

Tentative minutes of the **Bethel Board of Education Special Meeting** held on **Thursday, February 3, 2011**, in Board of Education Conference Room E.

Attendance: Jen Larsen, John Gentile, Pat Orsino, M. DeBlois

Administrative Attendance: G. Chesley, J. Jordan, T. Yonsky, K. Brooks, P. Cosentino, D. DeBlois, L. DiBiase, B. Germinaro, K. Gombos, P. Goolkasian, B. Kirmil, L. Pica, K. Smith, C. Troetti,

L. Craybas, Chairman, called the meeting to order at 7:03 p.m.

1. **Call to Order**

A. Roll Call for Quorum

Board Members Present: S. Carlsen, L. Craybas, J. DeRosa, M. Duff (arrived 7:43 PM), A. Mannion, M. O'Brien, R. Renner

Board Members Absent: None

B. Pledge of Allegiance

2. **Consent Calendar/Approval of Minutes**

- A. December 16, 2010 – Regular Meeting
- B. January 5, 2011 – Special Meeting
- C. January 6, 2011 – Special Meeting
- D. January 13, 2011 – Special Meeting

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TOWN OF BETHEL  
TOWN CLERK

**Motion by J. DeRosa: Move to approve all minutes removing the minutes of December 16, 2010 and January 13, 2011.**

**Seconded by R. Renner**

**Motion Carried Unanimously**

**Motion by M. O'Brien: Move to approve minutes of January 13, 2011 as amended.**

**Seconded by S. Carlsen**

**Motion Carried Unanimously**

**Motion by M. O'Brien: Move to approve minutes of December 16, 2010 as amended.**

**Seconded by S. Carlsen**

**Motion Carried Unanimously**

3. **Correspondence**

- Letter from the Board of Finance regarding the 2011-2012 Budget.

- Memo from Dr. Chesley to the Union Representatives regarding the 2011-2012 Budget.
- Memo from Larry Craybas, Board Chairman to Matthew Knickerbocker, First Selectman regarding Board of Education candidate to replace Cynthia McCorkindale who resigned from the Board of Education.
- Email from Kristine Harrison resigning from the Board of Education.
- Memo from Larry Craybas, Board Chairman to Matthew Knickerbocker, First Selectman regarding Board of Education candidate to replace Kristine Harrison who resigned from the Board of Education.
- Memo from Chief Finch, Bethel Police Department, regarding Youth Officer services at Johnson and Middle School.

#### **4. Administrative/Board Member Update**

Dr. Chesley spoke about the Education Week article "The National Imperative for Language Learning."

Dr. Chesley informed the Board the Winter Continuing Education brochure has been distributed to the community.

#### **5. Audience Participation**

None.

#### **6. Reports to the Board**

##### **A. *Finance***

##### **1. *Superintendent's Recommended 2011-2012 Education Budget***

Dr. Chesley and Teri Yonsky, Director of Fiscal Services, presented the 2011-2012 Education Budget. Dr. Chesley spoke about the vision of the Board of Education, the context of the budget, and the many successes in the Bethel schools.

Dr. Chesley is proposing full-day Kindergarten for 2011-2012 school year with no new spending to initiate the program.

Dr. Chesley is recommending a 2.21% increase for the 2011-2012 Education Budget.

\$626,223 Increase to Salary Account: Increase of 2.46%

\$471,545 Increase to Benefit Accounts: Increase of 7.61%

\$445,105 Increase to Health Insurance: Increase of 8.5%

\$12,330 Increase to Purchased Professional Services: Increase of 2.42%

\$5,140 Purchased Property Services: Increase of 0.96%

\$168,009 Other Purchased Services: Increase of 4.65%

\$85 Supplies: Increase of 0.01%

\$18,375 Equipment: Increase of 0.05%

\$2,495 Dues and Fees: Increase of 0.01%

Budget proposed: \$38,809,077 3.48% increase

Education Jobs Funding -\$476,994 -1.27%

**Proposed 2011-2012 Budget \$38,332,083 2.21% increase**

Dr. Chesley showed the Board what would need to be done to get to a zero budget. He explained a zero percent increase is not a status quo budget. Dr. Chesley listed the many cuts to classes/programs and the number of jobs that would be lost or impacted by a zero percent budget.

## 2. Budget Transfers

**Motion by S. Carlsen: Move to approve the budget transfers of October 1, 2010 – December 31, 2010.**

**Seconded by M. Duff**

**Motion Carried Unanimously**

## B. Policy Approval

**Motion by M. O'Brien: Move to approve the following policies:**

- |   |             |          |
|---|-------------|----------|
| <b>1. Administrative Staff Organization.....</b>          | <b>2100</b> | <b>P</b> |
| A. Management Positions/Team                              |             |          |
| (2) Professional Development .....                        | 2112        | P        |
| D. Superintendent of Schools                              |             |          |
| (1) Recruitment and Appointment of Superintendent .....   | 2141        | P        |
| (2) Evaluation of Superintendent .....                    | 2142        | P        |
| E. Administrative Staff .....                             | 2150        | P        |
| (1) Recruitment and Hiring of Administrative Staff .....  | 2151        | P        |
| (2) Evaluation of Administrative Staff .....              | 2152        | P        |
| <b>2. Administrative Operations</b>                       |             |          |
| A. Administrative Leeway in Absence of Board Policy ..... | 2210        | P        |
| B. Representative and Deliberative Groups .....           | 2220        | P        |
| (1) Administrative Council .....                          | 2222        | P        |
| C. Control and Communication Channels and Systems         |             |          |
| (1) Policy and Regulation Systems.....                    | 2231        | P        |
| <b>3. School Governance... ..</b>                         | <b>2300</b> | <b>P</b> |

**Seconded by S. Carlsen**  
**Motion Carried Unanimously**

**C. By-Law Review/Approval**

**Motion by S. Carlsen: Move to approve the following bylaws:**

- |   |             |          |
|---|-------------|----------|
| <b>0. Role of Board and Members (Powers, Purposes, Duties).....</b>                       | <b>9000</b> | <b>B</b> |
| A. Limits of Authority .....  | 9010        | B        |
| B. Public Statements .....  | 9020        | B        |
| C. Commitment to Democratic Principles in Relations to<br>Community, Staff, Student ..... | 9030        | B        |
| <b>1. Organization</b>  |             |          |
| A. Number of Member, Terms of Office .....  | 9110        | B        |
| B. Officers and Auxiliary Personnel.....  | 9120        | B        |
| (1) Chairperson .....   | 9121        | B        |
| (2) Vice Chairperson .....  | 9122        | B        |
| (3) Secretary to the Board .....  | 9123        | B        |
| C. Committees.....  | 9130        | B        |
| (1) Committee of the Whole.....   | 9131        | B        |
| (2) Standing Committees .....   | 9132        | B        |
| (3) Special/Advisory Committees .....   | 9133        | B        |
| D. Board Representatives .....  | 9140        | B        |

**Seconded by J. DeRosa**  
**Motion Carried Unanimously**

**5. Adjourn**

**Motion by R. Renner : Move to adjourn at 8:55 p.m.**

**Seconded by S. Carlsen**  
**Motion Carried Unanimously**

Respectfully submitted,

Susan Paré  
Board Recorder