

YOUTH COMMISSION

CJH MUNICIPAL CENTER

PRO-ACCESS TEEN CENTER

1 SCHOOL STREET

JUNE 28, 2011

6:45 PM

MINUTES

PRESENT:

Chairman, Richard Merritt, Members: Lisa Bergh, Kristin Nauheimer, Devin Pedone, and Jane Kraver.

Also Present: Hilda Delucia, Pro-Access Teen Center Director, and Claudia Fortunato, Assistant Director. Pro-Access Members Chris Phelps and Brooke Ferraro.

Absent: Bob Korin and Kate Shea

Chairman Rich Merritt called the meeting to order at 6:45 PM.

CORRESPONDENCE: None.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Chairman Merritt made a motion to table the minutes of May 17, 2011. Motion seconded by Lisa Bergh. Vote, all in favor, motion unanimously approved.

DIRECTORS REPORT: Hilda Delucia presented the Directors Report (see attached). Hilda noted that more money was raised for Relay for Life this year over last. \$1930 in 2010 and \$1993 in 2011.

Hilda discussed the upcoming programs (see attached calendar) which include the Harry Potter movie premier on July 14, 2011. Jacquie Mancher suggested showing the preceding Harry Potter movies leading up to the latest release. It was decided that Harry Potter #5, #6, and #7 be shown at Pro-Access with the dates to be decided.

The Pro-Access Teen Center hours of operation will be Tuesdays and Wednesdays from 3-6pm and Fridays from 7-11pm, with the exception of July 1st and July 29th. The hours for August will be determined at a later date.

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TOWN OF BETHEL
TOWN CLERK

Hilda brought up the issue of finances with the commission, with the grand opening of the Pro-Access Teen Center expenses ran upwards of \$2000.00. In order to cover regular expenses Lisa Bergh made a motion to release \$2000.00 from the Teen Center Fund Raising Account to Hilda Delucia. Motion was seconded by Jane Kraver. Vote, all in favor, motion unanimously approved.

July 15, 16, and 17th will be the Chamber of Commerce Sidewalk sales days. Volunteers will be needed to staff a fundraiser at the Pro-Access location. Champagne Taste, a local vendor that sells designer handbags and jewelry will give back a percentage of sales in exchange for setting up at the Teen Center. It was also suggested that a table be reserved on Greenwood Avenue. A donation bucket will be placed for additional donations.

To date from the wish list, a toaster oven, microwave, coffee maker, a subscription to Peoples Magazine, a DVD player, teen magazine subscriptions and a vacuum cleaner, which has yet to be delivered.

OLD BUSINESS: Rich to check into the cleaning service for the Municipal Center covering the Teen Center.

Hilda asked that someone look into finishing the entrance where gravel is placed. Due to rain, the water has no where to go and floods under the door and into the newly renovated entrance way. Water stains are visible in the main room. Rich will inquire as to what can be done.

NEW BUSINESS: Discussion focused on instituting a membership fee and a renewal fee for current members.

Jane Kraver made a motion that as of July 1, 2011 the annual membership fee for new members will be \$25.00, current members wishing to renew will be charged a \$10.00 annual renewal fee. The motion was seconded by Devin Pedone. Vote, all in favor, motion unanimously approved.

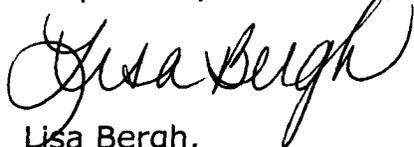
Hilda is in need of another staff member, she will have to wait until possible funding is available. She is looking into creating leadership roles within the membership to assist a working staff member. The leadership candidates would be required to fill out an application, go through an interview. Ideally it would be a senior member. They would be known as "PALS" Pro-Access Leadership Student. She is also looking into Peer Tutoring and would look into funding through the Meserve Foundation.

Chairman Rich Merritt officially thanked Jacquie Mancher for her service to the Teen Center and the Youth Commission.

Chairman Merritt reminded everyone that the next meeting of the Youth Commission will be July 19, 2011.

Devin Pedone made a motion to adjourn, the motion was seconded by Lisa Bergh, Vote, all in favor, motion unanimously approved.

Meeting adjourned at 8:25 PM.
Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lisa Bergh". The signature is written in a cursive style with a large, looping initial "L".

Lisa Bergh,
Recording Secretary

July 2011

Pro Access, Bethel's Teen Center

Visit us at www.bethelproaccess.org

email Hilda DeLucia, Director at hilda@bethelproaccess.org or call her at 203-482-1732

