



# *Economic Development Commission*

*Town of Bethel, Connecticut*

*Bethel Municipal Center \* 1 School Street \* Bethel, Connecticut 06801*

*(203) 794-8540 Facsimile (203) 794-8552*

## **MINUTES OF REGULAR MEETING**

6:00 p.m.

Wednesday, May 25, 2011

CJH Municipal Center – Meeting Room “A”

**RECEIVED**

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TOWN OF BETHEL  
TOWN CLERK

**Present:** Michael Boyle, Chairman, John Holbrook, Kevin McMahon, Jay Streaman, Erik Andersen and Bonnie Brown.

**Call to order:** Michael Boyle called the meeting to order at 4:01 p.m.

**Minutes of April 27, 2011:** Kevin McMahon made a motion, which was seconded by Erik Andersen, to approve the minutes as presented. Vote, all in favor, motion unanimously approved.

### **Review priorities:**

**Sign:** The replacement of the current sign is a priority item; it is too small, has fallen into a state of disrepair and can barely be seen from the roadway. Members envision a “showcase” sign with lighting, perhaps on a foundation with landscaping. The Francis J. Clarke Industrial Park subcommittee will meet soon to begin this undertaking.

**Maintenance:** Parks & Recreation will begin cutting the grass at the Francis J. Clarke Industrial Park next week; it is anticipated that they will continue to maintain the lawn areas throughout the season.

Bonnie Brown made a motion, which was seconded by John Holbrook, to continue with Daniel O’Grady as counsel for the Economic Development

Commission. Vote, all in favor, motion unanimously approved. Request for his attendance will be on an as-needed basis.

Mike Boyle advised that the First Selectman is anticipated to hold an informal meeting with an open invitation to local businesses/property owners. Economic Outreach Committee continues to work on developing a list of businesses. The Economic Outreach Committee is working with town and state officials on the location of installing over 30+ signs scattered throughout town. They also anticipate having the town brochure ready at their next meeting.

**Establish sub committees:**

Michael Boyle made a motion, which was seconded by Jay Streaman, to appoint John Holbrook to Chair the Francis J. Clarke Industrial Park subcommittee along with members Kevin McMahon and Erik Andersen. Vote, all in favor, motion unanimously approved. Later in the meeting, Michael Boyle made a motion, which was seconded by John Holbrook, to add Jay Streaman to the Francis J. Clarke Industrial Park subcommittee. Vote, all in favor, motion unanimously approved.

**Invoices:** None submitted

**Adjourn:** As there was no further business on today's agenda, Erik Andersen made a motion, which was seconded by John Holbrook, to adjourn the meeting at 7:30 p.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,

A handwritten signature in cursive script that reads "Wendy Smith". The signature is written in black ink and is positioned above the typed name.

Wendy Smith, Recording Secretary