



PUBLIC UTILITIES COMMISSION

Bethel Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

MINUTES OF REGULAR MEETING

Monday, January 3, 2011

4:00 p.m.

C.J. Hurgin Municipal Center – Meeting Room “A”

RECEIVED
JAN - 5 P 3:14
TOWN OF BETHEL
TOWN CLERK

PRESENT: First Selectman Matthew Knickerbocker, Selectman Paul Szatkowski, Selectman Richard Straiton and Commissioner Michael Gribbin. Also in attendance were Town Counsel Martin J. Lawlor, Town Engineer Andrew Morosky, Len Assard – Heitkamp and Kelly Curtis, Utilities Department.

Call to Order: First Selectman Knickerbocker called the meeting to order at 4:00 p.m.

Public Input: None

Correspondence: None that did not relate to an agenda item.

Minutes:

Meeting Minutes from Regular Meeting December 6, 2010 – Selectman Szatkowski made a motion, which was seconded by Commissioner Gribbin, to approve the minutes as presented. Vote, all in favor, motion unanimously approved.

Meeting Minutes from Special Meeting December 13, 2010 – Selectman Straiton made a motion, which was seconded by Selectman Szatkowski, to approve the minutes as presented. Vote, all in favor, motion unanimously approved.

Old Business:

Financial Report: Comptroller Robert Kozlowski indicated that there is no update since last month's numbers because of year-end matters.

Water and Sewer Financial Status:

First Selectman Knickerbocker noted that he met last month with the rates consultant Chris Woodcock, Comptroller Robert Kozlowski Utilities Consultant Len Assard and Town Engineer Andrew Morosky to discuss the progress on the water and sewer rate analysis. Mr. Woodcock sent a memorandum to Town Engineer Andrew Morosky earlier in the day (January 3, 2011) regarding the necessary increases, including two alternative rate

schedules. First Selectman Knickerbocker indicated that the Commission should review the contents of the memorandum and be prepared to discuss at an upcoming meeting.

Invoices: Selectman Szatkowski made a motion, which was seconded by Commissioner Gribbin, to approve the following invoices for payment:

11/30/2010	Roald Haestad – Plumtrees Sanitary Sewer Pump Station	\$ 4,214.55
11/30/2010	Pullman & Comley – Water Storage Tank Appeal	\$ 2,166.83
12/17/2010	Woodcock & Associates – Rate Study	\$ 3,930.00
1/3/2011	Attorney Martin Lawlor – Sewer Project	\$ 511.88
1/3/2011	Attorney Martin Lawlor – Water Invoice	\$ 278.85
1/3/2011	Attorney Martin Lawlor – Stony Hill Sewer Invoice	<u>\$ 928.20</u>
	INVOICE TOTALS	\$12,030.31

Vote, all in favor, motion unanimously approved.

Engineering / Utility Consultant Report:

- **Water Storage Tank;** Executive Session Anticipated – First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to go into Executive Session at 4:36 p.m. for the purpose of discussion of pending litigation. Vote, all in favor, motion unanimously approved. Attorneys Edward McCreary and Cara Ceraso of Pullman and Comley as well as Town Counsel Martin J. Lawlor, Comptroller Robert Kozlowski, Len Assard from Heitkamp, Town Engineer Andrew Morosky and Wendy Smith, Recording Secretary were invited into the Executive Session portion of the meeting.

Executive Session ended at 5:03 p.m.

- **Stony Hill Sewer Project**
 - *Payne Road; Lower Portion and Cave-Ins* – URS will be requested to attend the next Public Utilities Commission meeting to discuss and provide insight regarding remedies for the settling of many recently installed manholes. These manholes are generally in locations that have a drop manhole or are downstream of a steep slope.
 - *Sewer Assessments* – Town Engineer Andrew Morosky and Comptroller Robert Kozlowski will meet to go over the assessments in order to begin billing.

Public Utilities Commission members agreed to hold a special meeting in two weeks time to discuss the issues related with lower Payne Road.

- *Walnut Hill Pump Station* – The Inland Wetland Public Hearing is scheduled for 1/24; site walk held this past weekend.
- *Easements* – Town Counsel Martin J. Lawlor noted receipt of maps and that there are quite a few that need to be reviewed; it will be a lengthy procedure to ensure that they are all in order.

- Supervisor's Report – Kelly Curtis noted that the new pump was installed at La Fortuna for under \$8,000 (+ pumping fees). He explained that they are now putting enzymes into the wetwells; this has helped reduce or eliminate grease buildup. He noted that they are somewhat costly to use but that the benefit of using them offsets the cost.

New Business:

- 2 Vail Road: Ben Doto of Ben Doto Engineering presented site plans for a proposed church and parsonage.

Mr. Doto explained that the usage is estimated at 600 gallons per day. The existing house would continue to be used as a residential dwelling and the warehouse would be converted into a church.

Commissioner Gribbin made a motion, which was seconded by Selectman Szatkowski, to advise the Planning & Zoning Commission that there is sewer available to the site within the capacity allocations and the site plan is approved pending an approved easement. Vote, all in favor, motion unanimously approved.

Adjourn: As there was no further business on today's agenda, Selectman Straiton made a motion, which was seconded by Selectman Szatkowski, to adjourn the meeting at 5:40 p.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,



Wendy Smith, Recording Secretary