

Tentative minutes of the **Bethel Board of Education Special Meeting** held on **Thursday, April 7, 2011**, in Board of Education Conference Room E.

Attendance: None.

Administrative Attendance: G. Chesley, T. Yonsky, J. Jordan, K. Brooks, R. Germinaro, G. Lawlor, K. Smith

L. Craybas, Chairman, called the meeting to order at 7:00 p.m.

1. **Call to Order**  
**A. *Roll Call for Quorum***

Board Members Present: S. Carlsen, L. Craybas, S. Clayton, J. DeRosa, M. Duff, A. Mannion, M. O'Brien, R. Renner

Board Members Absent: K. Lacey

Mr. Craybas noted Mrs. Lacey notified him she would be unable to attend this meeting due to a business trip.

**B. *Pledge of Allegiance***

2. **Board Recognition/A Salute to Excellence**  
**A. *Presentation of Elementary Recycle Poster Contest Winners***

Mr. Craybas, Board Chairman, presented awards to the winners of the Elementary Recycle Poster Contest winners.

3. **Approval of Minutes**  
**A. *March 24, 2011***

**Motion by S. Carlsen: Move to approve the minutes of March 24, 2011.**  
**Seconded by A. Mannion**  
**AYE: S. Carlsen, L. Craybas, S. Clayton, J. DeRosa, M. Duff, M. O'Brien, R. Renner**  
**NAY: None**  
**Abstain: A. Mannion**  
**Motion Carried**

4. **Correspondence**

- Letter from Mr. Craybas, Board of Education Chairman, to the Bethel Patch and Danbury News Times in support of full-day Kindergarten.
- Letter from Mr. Duff, Board of Education member, to the Bethel Patch in support of full-day Kindergarten.
- Letter from Matthew Knickerbocker, First Selectman, to Lt. Commander Dwinnells and Mst. Sgt. Meehan, regarding the success of the Bethel NJROTC Military Ball.
- Letter from Matthew Knickerbocker, First Selectman, to Karen Neville and Damon Coachmen, regarding the success of the recent musical production *Once Upon a Mattress*.

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TOWN OF BETHEL  
TOWN CLERK

## **5. Audience Participation**

Brandin McCready, Berry School student, spoke to the Board about the need for Stop-Arm Cameras on Bethel school buses to improve student safety.

Mrs. Yonsky, Director of Fiscal Services, told Brandin she will be purchasing a camera for one bus to test and then will look into getting them for all the of the buses.

## **6. Administrative/Board Member Update**

### **A. *2009 - 2010 Strategic School Profile***

Dr. Jordan informed the Board the Strategic School Profile was called back by the State due to the State's system errors. It will be brought to the Board in May.

### **B. *Facilities Study Update***

Mrs. Yonsky informed the Board she attended a kick-off meeting with D.R.A. Architects. They laid out a work plan. Engineers will come in over the spring break and look at the buildings and systems.

### **C. *CABE E-Meeting***

Mrs. Yonsky informed the Board the administration is looking into using CABE E-Meeting, a paperless Board meeting system. CABE E-Meeting has the possibility of being very efficient and cost saving. She would like to visit a district currently using the system to see it in use.

Kristen Brooks, Principal, Berry School, informed the Board she and a few Berry School teachers visited Darien to see their full-day Kindergarten program. She has some great ideas after her visit for planning when setting up a schedule for full-day Kindergarten in Bethel.

### **D. *Silktown Roofing Update***

**Motion by L. Craybas: Move to add to the agenda Item 6 D. - Silktown Roofing Update.  
Seconded by J. DeRosa  
Motion Carried Unanimously**

Bob Germinaro, Supervisor of Facility Operations, reported on the progress with Silktown Roofing's reporting program. Silktown now has their online reporting program information in an clear format. Mr. Germinaro will follow up to be sure work is reported in a timely manner and items marked completed have been completed.

Dr. Jordan thanked the Board members and administrators who attended the Bethel Education Foundation's Barnum Ball. The ball raised \$30,000.

Dr. Jordan updated the Board on the Bullying Task Force's last meeting. The Board and administration spoke about the expected changes to legislation on cyberbullying.

**7. Reports to the Board**

**A. *Finance***

**1. *Budget Transfers***

**a) *Third Quarter Transfers Jan. 1, 2011 through March 30th, 2011***

S. Carlsen reviewed the budget transfers with the Board.

**Motion by S. Carlsen: Move to approve the budget transfers January 1, 2011 through March 31, 2011.  
Seconded by S. Clayton  
Motion Carried Unanimously**

**2. *ePlus Lease Renewal***

**Motion by S. Carlsen: Move to approve resolution as delineated in the memo to the Board dated April 7, 2011.  
Seconded by J. DeRosa  
Motion Carried Unanimously**

**B. *Personnel***

**1. *Job Descriptions***

- **7.01 *Head Custodian***
- **7.02 *Custodian***

**Motion by M. Duff: Move to table job descriptions.  
Seconded by S. Carlsen  
Motion Carried Unanimously**

**8. Action Items**

**A. *Approval of the 2011-2012 School Calendar***

**Motion by A. Mannion: Move to approve 2011-2012 School Calendar.  
Seconded by J. DeRosa  
Motion Carried Unanimously**

**B. *Acceptance of the 2012-2013 School Calendar***

Dr. Chesley informed the Board there is currently an effort to "regionalize" school calendars in western Connecticut, so this calendar will not be finalized pending the outcomes of that effort.

**Motion by L. Craybas: Move to accept 2012-2013 School Calendar.  
Seconded by J. DeRosa  
Motion Carried Unanimously**

**C. Class of 2011 Graduation Date**

**Motion by M. O'Brien: Move to approve setting the Class of 2011's graduation date as June 21, 2011.**

**Seconded by A. Mannion**

**Motion Carried Unanimously**

**9. Adjourn**

**Motion by A. Mannion: Move to adjourn at 8:14 p.m.**

**Seconded by J. DeRosa**

**Motion Carried Unanimously**

Respectfully submitted,

Susan Pare  
Board Recorder