



## **BETHEL PUBLIC LIBRARY**

189 Greenwood Avenue, Bethel, CT 06801

203-794-8756 Fax 203-794-8761

www.bethellibrary.org

### **MINUTES OF REGULAR MEETING**

#### **BETHEL PUBLIC LIBRARY BOARD OF DIRECTORS**

December 12, 2011—7:00 p.m.

Bethel Public Library, 189 Greenwood Avenue

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TOWN OF BETHEL  
TOWN CLERK

**PRESENT:** Jane Bickford, Chairman; Linda Curtis, Trisha Lewis, Richard Merritt, Tia Murphy, Mary O'Leary, Terri Rotella, Mary Spain, Directors.

Lynn Rosato, Library Director.

**ABSENT WITH NOTICE:** Robin Kahn, Elisa Volpati, Directors.

**ABSENT WITHOUT NOTICE:** Shani Burke Specht, Director.

**VISITORS:** Eileen Freebairn.

Chairman Bickford called the meeting to order at 7:09 p.m. No Pledge of Allegiance was given due to the absence of a flag in the room.

**PUBLIC INPUT:** None.

**CORRESPONDENCE & ANNOUNCEMENTS:** None.

**APPROVAL OF NOVEMBER 28, 2011, MEETING MINUTES:** Mary O'Leary moved to approve the minutes of the November 28, 2011, meeting as presented. Motion seconded by Linda Curtis. Motion passed unanimously.

**TREASURER'S REPORT:** In the absence of a Treasurer, Library Director Rosato prepared and distributed copies of the report prior to the meeting. Trisha Lewis moved to accept the Treasurer's report as presented. Motion seconded by Mary Spain. Motion passed unanimously.

**LIBRARY DIRECTOR'S REPORT:** Library Director Rosato distributed a packet including monthly statistics, the 2012 Board meeting calendar, the 2012 Friends of the Library meeting calendar, the Holiday Closing schedule, the updated Personnel Policy, and a Capital Campaign update.

[Terri Rotella entered the meeting.]

**FRIENDS OF THE LIBRARY:** Linda Curtis reported that the general meeting will be held on January 19 and will feature a guest speaker, with a wine and cheese reception for Friends members only prior to the meeting. The speaker portion of the meeting is open to all. She noted that increased membership in the Friends will allow the group to sponsor more programs in the expanded Library.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

**Committee Reports:**

**Finance Committee:** The proposed FY 2012-13 Library budget was discussed at the last meeting. Library Director Rosato noted a revision to the equipment/maintenance line item (206): fewer computers will need to be replaced in FY 2012-13, reducing the line item by \$5,475 to \$17,464. The telephone line item will need to be increased to a revised total of at least \$1,600, possibly more if more telephone lines are needed in the finished library. Discussion. Tia Murphy moved to accept the FY 2012-13 Library budget as submitted with Library Director Rosato's additions and amendments. Motion seconded by Terri Rotella. Motion passed unanimously.

**Building Project Update:** Library Director Rosato will meet tomorrow with the architects and engineers to review placement of electrical, data and phone lines. Discussion of demolition of old Town Hall building; a public hearing on the matter will probably be held in January.

Mary O'Leary moved to adjourn the meeting. Motion seconded by Linda Curtis. Motion passed unanimously. The meeting was adjourned at 7:29 p.m.

Respectfully submitted,



Andrea Forsyth  
Recording Secretary

*Reports referred to in the minutes are on file at the Bethel Public Library.*