



# *Economic Development Commission*

*Town of Bethel, Connecticut*

*Bethel Municipal Center \* 1 School Street \* Bethel, Connecticut 06801*

*(203) 794-8540 Facsimile (203) 778-7520*

## **MINUTES OF REGULAR MEETING**

Wednesday, January 15, 2014

4:00 p.m.

CJH Municipal Center – Meeting Room "A"

**PRESENT:** Michael Boyle, Chairman, Sharon Straiton, Kevin McMahon, Noel Gill and Roy Steiner. Also in attendance was Economic Director Janice Chrzescijanek.

**Call to Order:** Michael Boyle called the meeting to order at 4:00 p.m.

New member Noel Gill was welcomed to the Economic Development Commission.

**Public Comment:** None

**Approval of Minutes:** Roy Steiner made a motion, which was seconded by Jay Streaman, to approve the minutes of December 18, 2013 as presented. Vote, all in favor, motion unanimously approved.

### **Election of Officers:**

**Chairman** - Kevin McMahon made a motion, which was seconded by Jay Streaman, to nominate Michael Boyle as Chairman. There were no other nominations. Vote, all in favor, motion unanimously approved.

**Vice Chairman** – Jay Streaman made a motion, which was seconded by Kevin McMahon to nominate Roy Steiner as Vice Chairman. There were no other nominations. Vote, all in favor, motion unanimously approved.

**Treasurer** – Kevin McMahon made a motion, which was seconded by Roy Steiner to nominate Jay Streaman as Treasurer. There were no other nominations. Vote, all in favor, motion unanimously approved.

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TOWN OF BETHEL  
TOWN CLERK

## **Economic Directors Report:**

Michael Boyle and Janice Chrzescijanek met with the Board of Finance last evening to update them on the activities of the director. The presentation was very thorough and well received by the Board of Finance members. They spoke, among other things, to the positive development projects throughout town that are both in planning stages and actually construction phases, anticipated grand list growth and related tax revenues.

Included in Janice Chrzescijanek's report was information on the upcoming Request for Proposals (RFP) as it relates to the expansion of the Clarke Park. The RFP is ready for advertisement.

Sharon Straiton made a motion, which was seconded by Kevin McMahon, to proceed with the Request for Proposals (RFP) for the Engineering Services/Expansion of Clarke Park. Vote, all in favor, motion unanimously approved.

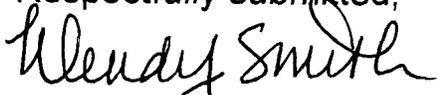
Sharon Straiton made a motion, which was seconded by Kevin McMahon, to authorize up to \$500 for the cost of advertisement for the RFP. Vote, all in favor, motion unanimously approved.

## **Review Clarke Business Park Rules Regulations**

The subcommittee had presented their recommendations of revisions to the rules and regulations. Members discussed their various recommendations, however, no formal votes were taken at this time as members wanted to review the recommendations in detail, discussion took place regarding items like sending the recommendations to counsel for review/legality, enforcement and review controls, communication with other town regulatory boards, and sending the regulations to property owners in the Park.

**Adjourn:** As there was no further business on today's agenda, Sharon Straiton made a motion, which was seconded by Jay Streaman, to adjourn the meeting at 5:45 p.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,



Wendy Smith, Recording Secretary