



BETHEL PUBLIC LIBRARY

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www.bethellibrary.org

MINUTES OF REGULAR MEETING

BETHEL PUBLIC LIBRARY BOARD OF DIRECTORS

September 26, 2011—7:00 p.m.

CJH Municipal Center, Meeting Room B

RECEIVED

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TOWN OF BETHEL
TOWN CLERK

PRESENT: Jane Bickford, Chairman; Linda Curtis, Eileen Freebairn, Robin Kahn, Trisha Lewis, Mary O'Leary, Mary Spain, Shani Burke Specht [arrived 7:34 p.m.], Directors.

Lynn Rosato, Library Director.

ABSENT WITH NOTICE: Richard Merritt, Elisa Volpati, Directors.

ABSENT WITHOUT NOTICE: Terri Rotella, Director

Chairman Bickford called the meeting to order at 7:09 p.m., and led all in the Pledge of Allegiance.

PUBLIC INPUT: None.

CORRESPONDENCE & ANNOUNCEMENTS: None.

APPROVAL OF AUGUST 22, 2011, MEETING MINUTES: Linda Curtis moved to approve the minutes of the August 22, 2011, meeting as presented. Motion seconded by Trisha Lewis. Voting "yes": Linda Curtis, Eileen Freebairn, Robin Kahn, Trisha Lewis, Mary Spain. Abstain: Mary O'Leary.

TREASURER'S REPORT: Eileen Freebairn distributed the Treasurer's Report prior to the meeting. Mary O'Leary moved to accept the Treasurer's report as presented. Motion seconded by Robin Kahn. Motion passed unanimously.

LIBRARY DIRECTOR'S REPORT: Director Rosato distributed copies of the report and monthly statistics prior to the meeting. Statistics were notably high during the month of August due to the high usage after Hurricane Irene. Library Director Rosato reminded Board members of the ACLB Trustee Leadership Conference in Hartford on November 10. The sign in front of the Library will be updated to show that the Capital Campaign goal has been reached. The Vaghi desk restoration is proceeding. Mary Spain met with May Vaghi; the Vaghi family will give a \$1,000 donation to the Library. The Founder's Day Community Dance will be September 30

from 7:00-8:30 p.m. at the Stony Hill Firehouse. Chairman Bickford reminded members of the Executive Committee that their evaluation of the Library Director is due this week.

FRIENDS OF THE LIBRARY REPORT: Linda Curtis reported that the book sale brought in \$8,000 net. The FOL is still seeking board members.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Development Committee: Trisha Lewis reported that the Wine Tasting Event brought in approximately \$5,450 net. Chairman Bickford reported that she and Library Director Rosato met with the Friends of the Library Board to request their assistance in applying for a Meserve Memorial Fund grant, and will meet with Mary O'Leary and Linda Curtis this week to compile the Friends information required on the application. The deadline for the application is October 15; a decision will be made in December. The grant would fund parts of the Library's new Business and Technology Center.

Personnel Committee: Eileen Freebairn reported that the sick leave policy needs to be revised to conform to a new state law. The Town's labor attorney has reviewed the Committee's first draft and responded to questions. The Committee will meet to review his comments and propose a new sick leave policy for approval by the Library Board. Evaluation of the Library Director will proceed after all Committee members have provided information.

Bethel Garden Club Sundial: The Bethel Garden Club would like to sponsor a sundial and pedestal to be placed in the circular garden area at the main entrance to the Library. Robin Kahn moved to approve the Garden Club sundial proposal; motion seconded by Mary Spain. Motion passed unanimously. Library Director Rosato reported that the Garden Club has increased its donation for Library programs to \$500.

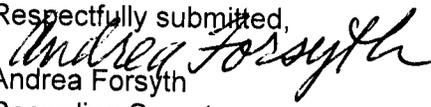
Budget FY 2012-2013: The Personnel, Technology, and Planning Committees need to meet before the end of October to provide input so Library Director Rosato can prepare a draft of the budget for the Finance Committee to review and present at the November Library Board meeting. Discussion.

[Shani Burke Specht entered the meeting.]

Building Project Update: Chairman Bickford reported that the architect and the construction manager will meet on Wednesday. The State Library contract will be signed and returned shortly. Mary O'Leary asked about the timeframe until the project can go out to bid. Library Director Rosato estimates three months.

Shani Burke Specht moved to adjourn the meeting. Motion seconded by Trisha Lewis. Motion passed unanimously. Meeting adjourned at 7:44 p.m.

Respectfully submitted,


Andrea Forsyth
Recording Secretary

Reports referred to in the minutes are on file at the Bethel Public Library.