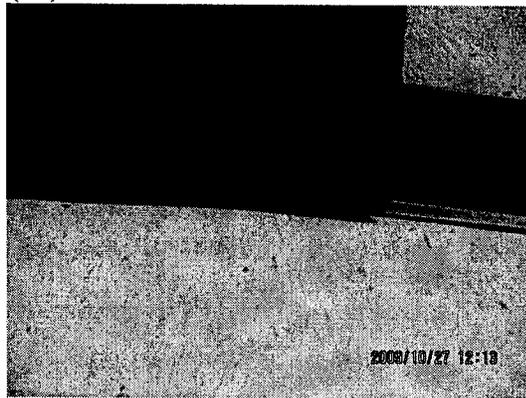
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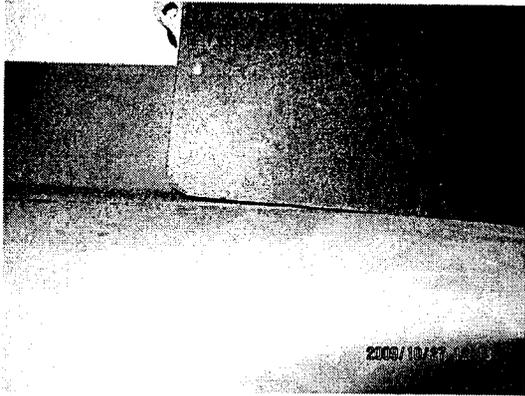
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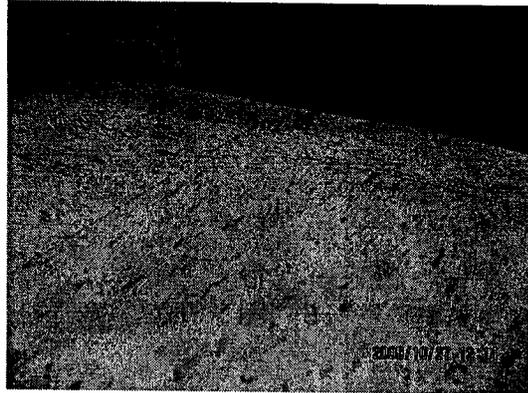
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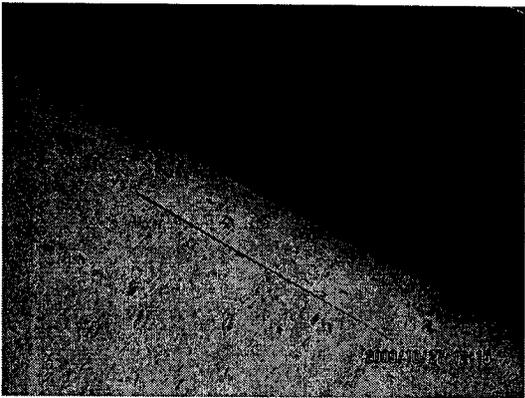
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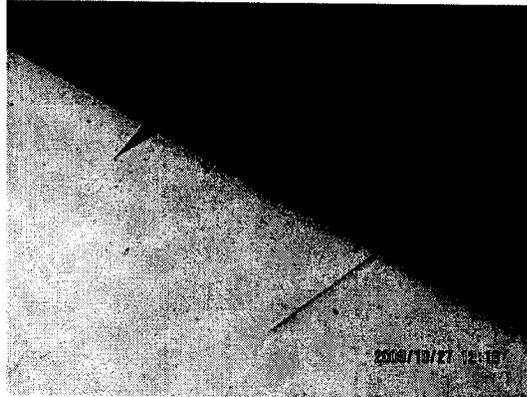
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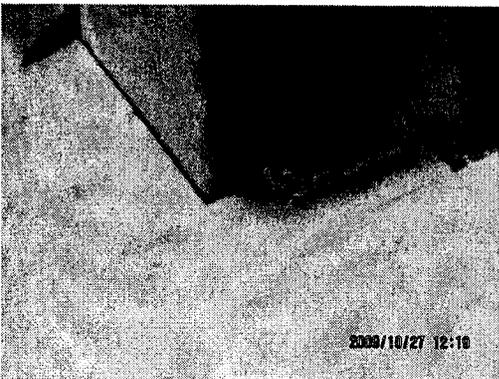
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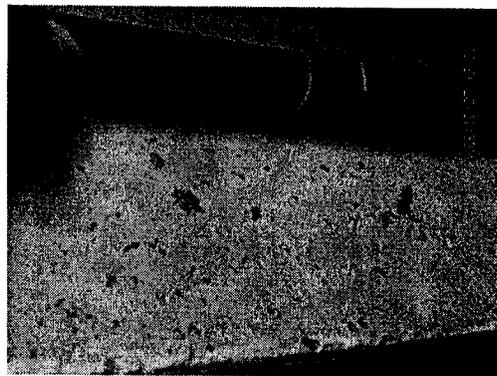
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(26)



(27)



(28)