

Tentative minutes of the **Bethel Board of Education Regular Meeting** held on **Thursday, October 20, 2011**, in Board of Education Conference Room E.

Attendance: None

Administrative Attendance: G. Chesley, J. Jordan, T. Yonsky, P. Cosentino, D. DeBlois, D. Muharem

L. Craybas, Chairman, called the meeting to order at 7:05 p.m.

1. **Call to Order**
 - A. ***Roll Call for Quorum***

Board Members Present: S. Carlsen, J. Chrzescijanek, L. Craybas, S. Clayton, M. Duff, W. Duff, K. Lacey, M. O'Brien, R. Renner

Board Members Absent: None

- B. ***Pledge of Allegiance***

2. **Approval of Minutes**
 - A. ***September 22, 2011 – Regular Meeting***
 - B. ***September 26, 2011 – Special Meeting***
 - C. ***October 3, 2011 – Special Meeting***
 - D. ***October 4, 2011 – Special Meeting***

Motion by S. Carlsen: Move to approve the following minutes:

September 22, 2011 – Regular Meeting

September 26, 2011 – Special Meeting

October 3, 2011 – Special Meeting

October 4, 2011 – Special Meeting

Seconded by R. Renner

Motion Carried Unanimously

3. **Correspondence**

- Letter from Richard Sadlon, Connecticut Arts Administrators Association, and Maureen Berescik, regarding being a recipient of the 2011 CAAA Award of Excellence in Arts Education.

4. **Board Recognition**

None.

RECEIVED

2011 OCT 24 P 2: 20
TOWN OF BETHEL
TOWN CLERK

RECEIVED

2011 OCT 24 P 2: 20

TOWN OF BETHEL
TOWN CLERK

5 **Audience Participation**

None.

6. **Administrative/Board Member Update**

Dr. Chesley spoke to the Board about the CABA Delegate Assembly in November. Stuart Carlsen will attend to represent the Board.

Fran Peters, BHS SPED Teacher, presented an overview of the BHS TASK Program and its success. 9 students have graduated with a diploma since 2009.

Motion by S. Carlsen: Move to amend the motion to approve the minutes of September 26, 2011 so Board members that were absent abstain from the approval of the minutes.
Seconded by L. Craybas
Motion Carried Unanimously

Motion by S. Carlsen: Move to approve the minutes of September 26, 2011 – Special Meeting.
YAY: S. Carlsen, J. Chrzescijanek, L. Craybas, M. Duff, K. Lacey
NAY: None
Abstain: M. Duff, M. O'Brien, S. Clayton R. Renner
Seconded by L. Craybas
Motion Carried

A. *Vision – Business Office*

Mrs. Yonsky, Director of Fiscal Services reviewed the progress on the Vision for the Business Office.

B. *Building Project*

Larry Craybas, Chairman, updated Board members on the Johnson/Rockwell feasibility report presentation to the community on October 11, 2011.

C. *District/ School Climate*

Dr. Jordan spoke to the Board about the progress of the District's School Climate Plan. Administrators will work this week to put together a school safety plan and the names of school climate committee members for their schools.

The Board must approve the plan by the end of December in order or it to be submitted to the State for approval by January.

D. The 2-year NEASC Report from Bethel High

Dr. Cosentino, BHS Principal, answered questions from the Board on the NEASC 2-year Report. Dr. Cosentino reported 62% of the 52 recommendations are completed. She will receive a response from NEASC on this report and then begin the process for the 5-year report.

E. Free and Reduced Lunch Review

Mrs. Yonsky, Director of Fiscal Services provided the Board the Free and Reduced Lunch program enrollment report. 16% of the student population meet the requirements and are participating.

