



BOARD OF SELECTMEN

Clifford J. Hurgin Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

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TOWN OF BETHEL
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Robert Burke, First Selectman
Paul Szatkowski, Selectman
Kevin L. Cleary, Selectman

MINUTES OF SPECIAL MEETING

Tuesday, February 17, 2009

7:00 p.m.

CJH Municipal Center – Meeting Room “A”

PRESENT: First Selectman Burke, Selectman Szatkowski and Selectman Cleary. Also in attendance was the Board of Finance.

First Selectman Burke called the Special Meeting to order at 7:01 p.m.

FY 2009-2010 Department Budget Presentations

330 Registrar of Voters

FY 2008-2009	Budget	\$79,886
FY 2009-2010	Request	\$77,486

Registrar of Voters Mary Legnard and Mary O’Leary presented the Registrar of Voters Budget Request for FY 2009-2010. They noted a reduction to the Office Expense account.

180 Building Inspection

FY 2008-2009	Budget	\$196,155
FY 2009-2010	Request	\$206,059*

* It had been noted previously that salary accounts for classified service (non-union), while showing an increase, reflect the increase in salary on July 1, 2008 which was after the 2008-2009 budgets were adopted; there are no salary increases budgeted for July 1, 2009 for the classified service employees.

Gary Boughton, Building Official presented the Building Inspection budget request for FY 2009-2010. He noted that other than contractual salary increases, there were no increases to the budget.

290 Emergency Management

FY 2008-2009	Budget	\$38,538
FY 2009-2010	Request	\$28,500

Thomas Galliford, Director of Emergency Management presented the Emergency Management budget request for FY 2009-2010. He noted that there were no increases to the budget. He explained that the Alert Now Mass Notification system has been utilized several times and has requested that funding be continued.

300 Fire Marshal

FY 2008-2009	Budget	\$83,161
FY 2009-2010	Request	\$86,310*

** It had been noted previously that salary accounts for classified service (non-union), while showing an increase, reflect the increase in salary on July 1, 2008 which was after the 2008-2009 budgets were adopted; there are no salary increases budgeted for July 1, 2009 for the classified service employees.*

Thomas Galliford, Fire Marshal presented the Fire Marshal budget request for FY 2009-2010. He noted an increase to contracted services was due to the cost of the vehicle lease.

360 Police Department

FY 2008-2009	Budget	\$3,412,978
FY 2009-2010	Request	\$3,479,041

** It had been noted previously that salary accounts for classified service (non-union), while showing an increase, reflect the increase in salary on July 1, 2008 which was after the 2008-2009 budgets were adopted; there are no salary increases budgeted for July 1, 2009 for the classified service employees.*

Nicholas Ellis, Chairman of the Police Commission and Jeffrey Finch, Chief of Police presented the Police Department budget request for FY 2009-2010. They noted reductions in many line items and even though there were increases associated with contractual salaries, they were able to reduce other line items so that the overall increase was \$66,063 (1.9% overall). Mr. Ellis advised that at this time, the department is at full compliment; although one officer may be going back to military duty. Discussion took place regarding the fleet. The capital equipment request is for 3 vehicles. It was noted that the vehicles are purchased through the state bid price. Discussion of extra duty took place; a vehicle rental fee and an administrative fee are charged for all extra duty work.

Public Comments: None

Minutes of January 20, 2009: Selectman Szatkowski made a motion, which was seconded by Selectman Cleary, to approve the minutes of January 20, 2009 as presented. Vote, all in favor, motion unanimously approved.

Correspondence: None that did not relate to an agenda item

First Selectman Report: First Selectman Burke provided an update on various town projects. The High School ribbon cutting is planned for March 7th. A discussion took place regarding employment contracts; First Selectman Burke advised that he has had preliminary discussions with various bargaining groups.

New Business

1.) Consideration of Tax Collector's request for Tax Refund Authorization.

First Selectman Burke made a motion, which was seconded by Selectman Szatkowski, to approve the Tax Collector's request dated February 10, 2009 for Tax Refund Authorization in the amount of \$287.36. Vote, all in favor, motion unanimously approved.

2.) Consideration of request – use of Clarke Park roadways

First Selectman Burke made a motion, which was seconded by Selectman Szatkowski, to approve the request of the Greater Danbury Soap Box Derby Association to hold their event on May 2nd and May 3rd (rain date of May 23rd, May 24th of May 25th) and June 6th and June 7th, subject to receipt of appropriate insurance certificate and notification to park occupants and the Bethel Police Department. Vote, all in favor, motion unanimously approved.

As there was no further business on tonight's agenda, Selectman Szatkowski made a motion, which was seconded by Selectman Cleary, to adjourn the meeting at 8:12 p.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,



Wendy Smith, Recording Secretary