



# PUBLIC UTILITIES COMMISSION

Bethel Municipal Center, School Street  
Bethel, Connecticut 06801 Telephone: (203) 794-8501

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2011 DEC 28  
TOWN OF BETHEL  
TOWN CLERK

## SPECIAL MEETING

Wednesday, December 21, 2011

4:00 p.m.

C.J. Hurgin Municipal Center – Meeting Room “A”

**Present:** First Selectman Matthew Knickerbocker; Selectman Richard Straiton, Selectman Paul Szatkowski and Commissioner Michael Gribbin and Commissioner Peter Valenti. Also in attendance were Town Comptroller Bob Kozlowski, Town Engineer Andrew Morosky, Utilities Superintendent Kelly Curtis, Town Attorney Martin Lawlor and Tax Collector Ann Scacco.

**Absent:** None

**Call to Order** First Selectman Knickerbocker called the Meeting to order at 4:05 p.m. and led the Pledge of Allegiance.

**Public Input:** None

**Correspondence:** None

**Meeting Minutes from Special Meeting December 21, 2011:** *Selectman Straiton made a motion, which was seconded by Selectman Szatkowski to approve the minutes of the Special Meeting of December 21, 2011.*

Attorney Martin Lawlor had a correction for the minutes regarding the Transfer Station Hauler Fees: HRRA is not implementing anything; they are requesting that the participating Towns charge an additional \$250 to haulers who are delinquent with registering annually. Mr. Lawlor also indicated that the Board of Selectmen is named in the regulations for the Transfer Station and that they should also approve this fee. Mr. Knickerbocker noted that the fee for \$250 will be forwarded to HRRA. *Vote, All in Favor, Commissioner Valenti Abstained, and Motion Approved.*

### New Business:

- **2012 Meeting Schedule:** *First Selectman Knickerbocker made a motion which, was seconded by Selectman Straiton, to approve the 2012 Meeting Schedule. Vote, All in Favor, Motion Approved.*

### Old Business:

- **Proposed Sewer Assessments Phase 3:** Mr. Kozlowski distributed the Stony Hill Sewer Project Cost Summary (attached). Mr. Kozlowski indicated at the last meeting the Project had an available balance of approximately \$650,000 but now that is down to approximately \$295,900 due to various bills including a \$237,168.60 retainage payment to Ludlow Construction in May, 2011.

Selectman Straiton inquired of Mr. Morosky if there is enough money to complete the projects that have been started. Mr. Morosky indicated that, based on the discussion from the previous PUC meeting, \$295,000 will not be enough to complete the four remaining areas; the easement on Adams to Oak Ridge; Lower Payne Road, Maple Row to Research Drive and Hawleyville to Route 6. First Selectman Knickerbocker inquired to Mr. Morosky how much is needed to complete the portions of the project that have been started. Mr. Morosky stated that the cost for this is in the range of \$600,000 to \$700,000; which will complete phase 2 and phase 3. Selectman Straiton requested that Mr. Morosky submit a cost analysis for the Oak Ridge to Adams easement for next month's meeting. The Commission is all in agreement that the Adams to Oak Ridge easement be completed. Mr. Lawlor stated that, since the sewer pipes are already installed in Birch, Maple Row and Garella, it would be prudent to do what is necessary to complete these roads as well.

Selectman Straiton would like to know about the status of sewer installation on Shelter Rock Road and Lower Payne Road, discussion took place. Mr. Curtis indicated that the cost of sleeving across Old Shelter Rock Road would be between \$750 and \$1,000. This will allow the pipe to be installed across Shelter Rock Road without breaking open the pavement. Mr. Gribbin inquired as to whether they will be going ahead with Lower Payne Road now. First Selectman Knickerbocker indicated that this work can not proceed until the easements are complete.

Commissioners inquired about the cost of the easement on Adams to Oak Ridge, Mr. Morosky indicated that, based on the discussion with URS from the previous meeting, it was approximately \$300,000. Selectman Straiton would like Ludlow Construction Company to certify that all their bills have been paid and there are no outstanding payments due (besides work on Adams Drive easement area).

