



PROCUREMENT COMMITTEE

Clifford J. Hurgin Municipal Center
1 School Street, Bethel, CT 06801 (203) 794-8514

MINUTES OF MEETING

Monday, May 3, 2010 -10:00 a.m.
Clifford J. Hurgin Municipal Center - Meeting Room "A"

PRESENT: Matthew Knickerbocker, First Selectman
Frank Ventrella, Purchasing Agent

Selectman Matthew Knickerbocker called the Meeting to order at 10:23 a.m.

BID # 10-07: ARRA PAVING PROJECT - OLD HAWLEYVILLE ROAD

Matthew Knickerbocker made a motion, which was seconded by Frank Ventrella, to award Bid 10-07 to A & J Construction for the bid price of \$388,640.03 based on recommendation from Andrew Morosky's, P.E., Public Works Director letter dated April 29, 2010 (see attached letter) and forward the recommendation to the Board of Selectman. Vote, all in favor, motion unanimously approved.

As there was no further business to come before the Procurement Committee, Matthew Knickerbocker made a motion, which was seconded by Frank Ventrella, to adjourn the meeting at 10:24 a.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,

Frank N. Ventrella, Purchasing Agent

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2010 MAY -3 A 10: 59

TOWN OF BETHEL
TOWN CLERK



DEPARTMENT OF PUBLIC WORKS
Clifford J. Hurgin Municipal Center, 1 School Street, Bethel, CT 06801
Telephone (203) 794-8549 Fax (203) 794-8767

Memo

To: Matt Knickerbocker, Chairman, Procurement Committee

From: Andrew M. Morosky, P.E., Director of Public Works *AM*

CC: Frank Ventrella; Robert Dibble; File

Date: April 29, 2010

Re: Bid # 10-07 Milling and Paving of Old Hawleyville Road

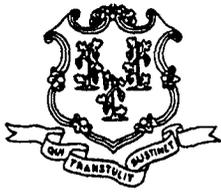
I have reviewed the proposals received by the Procurement Committee for the referenced bid.

The three low bids were tabulated and bid prices confirmed by my office. Bid results and supplemental information were submitted to the Department of Transportation (DOT), which had to review the bids for conformance with the American Recovery and Reinvestment Act (ARRA) requirements.

Based on their submitting the lowest qualified bid and the fact that A&J has done excellent work for the Town of Bethel in the past, I recommended to the DOT that Bethel be allowed to award the work to A&J. DOT sent a letter to the Town (attached) dated April 26, 2010 that authorizes the Town to award the work to A&J Construction.

Having received DOT's authorization to award, I recommend that the Procurement Committee concur with my recommendation and forward their recommendation to the Board of Selectman so that a Notice of Award can be issued and a Contract signing can be arranged in May with A&J Construction.

If you have any questions, please don't hesitate to call.

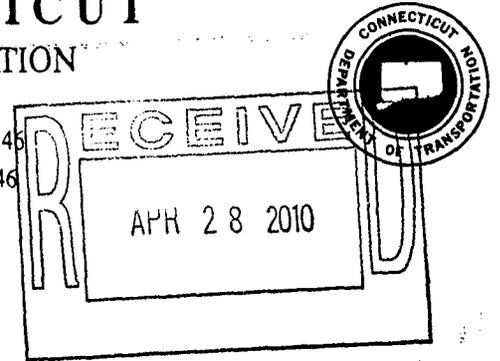


STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION

2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546

Phone:

April 26, 2010



Mr. Andrew M. Morosky, P.E.
Town Engineer/Director of Public Works
Clifford J. Hurgin Municipal Center
1 School Street
Bethel, Connecticut 06801

Dear Mr. Morosky:

Subject: **Notice to Award - ARRA**
State Project No. 009-097
F.A.P. No. 1009(111)
Pavement Preservation of Old Hawleyville Road - ARRA
Town of Bethel

This is to inform you that the Town of Bethel (Town) is hereby authorized to award the contract for the construction of this project to Alcaide, Inc. d/b/a/ A&J Construction, the responsible bidder for this project, per your request in a letter dated April 20, 2010.

All change orders in the construction phase of this project must be requested in writing to the Department of Transportation (Department) for review. These requests will be evaluated and must be approved by the Department before the order can be given to the Contractor. Failure to obtain approvals could jeopardize Federal participation in the cost of these changes.

In order to ensure that the construction phase is properly coordinated with the Department's Office of Construction, the Town should proceed as follows:

- ⇒ Forward to District 4 and this office, a copy of the letter awarding the contract to Alcaide, Inc. d/b/a/ A&J Construction
- ⇒ Forward to District 4 and this office, a copy of the executed contract between the Town of Bethel and Alcaide, Inc. d/b/a/ A&J Construction.
- ⇒ Schedule a Pre-Construction meeting by contacting Mr. Thomas Weldon, at the District 4 Office, at (860) 585-2742 and forward a copy of the notice to this office.

⇒ In accordance with Article (9) of the Town/State agreement, notify the District Office of the commencement of the construction activities via the enclosed CON-100M form. Failure to notify the District Office will jeopardize the Federal proportionate share of the funding for this project.

If you have any questions concerning this project, please contact Mr. Ahsan K. Saghir, Project Engineer, at (860) 594-2076.

Very truly yours,



William W. Britnell, P.E.
Transportation Principal Engineer
Bureau of Engineering and Construction

Enclosure

cc: The Honorable Matthew S. Knickerbocker
Ms. Amy D. Jackson-Grove, Federal Highway Administration