



BETHEL PUBLIC LIBRARY

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www.bethellibrary.org

MINUTES OF REGULAR MEETING

BETHEL PUBLIC LIBRARY BOARD OF DIRECTORS

Monday, January 24, 2011—7:00 p.m.

CJH Municipal Center, Meeting Room B

RECEIVED

2011 JAN 26 P 12:07

TOWN OF BETHEL
TOWN CLERK

PRESENT: Jane Bickford, Chairman; Tom Addonizio, Eileen Freebairn, Robin Kahn, Trisha Lewis, Richard Merritt (via speakerphone), Mary O'Leary, Elisa Volpati, Directors.

Doratheia Gulya-Stasny arrived 7:46 p.m.

Lynn Rosato, Library Director.

ABSENT WITH NOTICE: Terri Rotella, Mary Spain, Shani Burke Specht, Directors.

VISITORS: Linda Curtis, Friends of the Library; Matt Knickerbocker, First Selectman.

Chairman Bickford called the meeting to order at 7:07 p.m., and dispensed with the Pledge of Allegiance as there was no flag in the room.

PUBLIC INPUT: First Selectman Knickerbocker related concerns expressed by the Town Clerk re: Library Board committee structure and the need to adhere to FOIA rules governing public posting of agendas and minutes. Discussion. The Board will provide the Town Clerk's office with an organization chart to facilitate posting of information on the town website.

CORRESPONDENCE/ANNOUNCEMENTS: Chairman Bickford expects to receive the formal letter re: Union Savings Bank donation soon. Chairman Bickford, Vice Chairman Lewis and Library Director Rosato attended the wake for Dr. Hubbard, a generous benefactor of the Library. Chairman Bickford reminded Board members of appropriate protocol re: public statements on behalf of the Board.

APPROVAL OF MEETING MINUTES: Robin Kahn moved to approve the minutes of the December 13, 2010, meeting as presented. Motion seconded by Trisha Lewis. Voting "yes": Tom Addonizio, Robin Kahn, Trisha Lewis, Richard Merritt, Elisa Volpati. Abstain: Mary O'Leary, Eileen Freebairn. Motion carries.

Robin Kahn moved to approve the minutes of the December 20, 2010, meeting as presented. Motion seconded by Eileen Freebairn. Voting "yes": Tom Addonizio, Eileen Freebairn, Robin Kahn, Trisha Lewis, Richard Merritt, Elisa Volpati. Abstain: Mary O'Leary. Motion carries.

Chairman Bickford formally introduced new Board Director Mary O'Leary, who was welcomed by all.

TREASURER'S REPORT: Tom Addonizio distributed copies of the November and December reports. Robin Kahn moved to accept the November Treasurer's Report. Motion seconded by Eileen Freebairn. Voting "yes": Tom Addonizio, Eileen Freebairn, Robin Kahn, Trisha Lewis, Richard Merritt, Elisa Volpati. Abstain: Mary O'Leary. Motion carries.

Robin Kahn moved to accept the December Treasurer's Report. Motion seconded by Elisa Volpati. Voting "yes": Tom Addonizio, Eileen Freebairn, Robin Kahn, Trisha Lewis, Richard Merritt, Elisa Volpati. Abstain: Mary O'Leary. Motion carries.

LIBRARY DIRECTOR'S REPORT: Library Director Rosato reported on minor roof leaks in the building resulting from snow and ice accumulation. A circuit board in the fire panel will be replaced due to water damage. Friends of the Library membership renewal materials have been sent to Board members. Library Director Rosato distributed copies of the budget submitted to the Board of Finance. Two positive comments from patrons were read re: the newsletter and the Hobbies database.

FRIENDS OF THE LIBRARY: Linda Curtis reiterated the importance of the Friends of the Library and the Library Board working together. She invited Board members to attend the Friends of the Library annual meeting on February 1st at 7:00 p.m. at the Library.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Committee Reports:

Nominating Committee: Robin Kahn presented the slate of officers recommended by the Nominating Committee—Jane Bickford, Chairman; Trisha Lewis, Vice-chairman; Eileen Freebairn, Treasurer; Robin Kahn, Secretary. Chairman Bickford called for nominations from the floor. There being none, a vote was taken on the Nominating Committee motion. Motion carries unanimously.

Building Project Update: Chairman Bickford reported that the Library can have two representatives on the Public Site and Building Commission. Another person can be appointed in addition to Bob Tripi. Eileen Freebairn moved to appoint Jane Bickford as the second Library representative on the Public Site and Building Commission. Motion seconded by Trisha Lewis. Motion carries unanimously.

Chairman Bickford reported on the status of a mass mailing solicitation for donations.

Chairman Bickford proposed that \$15,000 from Connecticut reimbursement and the annual grant application from the State Library be transferred to the Building fund.

[Doratheia Gulya-Stasny entered the meeting.]

Robin Kahn moved to encumber \$15,000 from the Library Board account to the Building fund. Motion seconded by Eileen Freebairn. Motion carries unanimously.

Library Director Rosato distributed copies of the updated campaign progress report. Discussion of status of RFP. Trisha Lewis distributed copies of the 2010 Capital Campaign fundraising summary.

Banking Resolution: Mary O'Leary made a motion to grant banking and check-signing authority to the newly elected Library Board officers. Motion seconded by Robin Kahn. Motion carries unanimously.

Committee Appointments: Discussion. Chairman Bickford will present a list at the next Board meeting.

Doratheia Gulya-Stasny moved to adjourn the meeting; motion seconded by Mary O'Leary .

Motion passed unanimously. Chairman Bickford adjourned the meeting at 8:05 p.m.

Respectfully submitted,



Andrea Forsyth Randhahn

Recording Secretary

Reports referred to in the minutes are on file at the Bethel Public Library.