



## BETHEL PUBLIC LIBRARY

189 Greenwood Avenue, Bethel, CT 06801

203-794-8756 Fax 203-794-8761

www.bethellibrary.org

### MINUTES OF SPECIAL MEETING

Bethel Public Library Board of Directors Technology Committee

October 20, 2011 @ 6:00 p.m.

Seeley House 2<sup>nd</sup> Floor, Bethel Public Library

**Present:** Jane Bickford, Library Board Chair; Richard Merritt Technology Committee Chair; Terri Rotella; Robin Kahn, Planning Committee Chair; and Lynn Rosato, Library Director.

#### CALL TO ORDER:

Richard Merritt called the meeting to order at 6:05 p.m.

#### APPROVAL OF MINUTES:

Richard Merritt moved to approve the minutes of the July 18, 2011 meeting of the Technology Committee for the record as submitted, noting that only Robin Kahn was on the Committee at that time. Rich Merritt seconded the motion. The motion passed unanimously.

#### REVIEW AND CONSIDERATION OF BUDGET ITEMS FOR FY 2012-2013:

The Committee discussed the equipment maintenance account, Bibliomation and other technology products services, contract services, books and materials, and online databases, as well as the Meserve Grant Application product finances, and Technology Lab components. Documents mentioned can be found on file in the Bethel Library along with the corresponding floor plan.

Personnel staffing such as library assistants, clerical and page requirements were discussed along with the books and materials budget.

Jane Bickford and Lynn Rosato stated that the next Committee meeting should be scheduled in the beginning of 2012.

#### ADJOURNMENT OF MEETING:

Richard Merritt moved to adjourn the meeting. Robin Kahn seconded the motion. The motion passed unanimously. Richard Merritt adjourned the meeting at 7:40 p.m.

Respectfully submitted by Richard E. Merritt Technology Committee Chairman.

*Richard E. Merritt*

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