7. Reports to the Board

A. Policy

1. First Reading

a) Policy 3524.2, Hazardous Material in Schools, Green Cleaning Program

**Motion by S. Carlsen: Move to accept Policy 3524.2, Hazardous Material in Schools, Green Cleaning Program for first reading.
Seconded by: R. Renner
Motion Carried Unanimously**

2. Second Reading – Approval 4000 (Personnel) series

0.	Concept and Roles in Personnel		
	A. Goals and Objectives.....	4010	P
	B. Title IX.....	4010.1	P
1.	Certified Personnel		
	A. Permanent Personnel		
	Recruitment and Selection	4111	P/R
	Non-Discrimination in Hiring and Promotion	4111.1	P/R
	Minority Recruitment Plan	4111.3	P
	Appointment and Conditions of Employment	4112	P/R
	Security Check/Fingerprinting	4112.5	P/R
	Employment References and Background Checks	4112.51	P/R
	Employment References and Background Checks	4112.6	P
	Nepotism; Employment of Relatives.....	4112.8	P
	Assignment of Professional Personnel.....	4113	P/C
	Evaluation	4115	P/R/C

Coaches/Activities Sponsors	4115.3	P
Disciplinary Action	4117	P
Retirement	4117.1	P
Non-Renewal/Suspension	4117.4	P
Professional Staff Termination of of Employment	4117.5	P
Rights, Responsibilities and Duties		
Sexual & Other Unlawful Harassment.....	4118.112	P/R
Academic Freedom	4118.21	P/R
Alcohol, Drugs, & Tobacco.....	4118.231	P/R
Prohibition of Psychotropic Drugs	4118.234	P

Motion by M. O'Brien: Move to approve policies listed with the exception of the following policies:

Minority Recruitment Plan	4111.3
Disciplinary Action	4117
Non-Renewal/Suspension	4117.4
Nondiscrimination	4118.11
Alcohol, Drugs, & Tobacco	4118.231
Prohibition of Psychotropic Drugs	4118.234

Seconded by: L. Craybas
Motion Carried Unanimously

B. Curriculum

1. Technology Plan Revision 2012

Dr. Jordan reported work has begun on the Technology Plan Revision. She and Dan DeBlois, Supervisor of Information Technology, will meet with administrators to see what is and isn't working with the Tech Plan.

2. Physical Education Curriculum Acceptance

Motion by R. Renner: Move to accept the Physical Education Curriculum.
Seconded by L. Craybas
Motion Carried Unanimously

C. Finance

1. 2010-2011 ED001 Review

Mrs. Yonsky, Director of Fiscal Services, reported the auditors have begun reviewing the ED001 and everything is going smoothly.

Motion by R. Renner: Move that the Board of Education come out of Executive Session

2. 1st Quarter Budget Transfers

**Motion by L. Craybas: Move that the Board of Education approves the Budget Transfers for the period of July 1 to September 30 of fiscal year 2011-12 as presented by the Director of Fiscal Services.
Seconded by S. Carlsen
Motion Carried Unanimously**

3. 5-year Capital Plan

Mrs. Yonsky, Director of Fiscal Services, spoke to the Board about the 5-year capital plan. The 5-year Capital Plan is due to the Board of Selectmen by November 30.

8. Recommended Executive Session *CT General Statutes 1-200(6)(A)* **1. Personnel**

Board Members Present: S. Carlsen, J. Chrzescijanek, L. Craybas, S. Clayton, M. Duff, W. Duff, K. Lacey, M. O'Brien, R. Renner

Board Members Absent: None

Administrators: G. Chesley, J. Jordan

**Motion by S. Carlsen: Move to enter into Executive Session at 8:28 p.m.
Seconded by W. Duff
Motion Carried Unanimously**

**Motion by R. Renner: Move that the Board of Education come out of Executive Session at 9:25 p.m.
Seconded by W. Duff
Motion Carried Unanimously**

9. Adjourn

**Motion by J. Chrzescijanek: Move to adjourn at 9:25 p.m.
Seconded by L. Craybas
Motion Carried Unanimously**

Respectfully submitted,

Susan Pare
Board Recorder