

PUBLIC SITE & BUILDING COMMISSION

Clifford J. Hurgin Municipal Center

1 School Street

Bethel, CT 06801

Special Meeting Minutes

Tuesday January 12, 2010

7:30 pm

C.J.Hurgin Municipal Center – Meeting Room “B”

PRESENT: Chair Scott Perry, Tim Draper, Anthony Giordano,
David DeSteffano, Richard Straiton

ALSO IN ATTENDANCE: Bill Dwinells (Public Works
Department)

ABSENT: Co-Chair Nancy Ryan, Jim Lacey

CALL TO ORDER:

Chair Scott Perry called the meeting to order at 7:30 pm.

CORRESPONDENCE:

None

PUBLIC INPUT:

None

APPROVAL OF MINUTES:

Motion to approve minutes of the special meeting of December 8, 2009 by Richard Straiton/Tim Draper. Motion approved unanimously.

OLD BUSINESS:

PARK AND RECREATION DEPARTMENT MAINTENANCE BUILDING AND ASSESSIBILITY IMPROVEMENT TO SOUTH STREET FIREHOUSE

Chair Scott Perry asked Bill Dwinells to update group on the contractor status at the South Street Firehouse. Bill indicated contractor told Selectmen that he could complete the unfinished work in two weeks if the Selectmen tabled the recommendation to pull the bond for two weeks at their January 2, 2010 Meeting. Selectmen agreed to do this.

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PARK AND RECREATION DEPARTMENT MAINTENANCE BUILDING AND ASSESSIBILITY IMPROVEMENT TO SOUTH STREET FIREHOUSE (continued)

- Bill Dwinells advised the group that items on the punch list have not been completed. Bill wanted to be on the record as indicating his willingness to meet the contractor at the firehouse to go over the remaining punch list items if and when the contractor requests such a meeting.
- Bill Dwinells agreed to provide First Selectman with a current punch list showing all outstanding items felt to be the contractor's responsibility.
- Bill Dwinells indicated that the Elevator Certificate was obtained today (January 12, 2010).
- Correct roof expansion joint needs to be installed and the communication cable needs a weather tight connection.
- Chair Scott Perry made a motion that "after speaking with Bill Dwinells it is our recommendation that the Board of Selectmen review and comment on the specific punch list with the General Contractor to find out his intentions on completing this punch list. If his intentions are not to fulfill his obligations; as understood by the town, we recommend that the Board of Selectmen either follow through on our previous motion to pull the bond, or keep the remaining retainage monies and complete the job using town resources". Motion was seconded by Tim Draper. Vote, all in favor. Motion approved unanimously.

NEW BUSINESS:

Calendar 2010 Meeting Schedule

- David DeSteffano made a motion to amend the regular meeting schedule for the Public Site and Building Commission from the first Tuesday of each month to the second Tuesday of the month; beginning with the March regular meeting, in order to allow Richard Straiton's attendance at the Public Site and Building Commission meetings thus avoiding a conflict with the Regular Board of Selectmen Meetings. Motion seconded by Anthony Giordano. Vote, all in favor. Motion unanimously approved. (copy of amended schedule is attached)

ADJOURNED:

Richard Straiton made a motion, seconded by David DeSteffano, to adjourn the meeting at 8:40 p.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,



John C. Sarver
Recording Secretary

**Public Site and Building Commission
Amended Regular Meeting Schedule - 2010
CJH Municipal Center**

Amended at Special Meeting January 12, 2010

Date	Day	Time	Location
5-Jan-2010	Tuesday	7:30 PM	Meeting Room B
2-Feb-2010	Tuesday	7:30 PM	Meeting Room B
9-Mar-2010	Tuesday	7:30 PM	Meeting Room B
13-Apr-2010	Tuesday	7:30 PM	Meeting Room B
11-May-2010	Tuesday	7:30 PM	Meeting Room B
8-Jun-2010	Tuesday	7:30 PM	Meeting Room B
13-Jul-2010	Tuesday	7:30 PM	Meeting Room B
10-Aug-2010	Tuesday	7:30 PM	Meeting Room B
14-Sep-2010	Tuesday	7:30 PM	Meeting Room B
12-Oct-2010	Tuesday	7:30 PM	Meeting Room B
9-Nov-2010	Tuesday	7:30 PM	Meeting Room B
14-Dec-2010	Tuesday	7:30 PM	Meeting Room B
11-Jan-2011	Tuesday	7:30 PM	Meeting Room B

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TOWN CLERK

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Public Site and Building Commission
2010 Amended Regular Meeting Schedule

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