



PUBLIC UTILITIES COMMISSION

Bethel Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

REVISED
SPECIAL MEETING
Wednesday, October 12, 2011
4:00 p.m.

C.J. Hurgin Municipal Center – Meeting Room “A”

RECEIVED
2011 OCT 27 A 9
TOWN OF BETHEL
TOWN CLERK

Present: First Selectman Knickerbocker, Selectman Richard Straiton, Selectman Paul Szatkowski, Commissioners Peter Valenti and Michael Gribbin. Also in attendance were Town Comptroller Bob Kozlowski, Town Engineer Andrew Morosky, Utilities Superintendent Kelly Curtis and Town Attorney Martin Lawlor.

Absent: None

Call to Order First Selectman Knickerbocker called the Meeting to order at 4:00 p.m. and led the Pledge of Allegiance.

Public Input: None

Correspondence: None

Meeting Minutes from Regular Meeting September 12, 2011: Selectman Straiton made a motion, which was seconded by Selectman Szatkowski to approve the minutes of Regular Meeting of September 12, 2011. Discussion took place. Vote, Motion Approved.

New Business:

- **25 & 27 Knollwood; 2 Family House w/only 1 meter; Andrzej Medwid:** Mr. Medwid is requesting a 2nd meter on his Two Family Home. Utility Supervisor indicated that per our regulations one meter is required per residence, but pre-existing, non-conforming. Homeowner may install a secondary meter at homeowners cost. The Town will only read the one meter.
- **33 Grassy Plain Street:** Ms. Suzanne Schrang presented to the commission a request for application to discharge groundwater into the Town's Sanitary System. Applicant is replacing an underground fuel storage tanks at gas station (Mobil).

First Selectman made a motion, which was seconded by Commissioner Valenti to approve the application upon the approval of The City of Danbury to discharge ground water into the Sanitary System. Vote, All in Favor, Motion Approved.

Old Business:

- **Proposed Sewer Bank Regulation:** Mr. Morosky distributed the Sewer Allocation Program which Len Assard submitted. First Selectman Knickerbocker suggested to the commission to review the proposal and if any questions arise forward them to Mr. Morosky in writing. This will be discussed at next month's meeting. Commissioner Valenti would like to see Tighe and Bond attend a Public Utility meeting to discuss the existing sewer allocation and the proposed sewer bank.

Selectman Straiton made a motion, which was seconded by Selectman Szatkowski to Table this discussion to next month's meeting. Vote, All in Favor, Motion Approved.

- **55 Grassy Plain Street: Village Commons- Site Plan:** Benjamin Doto, P.E. who represents his client for 55 Grassy Plain Street, presented to the commission his request to reconsider prior rejection of sewer availability. Mr. Doto indicated that we researched and analyzed the expected sewerage usage from the site; a conservative estimate based on the City of Danbury criteria was originally submitted and as well analyzed actual meter readings from the adjacent site (53 Grassy Plain; eight(8) townhouse units with three (3) bedrooms) which are comparable. Mr. Doto indicated that urban townhouses are typically a lower sewerage usage compared to a typical residential development. Mr. Doto noted the application is before Planning and Zoning. Commissioner Valenti and Selectman Straiton both indicated that the zone change for this area was prior to the Tighe and Bond Study and furthermore Commissioner Valenti has a problem declining these projects such as this one. Selectman Straiton would like to wait until further review with Tighe and Bond then make the appropriate judgment. The commission would like to set up a meeting with Tighe and Bond regarding the structure of the sewage allocation (commission would like Len Assard to be present) and after further discussion the commission decided to Table this to next month. A Special Meeting will be scheduled with Tighe and Bond.

- **Sewer Assessments:** Comptroller Bob Kozlowski distributed Debt Service Payment Schedule (see attached). First Selectman Knickerbocker suggests Table the discussion for next month.

