



# BOARD OF SELECTMEN

Clifford J. Hurgin Municipal Center, 1 School Street  
Bethel, Connecticut 06801 Telephone: (203) 794-8501

*Matthew S. Knickerbocker, First Selectman*  
*Richard C. Straiton, Selectman*  
*Paul R. Szatkowski, Selectman*

## MINUTES OF SPECIAL MEETING

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TOWN OF BETHEL  
TOWN CLERK

Tuesday, February 25, 2014  
7:00 p.m.

CJH Municipal Center – Meeting Room “A”

**PRESENT:** First Selectman Knickerbocker, Selectman Straiton and Selectman Szatkowski. Also in attendance were members of the Board of Finance, Comptroller Robert Kozlowski, Assistant Comptroller Brad Heering and various department heads.

First Selectman Knickerbocker called the Special Meeting to order at 7:00 p.m.

### Fiscal Year 2014-2015 Department Budget Presentations

**220 - Fleet Maintenance                      Fiscal Year 2014-2015 Budget Request                      \$359,096**

Wayne Morris, Fleet Coordinator presented the Fiscal Year 2014-2015 budget request for Fleet Maintenance. He noted no changes to the budget request; they have been working within their allocation. Discussed was the new Peterbilt truck - he thinks it's a good truck, parts are readily available

**230 - Public Works                              Fiscal Year 2014-2015 Budget Request                              \$316,423**

Town Engineer Andrew Morosky presented the Fiscal Year 2014-2015 Budget Request for the Public Works Department. He noted that he has (again this year) requested funding for an intern position; this is the only change to the budget. Discussed was the intention to make the PT secretarial position into FT – noting that funding would most likely come from the Utilities accounts.

**240 - Highway Department      Fiscal Year 2014-2015 Budget Request      \$1,275,693**

Highway Superintendent Robert Dibble presented the Fiscal Year 2014-2015 budget request for the Highway Department. He noted that there were no real changes; the road account had been reduced. Discussion took place regarding keeping the road account at a relatively constant funding level in order to provide funding for maintenance/road construction when the road project is complete. He noted at this time, salt/sand supplies, while low, should last the rest of the season.

**260 - Building Maintenance      Fiscal Year 2014-2015 Budget Request      \$698,413**

Town Engineer Andrew Morosky presented the Fiscal Year 2014-2015 budget request for the Building Maintenance department. He noted that funding was requested to renovate a portion of the former VNA space into offices for the Senior Center Director and the Tax Benefit Coordinator. Ameresco (town's energy service company) is busy reviewing all aspects for energy improvements and funding has been included to renovate areas of the Municipal Center as it is used as an emergency shelter.

**270 - Tree Warden      Fiscal Year 2014-2015 Budget Request      \$99,400**

Town Engineer Andrew Morosky presented the Fiscal Year 2014-2015 budget request for the Tree Warden budget; he noted an increase in the contracted services for additional tree maintenance.

**290 - Emergency Mgmt.      Fiscal Year 2014-2015 Budget Request      \$107,250\***

Emergency Management Director Thomas Galliford presented the Fiscal Year 2014-2015 budget request. He noted that he has included a request but that it will be moved into the capital plan\* for a new item – a mass notification (public address) system. This is different from the existing Everbridge Mass Notification system. The new system is design to use sirens/speakers for public address. It is anticipated that speakers would be set in key areas where people (masses) congregate, like the school property and downtown areas.

**300 - Fire Marshal      Fiscal Year 2014-2015 Budget Request      \$86,047**

Fire Marshal Thomas Galliford presented the Fiscal Year 2014-2015 budget request for the Fire Marshal; he noted a decrease in the account due to the vehicle lease/purchase being paid off.

**310 - Bethel Fire Dept.      Fiscal Year 2014-2015 Budget Request      \$183,250**

Fire Chief Fred Ingram presented the Fiscal Year 2014-2015 budget request for the Bethel Fire Department. He noted an increase as they are again this year requesting the Chief's stipend, advising that, for example, he lost wages due to a recent house fire that lasted most of the day. He cited the need for replacement of fire hose due to its age and new NFPA standards on the age of fire hose. He also spoke to the need to replace fire apparatus. This will be addressed separately for both BFD and SHFD.

**320 - Stony Hill Fire Dept.      Fiscal Year 2014-2015 Budget Request      \$134,750**

Fire Chief Ken Parciaseppe presented the Fiscal Year 2014-2015 budget request for the Stony Hill Fire Department. He noted a reduction to their request from the current budget but noted increases in several accounts mainly for equipment and supplies. He also reiterated the need for replacing fire apparatus.

As there was no further business on tonight's agenda, First Selectman Knickerbocker made a motion, which was seconded by Selectman Szatkowski, to adjourn the meeting at 9:05 p.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,

  
Wendy Smith, Recording Secretary