Ann Scacco indicated there are several dozen delinquent assessments in the three projects (Old Hawleyville, Stony Hill Phase 1, and Stony Hill Phase 2). She also indicated that the Tax Office is limited to assessment collections of once per year per assessed property. Mr. Lawlor indicated that the Old Hawleyville assessments are 15-year assessments and there are 43 of them. Mrs. Scacco indicated that there are two properties from that project in collections now. Attorney Lawlor indicated that Mrs. Scacco could perhaps send out letters to property owners regarding the rules for collecting the assessments. Commissioner Gribbin inquired whether we can change the payback period for the Hawleyville assessments, so it is a longer time. For example, instead of a 15 year payback, perhaps a 20 year payback could be provided. The Commission discussed the importance of implementing and sending out the assessments for phase 3. Ann Scacco indicated that, in her opinion, it would not be prudent to send out the assessments for phase 3 in February; one reason is that there are 127 people that would not be able to be billed because they cannot hook-up to the sewers at this time. Second is that her department sends bills out eleven months out of the year now, it would be reasonable to keep the billings in the same months which we are already billing out for the other assessments. Mr. Kozlowski agrees with Mrs. Scacco about waiting to send out the assessments until August for a September payment.

Discussion took place about the paving of Payne Road with the \$350,000 from the Interlocal agreement. Commission Valenti indicated that the \$350,000 was never to be used for the full width pavement of Payne Road and that the project only can pay for permanent trench repair. Mr. Valenti indicated that this should be addressed. Discussion took place about the potential for a credit to the project from the general fund. Commission Gribbin suggested this should be addressed one way or another so that there is no further discussion about it in the future.

- **Transfer Station Hauler Fees – HRRA:** First Selectman Knickerbocker indicated to the Commission that HRRA has formally asked the participating Towns to at least double the fees to commercial Solid Waste Haulers who are late with their annual registrations.

*First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to approve the additional late fees of \$250.00 to haulers if they are late with their annual registration and to send this matter to the Board of Selectman for approval. Vote, All in Favor, Motion Approved.*

**Adjourn:**

*As there was no further business on the agenda First Selectman Knickerbocker made a motion, seconded by Selectman Szatkowski, to adjourn the meeting at 5:05 p.m. hearing no objections, the meeting was adjourned.*

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Tracy Rogalski for".

Tracy Rogalski, Recording Secretary

STONY HILL SEWER PROJECT  
COST SUMMARY

12/21/2011  
2:23 PM

**SUMMARY OF PROJECT COSTS BY FISCAL YEAR BY PHASE**

	TOTAL	FY2008	NET 2009	NET 2010	NET 2011
EXPENDITURES TO DATE PHASE 1	4,786,624.14	4,786,624.14			
EXPENDITURES TO DATE PHASE 2	8,590,294.66	6,558,066.68	1,403,857.40	628,370.58	
EXPENDITURES TO DATE PHASE 3	5,861,456.50	262,542.15	1,488,416.47	3,415,582.08	694,915.80
EXPENDITURES TO DATE PHASE 4	225,723.95	198,312.50	900.00	26,511.45	
<b>TOTAL EXPENDITURES</b>	<b>19,464,099.25</b>	<b>11,805,545.47</b>	<b>2,893,173.87</b>	<b>4,070,464.11</b>	<b>694,915.80</b>
TOTAL APPROPRIATED AMOUNT	19,760,000.00				
BALANCE OF APPROPRIATION	<u>295,900.75</u>				

**SUMMARY OF PROJECT COSTS BY CATEGORY BY PHASE**

	TOTAL	ENGINEERING	CONSTRUCTION	PAVING	FINANCING	OTHER
EXPENDITURES TO DATE PHASE 1	4,786,624.14	581,135.37	3,046,383.63	814,086.43	305,690.00	39,328.71
EXPENDITURES TO DATE PHASE 2	8,590,294.66	938,419.79	6,297,419.61	339,489.50	832,500.85	182,464.91
EXPENDITURES TO DATE PHASE 3	5,861,456.50	547,478.40	5,231,907.23	-	17,349.43	64,721.44
EXPENDITURES TO DATE PHASE 4	225,723.95	225,723.95	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>19,464,099.25</b>	<b>2,292,757.51</b>	<b>14,575,710.47</b>	<b>1,153,575.93</b>	<b>1,155,540.28</b>	<b>286,515.06</b>
TOTAL APPROPRIATED AMOUNT	19,760,000.00					
BALANCE OF APPROPRIATION	<u>295,900.75</u>					



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### 2012 MEETING SCHEDULE

All meetings will be held at 4:00 P.M. in the Clifford J. Hurgin Municipal Center

Meeting Room "A"

January 9, 2012

February 6, 2012

March 5, 2012

April 2, 2012

May 7, 2012

June 4, 2012

July 2, 2012

August 6, 2012

September 10, 2012

October 1, 2012

November 5, 2012

December 3, 2012

January 7, 2013

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