- **Transfer Station:** Mike Flanagan was in attendance. Mr. Morosky indicated that he is waiting for a quote for the electrical power to the building at the Transfer Station. Commissioner Valenti would like to have 3 quotes for this project. The Commission discussed the cost of a compactor and the usage. Selectman Szatkowski referenced the HRRRA contract and the fact it will be ending in less than 2 years. Mr. Szatkowski inquired about part time assistance for Mike at the Transfer Station. Mr. Szatkowski also inquired about a monthly statement for the Transfer Station, Mr. Kozlowski will present one next meeting.

- **2011-2012 Budget approval:** Commission noted there were no income figures; Mr. Kozlowski will do some final adjustments to the budget including income projections and present final for review.

Commissioner Gribbin made a motion, which was seconded by Commissioner Valenti to Table this subject for further discussion. Vote, Motion Approved.

- **Water Service Line; Insurance Coverage:** Mr. Curtis spoke regarding Insurance that people can purchase for the water service and distributed informational packages for the Commissioners review from four difference providers.

Commissioner Gribbin made a motion, which was seconded by Commissioner Valenti to Table this subject for further discussion. Vote, Motion Approved.

Financial Report:

Water and Sewer Financial Status: Comptroller Bob Kozlowski distributed financial statements for Water and Sewer Departments.

Invoices:

OCTOBER 12, 2011 Special Mtg.

| Item # | Vendor | Inv. Date | Amount | Description | Account |
|-----------------------|---------------------------|-------------|--------------------|------------------------------------|-------------------------------|
| 1 | Pullman &Comley | 5/26/2011 | \$24,640.75 | Professional Services | Water Storage Tank |
| 2 | Pullman &Comley | 9/21/2011 | \$155.00 | Professional Services | Water Storage Tank |
| 3 | New England Environmental | 9/28/2011 | \$1,578.40 | Easement work- Removal Oil Tank | Contract 2-StonyHill Sewer |
| 4 | Pullman &Comley | Aug.2011 | \$3,867.50 | Professional Services | |
| 5 | Martin Lawlor | Oct.10,2011 | \$1,101.17 | Professional Services | Sewer Dept. |
| 6 | Martin Lawlor | Oct.10,2011 | \$511.88 | Professional Services | Water Dept. |
| 7 | Martin Lawlor | Oct.10,2011 | \$2,643.40 | Professional Services | Stony Hill Sewer |
| 8 | Heitkamp | Oct.3,2011 | \$2,642.50 | Professional Services | Sewer & Water |
| TOTAL INVOICES | | | \$37,140.60 | | |

Selectman Straiton made a motion, seconded by Commissioner Valenti, to approve invoices totaling \$37,140.60 on October 12, 2011. Vote, All in Favor, Motion Approved.

TRANSFER STATION

October 12, 2011 - Special Meeting

| Item # | Vendor | Inv. Date | Amount | Description |
|--------|--------------------------------|--|-----------------------|---------------------------|
| 1 | Winter Brothers | 8/31/2011 | \$1,285.49 | Recycling |
| 2 | Winter Brothers | 8/31/2011 | \$2,582.07 | Retailer Dump/ Return |
| 3 | Winter Brothers | 9/15/2011 | \$2,825.65 | Trailer Dump/Return |
| 4 | Scotts Company inc. | 9/9/2011 | \$2,325.00 | Waste Material |
| 5 | Winter Brothers | 9/30/2011 | 1,293.48 | Waste Material |
| 6 | Winter Brothers | 9/30/2011 | \$44.78 | Waste Material |
| | | | \$10,356.47 | |
| | | Subtracting the Scotts Company invoice for \$2,325.00, which is item number 4 | | |
| | TOTAL AMOUNT | | \$8,031.47 | |

First Selectman Knickerbocker made a motion, seconded by Selectman Szatkowski, to approve invoices totaling \$8,031.47. Vote, All in Favor Motion Approved.

