



BOARD OF SELECTMEN

Clifford J. Hurgin Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

Matthew S. Knickerbocker, First Selectman
Richard C. Straiton, Selectman
Paul R. Szatkowski, Selectman

MINUTES OF REGULAR MEETING

Tuesday, March 15, 2011
7:30 p.m.

CJH Municipal Center – Meeting Room “A”

RECEIVED

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TOWN OF BETHEL
TOWN CLERK

PRESENT: First Selectman Knickerbocker, Selectman Straiton, and Selectman Szatkowski. Also in attendance was Town Counsel Martin J. Lawlor.

Call to order/Pledge of Allegiance: First Selectman Knickerbocker called the regular meeting to order at 7:30 p.m.

Public Comments: none

Correspondence: Letter from Attorney O’Grady – requesting appointment to process passport applications. Board of Selectmen will add this to their next meeting.

Minutes of March 1, 2011 Regular Meeting: Selectman Szatkowski made a motion, which was seconded by Selectman Straiton, to approve the minutes as presented. Vote, all in favor, motion unanimously approved.

Minutes of March 3, 2011 Special Meeting: Selectman Szatkowski made a motion, which was seconded by Selectman Straiton, to approve the minutes as presented. Vote, all in favor, motion unanimously approved

Minutes of March 7, 2011 Special Meeting: Selectman Szatkowski made a motion, which was seconded by Selectman Straiton, to approve the minutes as presented. Vote, all in favor, motion unanimously approved

Minutes of March 8, 2011 Special Meeting: Selectman Straiton made a motion, which was seconded by Selectman Szatkowski, to approve the minutes as presented. Vote, all in favor, motion unanimously approved.

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to add to tonight's agenda, under New Business, #4) Consideration of 5 Year Capital Revision and # 5) Consideration of Ad-Hoc Transfer Station Committee Recommendations. Vote, all in favor, motion unanimously approved.

First Selectman Report: First Selectman Knickerbocker advised that the FY 2011-2012 Public Hearing on the proposed budget will be held on Tuesday, March 29th 7:30 p.m. at the High School. He noted that town crews are working to repair the many potholes that pop up daily. Town crews are also getting ready to begin drainage work in anticipation of the road renewal program. First Selectman Knickerbocker also advised that the ramp for the back stairs by Parks & Recreation is on order and is anticipated to be installed in early April. First Selectman Knickerbocker also talked about a recent, naturally occurring event at the Meckauer Park pond which resulted in a "fish kill". According to the DEP, this naturally occurring event is related to the amount of ice on the pond and its depletion of oxygen.

Selectman Straiton advised that the door has been installed at the (temporary) Teen Center space and still anticipates that they should be able to start painting, moving in at the end of the month.

New Business

Consideration of Bid Waiver, resolution and contract award – Cott Resolution Software upgrade

Town Clerk Lisa Bergh was in attendance at tonight's meeting to discuss the Cott Resolution Software upgrade. This is an upgrade to the current system that the Town Clerk's office uses. Originally, it was anticipated that the Board of Selectmen would waive the bidding process tonight and award the contract for the Cott Resolution software upgrade. However, it was discovered that this upgrade is for a 3 year lease. Also, there is only funding available in the current budget, and presumably the FY 2011-2012 proposed budget. Between the two, there are not quite enough funds to accommodate the new lease cost. Ms. Bergh will speak with the Cott representatives for alternate funding methods. The new lease provides for many more functions, including a revenue producing function and, overall, is \$350 per month less than the current lease. This will also be referred to

the Board of Finance and, perhaps, be an item on the call for the annual town meeting.

Selectman Straiton made a motion, which was seconded by Selectman Szatkowski, to table this topic. Vote, all in favor, motion unanimously approved.

Consideration of Resolution – Sweethart Transportation Grant

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to authorize First Selectman Matthew S. Knickerbocker, to negotiate and execute all necessary Agreement/Contract documents on behalf of the Town of Bethel with the Department of Transportation of the State of Connecticut and to affix the corporate seal. Vote, all in favor, motion unanimously approved.

Consideration of 5 Year Capital Revision

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to recommend the 5 Year Capital Plan as submitted and dated March 15, 2011 to the Board of Finance for consideration; funding to be in a method the Board of Finance determines to be in the best financial interest of the Town of Bethel. Vote, all in favor, motion unanimously approved.

5) Consideration of Ad-Hoc Transfer Station Committee Recommendations

First Selectman Knickerbocker made a motion, which was seconded by Selectman Szatkowski, to refer the recommendations to Town Counsel, and if approved by Town Counsel, move the operations of the Transfer Station under the authority of the Public Utilities Commission. Vote, all in favor, motion unanimously approved.

Consideration of Two Stony Hill Road, LLC v Town of Bethel – (Executive Session anticipated)

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to go into Executive Session at 8:05 p.m. for the purpose of discussion of Two Stony Hill Road, LLC v Town of Bethel and invite Town Counsel Martin J. Lawlor and Assessor Ann Marie Heering into the Executive Session portion of the meeting. Vote, all in favor, motion unanimously approved.

Executive Session ended at 8:34 p.m.

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to accept the recommendation of the Town Attorney and Assessor for the stipulated value of \$2,900,000, Docket # DBD-CV-09-4010575-S Two Stony Hill Road v Town of Bethel for the 2008-2011 Grand List years. Vote, all in favor, motion unanimously approved.

First Selectman Knickerbocker made a motion, which was seconded by Selectman Szatkowski, to adjourn tonight's meeting at 8:26 p.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,



Wendy Smith, Recording Secretary