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
<p>JULY PRO ACCESS HOURS Tuesday – 3-6PM Wednesday – 3-6PM Friday: 7-11PM except July 1 and July 29 Plus additional programs as listed on this calendar</p>	<p>June 28 Games and... at Pro Access...3-6PM</p>	<p>June 29 Games and... at Pro Access...3-6PM</p> <p>Zumba 7-8PM GP Room Municipal Center Cost\$5</p>	<p>June 30 Games and... at Pro Access...3-6PM</p>	<p>1 PRO ACCESS CLOSED FOR 4th of July Weekend</p>		
<p>GIVING CLUB If you are interested in helping out Bethel residents and getting community service hours then join our Giving Club. We will be doing shopping, raking, shoveling and more. Please let Hilda know if you are interested. She will put your name on the list and contact you for our upcoming Volunteer Orientation</p>	<p>4 Happy 4th of JULY!</p>	<p>5 Pro Access open 3-6</p>	<p>6 \$5 Manicures Classic Nails 3-5PM</p> <p>Pro Access open 3-6</p>	<p>7</p>	<p>8 Manhunt 8-10PM</p> <p>Pro Access open 7-11PM</p>	
	<p>11</p>	<p>12 Pro Access open 3-6</p> <p>Student Advisory Group Meeting 7-9PM Cost: \$5</p>	<p>13 Pro Access open 3-6</p>	<p>14 Harry Potter Movie Midnight Premier Showing Cost: \$6.50 RSVP a must!</p>	<p>15 Pro Access open 7-11PM</p>	<p>16 Jewelery and Designer bags Fundraiser at Pro Access 8AM – 3PM</p>
	<p>Tuesday June 19 THINKFAST GAME GP Room of Municipal Center 10-12PM \$200 worth of prizes! Sponsored by Bethel Community Care Coalition, HVCASA and Bethel Parks and Rec</p>		<p>20 Wii Bowling Competition with the Senior Citizens of Bethel 1PM Pro Access open 3-6</p>	<p>21</p>	<p>22 Manhunt 8-10PM</p> <p>Pro Access open 7-11PM</p>	
	<p>25</p>	<p>26 Pro Access open 3-6</p>	<p>27 Pro Access open 3-6</p>	<p>28</p>	<p>29 PRO ACCESS CLOSED</p>	<p>30 Car Wash to benefit Pro Access 8AM – 3PM</p>

PRO ACCESS, Bethel's Teen Center's Wishlist

Microsoft Office Suite Software

Animation Software

Vaccum Cleaner

Blender/Smoothie Maker

Photoshop Software

Office supplies - paper, envelopes, files, post its

Clock

Wii Games

XBOX and Xbox games

Pull down movie screen

Paper products

Cam Corder

Digital Camera

Flat Screen TV

Ipod and Ipod docking station

Broom (commercial and home) and dustpan

Garbage bags

Answering Machine

If you wish to fulfill one of these items, please call Hilda DeLucia at 203-778-7522 or 203-482-1732. Thank you

May 17, 2011 - June 27, 2011
PRO ACCESS ACTIVITY REPORT

	Activity	Date	Attendees	Comments
1	Zumba Class	May 19	5	
2	Manhunt	May 20	0	
3	Famous Pizza	May 23	5	
4	Relay for Life Meeting #4	May 24	17	
5	Jacquelines	May 25	0	
6	Zumba Class	May 26		Cancelled
7	\$5 Manicures	June 1	1	
8	Relay for Life Meeting #5	June 2	19	
9	Manhunt	June 3	0	
10	Cardmaking	June 6	5	
11	Relay for Life Meeting #6	June 7	36	Team Members, parents and chaperones
12	Student Advisory Meeting	June 8	9	
13	Manicures for Prom	June 9	6	
14	Relay for Life	June 11	22	Team Members
15	Open House	June 15	40	Approximate # of Kids
16	Open House	June 15	70	Approximate # of Adults
17	Zumba Class	June 16	1	Cancelled
18	Last day of school Free Lunch	June 22	27	
19	Zumba Class	June 23	6	
20	Lockout	June 24	21	
Total Participants served in May 2011/June 2011			263	Avg. of 14 participants per program
During this same period, mid-May 2010 to mid-June 2010, 123 participants were served with 9 programs for an average of 12 participants per program.				

I. Membership Update:

Grade	June 11 Membership	Girls	Boys	May '11 Membership	Girls	Boys	June/July '10 Membership	
7	11	6	5				3	
8	30	23	7	26	21	5	55	
Freshman	63	36	27	63	36	27	77	
Sophomore	82	42	40	80	41	39	108	
Juniors	115	36	79	115	36	79	51	
Seniors	58	15	43	58	15	43	64	
Grads	(70)	21	49	71	20	51	(43)	
Totals	429 (359)	179	250	413	169	244	401 (358)	
TOTAL COMPARISON (#s in parenthesis show figures without Grads)		11% decrease without counting grads (last year we had a 25% decrease without counting grads)					7.2% decrease from May '10	

II. Program Update and Attendance (see report below)

- a. Relay for Life Recap
- b. Lockout

III. Upcoming Programs

- a. Hours of operation
- b. Park and Rec coordination
- c. Harry Potter

IV. July Budget Challenges

V. Fundraising Ideas

- a. Jewellery/Designer Bag Fundraiser July 16
- b. Car Wash July 30
- c. Cards
- d. Monopoly Board
- e. Selling equipment on Ebay

VI. Open House

- a. Fundraising at Open House
 - i. Selling cards
 - ii. Wishlist request
 - iii. Plaques for chairs

VII. Recognizing future donations

VIII. Cleaning Service

IX. Membership Fee Proposal

X. Kitchen

XI. Staffing: New Program Assistant & Pro Access Leaders (PALs)