Engineering / Utility Consultant Report:

- **Eureka Water Storage Tank:** Discussion took place regarding the need to invite Danbury neighbors and representatives to Bethel to hear their concerns about the proposed tank project.

First Selectman Knickerbocker made a motion which was seconded by Selectman Straiton to hold a presentation meeting on Thursday, November 17, 2011 at 7:30pm, (location to be determined at later date) to the neighbors of the Eureka Storage Tank. Vote, All in Favor, Motion Approved.

- **Plumtrees Pump Station:** Mr. Morosky updated the commission regarding the status of Kovacs and indicated that the completion date should be approximately March of 2012. Commissioner Valenti inquired to the size of the pumps at Plumtrees Station. Mr. Morosky will provide these to the Commission.
- **Stony Hill Sewer Project:** Mr. Morosky updated the Commission regarding lower Payne Road and indicated he is still waiting for two home owners to respond. Mr. Morosky will be getting quotes for this project. Commissioner Gribbin inquired regarding the drainage of the Walnut Hill pond. Mr. Morosky indicated that the tree work is in progress. Mr. Szatkowski would like an answer to the problems on Payne Road and Castle Hill, he would like for URS and Ludlow to attend the next meeting and discuss who is going to be responsible for the correction of those roads and Commissioner Valenti is in agreement.

Commissioner Valenti made a motion which was seconded by Selectman Szatkowski for Peter Sammis of URS as well as Mr. Pio of Ludlow Construction to a Public Utility meeting. The Chairman will set the date, time and place. Vote, All in Favor, Motion Approved.

- **Easements for Phase 3:** Attorney Lawlor reported on the easements as well as follow up on several questions from the commission regarding the contract from Ludlow for completion of Sewer Project.

Selectman Straiton made a motion which was seconded by First Selectman to supply the pipe and total cost, of the easement on Adams Drive, NOT to exceed \$34,500.00. Discussion took place between Commissioners. Vote, All in Favor, Motion Approved.

- **Supervisor's Report:**

- *Eureka Treatment Plant Roof:* Selectman Szatkowski and Commissioner Gribbin excused themselves from discussion of this topic. Mr. Curtis informed the commission that he obtained two quotes for the roof at the Water Treatment Plant located on Long Ridge Road. (see attached)

Commissioner Valenti made a motion, which was seconded by First Selectman to approve the quote from DeMarco Construction to replace the Roof. Vote, All in Favor, Motion Approved.

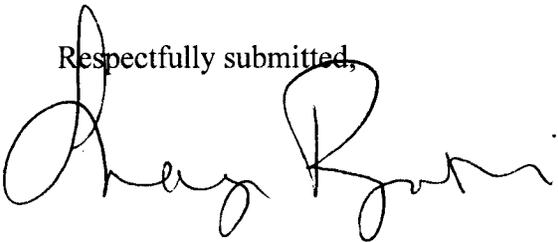
- Selectman Szatkowski and Commissioner Gribbin rejoined the table for the continuation of the meeting.
- Mr. Curtis updated the Commission regarding the problem with the clarity of the water a few weeks ago in the areas of Whippoorwill, Hoyts Hill, Governors Lane, Nashville Road, Top Stone Drive, Milwaukee and Long Meadow Lane. Mr. Curtis indicated that this was due to a protocol Fire Drill with the South Street Firehouses which stirred up the system causing sand and dirt to flow thru the system. Mr. Curtis also indicated that they do have a scheduled driver to clean the tank on Governors Lane.
- Mr. Curtis indicated to the Commission that a leak was found on Henry Street photos of the pipes were distributed.

Chairman Knickerbocker excused himself from the meeting.

Adjourn:

As there was no further business on the agenda, Commissioner Valenti made a motion, seconded by Selectman Szatkowski, to adjourn the meeting at 6:20 p.m. Vote: All in Favor, Motion Unanimously Approved.

Respectfully submitted,



Tracy Rogalski, Recording Secretary