



BETHEL PUBLIC LIBRARY

189 Greenwood Avenue, Bethel, CT 06801

203-794-8756 Fax 203-794-8761

www.bethellibrary.org

RECEIVED
2011 AUG 15 A 10:10
TOWN OF BETHEL
TOWN CLERK

MINUTES OF SPECIAL MEETING

Bethel Public Library Board of Directors

Personnel Committee

Friday, August 12, 2011

2:00 p.m.

Bethel Public Library, 189 Greenwood Avenue

Present: Chairman Eileen Freebairn, Mary O'Leary, Mary Spain, Jane Bickford, ex officio, Lynn Rosato, Library Director

Call to Order: Chair Eileen Freebairn called the meeting to order at 2:05 p.m.

Approval of Minutes: Motion made by Mary O'Leary to approve the Personnel Committee Minutes of August 5, 2011. Motion seconded by Mary Spain. Motion passed unanimously.

Review of Library Director Evaluation Process: Review of proposed changes to the evaluation process from the previous meeting. Discussion of a shortened timeline for the evaluation process, sequence of steps, and responsibility. Motion made by Mary O'Leary to approve the revised Library Director Evaluation Process Timeline for presentation to the Library Board at the August 22, 2011 meeting. Motion seconded by Mary Spain. Motion passed unanimously.

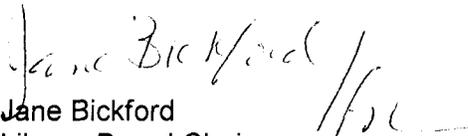
Further Consideration of Sick Leave Policy: Legislation recently passed by the State of Connecticut (Public Act 11-52) requires that sick leave be paid to full-time and part-time employees employed as service workers, which includes library staff, beginning January 2012. Library Director Lynn Rosato sent questions to the Town's Labor Attorney for clarification. After review of the Attorney's comments and further discussion by the Personnel Committee, Library Director Rosato offered to prepare a draft of the Library's sick leave policy to accommodate the new provisions for full-time and part-time employees, send that document to the Labor Attorney for review and further clarification, then bring it back to the Personnel Committee. Once the sick leave policy is in compliance with the new law, the Personnel Committee will meet to review it and to discuss other policy matters involving a choice between options.

Next Meeting: To be scheduled.

Motion made by Mary O'Leary to adjourn the meeting. Motion seconded by Mary Spain.
Motion passed unanimously.

Chairman Freebairn adjourned the meeting at 3:40 p.m.

Respectfully submitted,


Jane Bickford
Library Board Chair