



# *Economic Development Commission*

*Town of Bethel, Connecticut*

*Bethel Municipal Center \* 1 School Street \* Bethel, Connecticut 06801*

*(203) 794-8540 Facsimile (203) 794-8552*

## **MINUTES OF SPECIAL MEETING**

Thursday, February 18, 2010

4:00 p.m.

CJH Municipal Center – Meeting Room “A”

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TOWN OF BETHEL  
TOWN CLERK

**PRESENT:** Charles McCollam, Jr., Jay Streaman, Charles Steck, Erik Anderson and Scott Ward. Also in attendance were Economic Development Commission Attorney Daniel O’Grady and First Selectman Knickerbocker.

**Call to order:** Charles McCollam, Jr. called the Special Meeting to order at 4:02 p.m.

**Minutes of prior meeting:** Jay Streaman made a motion, which was seconded by Erik Anderson, to approve the minutes of December 17, 2009 as presented. Vote, all in favor, motion unanimously approved.

**Election of Officers:** Erik Anderson made a motion, which was seconded by Jay Streaman, to re-elect the current slate of officers – Charles McCollam, Jr. as Chairman, Charles Steck as Vice-Chairman and Jay Streaman and Secretary/Treasurer. Vote, all in favor, motion unanimously approved.

**Establish 2010 Meeting schedule:** Erik Anderson made a motion, which was seconded by Jay Streaman, to continue to hold the Regular Meetings of the Economic Development Commission on the third Thursday of each month at 4:00 p.m. Vote, all in favor, motion unanimously approved.

### **Discussion of expansion plans:**

Attorney O’Grady advised that he met with the Zoning Department and the First Selectman to go over the long history and obstacles associated with our expansion plans.

First Selectman Knickerbocker had suggested a feasibility study to help put a comprehensive plan in place to meet the goals of an expansion plan. This feasibility study could contain items like the economic benefit to expansion, cost to expand, anticipated size of building lots and buildings, anticipated employment, tax revenue and other economic benefits as well as a timeline and a checklist for all regulatory agencies, both state and local, etc. As the Economic Development Commission would pay for the cost of the feasibility study, it was agreed that the next step would be to meet with the Board of Selectmen.

Erik Anderson made a motion, which was seconded by Jay Streaman, to request a joint session with the Board of Selectmen to discuss and implement a plan to prepare a Request for Proposals for study for the expansion of the Francis J. Clarke Industrial Park. Vote, all in favor, motion unanimously approved.

**Invoices:** Erik Anderson made a motion, which was seconded by Charles Steck, to approve payment in the amount of \$185 for legal services rendered by Attorney O'Grady, invoice dated February 18, 2010. Vote, all in favor, motion unanimously approved.

As there was no further business on today's agenda Charles McCollam, Jr. made a motion, which was seconded by Erik Anderson, to adjourn the meeting at 4:45 p.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,

A handwritten signature in cursive script that reads "Wendy Smith". The signature is written in black ink and is positioned above the typed name.

Wendy Smith, Recording Secretary