

Tentative minutes of the Bethel Board of Education Special Meeting held on May 06, 2014, in Board of Education Conf. Room E.

Attendance: Jen Larsen

Administrative Attendance: K. Smith, J. Jordan, T. Yonsky

L. Craybas, Chairman, called the meeting to order at 7:00 PM.

Board Members Present: Attendance Taken at 7:04 PM:

Present Board Members:

**Mrs. Jennifer Ackerman
Mr. Stuart Carlsen
Mr. Scott Clayton
Mr. Larry Craybas
Mr. William Duff
Mr. Nicholas Hoffman
Mrs. Kristen Lacey
Mrs. Melanie O'Brien
Mrs. Robin Renner**

**RECEIVED
2014 MAY -8 P 2:30
TOWN OF BETHEL
TOWN CLERK**

1. Call to Order

- 1.A. Roll Call for Quorum**
- 1.B. Pledge of Allegiance**

2. Board Recognition/A Salute to Excellence

Dr. Jordan updated the Board on the District's preparation since 2010 for implementation of the Common Core State Standards (CCSS) and the Smarter-Balanced Assessment Consortium (SBAC). Dr. Jordan and Dr. Smith spoke to the Board about the visit by representatives from the Governor's Task Force on Common Core Implementation. The committee members were astonished to learn about all of the systems we have in place for implementing Core Standards, transforming the instructional model, and promoting collaborative learning. Dr. Dianna Roberge Wentzell, a visiting task force member, noted that she would be following up with Bethel because the commissioner is looking for Spotlight Districts to showcase for the rest of the state.

3. Consent Calendar

4. Approval of Minutes

- 4.A. Minutes - April 24 2014**

Motion Passed: Move to approve the minutes as amended. Passed with a motion by Mr.

Nicholas Hoffman and a second by Mrs. Kristen Lacey.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

5. Correspondence

None.

6. Audience Participation

None.

7. Personnel

7.A. Assistant Superintendent - Appointment

Motion Passed: Move to accept the Superintendent's recommendation to appoint Dr. Kristen Brooks as Assistant Superintendent, effective August 1, 2014. Passed with a motion by Mrs. Melanie O'Brien and a second by Mrs. Kristen Lacey.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

7.B. Director of Teaching & Learning - Appointment

Motion Passed: Move to accept the Superintendent's recommendation to promote Mrs. Michelle Rutledge to the position of Director of Teaching & Learning. Passed with a motion by Mr. Stuart Carlsen and a second by Mr. Scott Clayton.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes

Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

7.C. Teachers Being Granted Tenure

Motion Passed: Move to accept the Superintendent's recommendation to grant tenure to the following teachers:

HIGH SCHOOL

Holly Ruiz	Business Teacher
Jessica Christensen	Social Studies Teacher
Mitchell Trainor	Science Teacher
Jennifer Scott	Social Studies Teacher
Jennifer Variale	Math Teacher
John Ryan	Applied Studies Department Chairperson
Frank Tatto	Athletic Director/Guidance Department Chairperson
Daniel Ford	Math Teacher (10/1/14)

MIDDLE SCHOOL

Michelle Bouchard	School Psychologist
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JOHNSON SCHOOL

Sandra Jaques	PE/Health Teacher
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BERRY SCHOOL

Diana Bernado	Grade 2 Teacher
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Passed with a motion by Mr. Nicholas Hoffman and a second by Mrs. Melanie O'Brien.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

8. Administrative/Board Member Update

8.A. DRA - Procedures for EDO49 Submission

Jim Barrett, DRA spoke to the Board about the procedures and timeline for submitting the ED049.

Motion Failed: Move to approve Superintendent's recommendation to hire DRA to develop Education Specifications. Failed with a motion by Mr. Larry Craybas and a second by Mrs. Robin Renner.

Motion Passed: Move to table item until next Board meeting on June 19, 2014, to allow time to get an update where the Town is with police station project and get an estimate from DRA for the Education Specifications. Passed with a motion by Mr. William Duff and a second by Mr. Nicholas Hoffman.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

9. Reports to the Board

9.A. Policy

9.A.1. Policy/Regulation 4133 - Personnel, Certified - Travel Reimbursement

Minor revision - added an additional authorized administrator to pre-approve out of District travel.

9.A.2. Student iPad Expectations & Insurance

Added that lost or stolen iPads are reported to English teacher. Fee for iPad user for the purpose of repair of damaged equipment is \$25.

9.A.3. Policy/Regulation - 4118.5/4218.5 - Personnel, Certified and Non-Certified - Responsible Use Policy

Was reviewed by Policy Committee and by counsel, no changes recommended.

9.A.4. Policy 6141.321 - Instruction, Student Responsible Use Policy

Changes to expand copyright to include intellectual property.

9.A.5. Policy 6141.324 - Instruction, Computers: Websites Posting Student Work

Re-titled policy to be "Publishing of Student Work/Photographs/Videos on the Internet"
Added new media to be covered. Updated parent permission form.

9.A.6. Policy/Regulation - 5131.82 - Students, Restrictions on Print or Electronic Material

Changed to incorporate copyright infringement consequences. Includes completion of an appropriate project to demonstrate responsible digital citizenship.

Motion Passed: Move to approve revisions to policies:

Policy/Regulation 4133 - Personnel, Certified - Travel Reimbursement

Student iPad Expectations & Insurance

Policy/Regulation - 4118.5/4218.5 - Personnel, Certified and Non-Certified - Responsible Use Policy

Policy 6141.321 - Instruction, Student Responsible Use Policy

Policy 6141.324 - Instruction, Computers: Websites Posting Student Work

Policy/Regulation - 5131.82 - Students, Restrictions on Print or Electronic Material

Passed with a motion by Mr. Nicholas Hoffman and a second by Mr. Stuart Carlsen.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

9.B. Curriculum

9.B.1. Accounting

Redesigned course. Aligned with Business and Finance Frameworks and the Mathematic Crosswalk to Accounting Standards for CT Dept. of Education.

Motion Passed: Move to approve revisions to Accounting curriculum. Passed with a motion by Mrs. Robin Renner and a second by Mrs. Jennifer Ackerman.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes

Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

9.B.2. English, Grade 11

Aligned to the Common Core Standards.

9.B.3. English, Grade 12

Aligned to the Common Core Standards.

Motion Passed: Move to approve revisions to English, Grade 11 and English, Grade 12 Curriculum. Passed with a motion by Mrs. Robin Renner and a second by Mr. Stuart Carlsen.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

9.B.4. Proposal - Yoga

New elective course in PE dept.

Motion Passed: Move to approve Yoga course offering beginning in September, 2014. Passed with a motion by Mrs. Robin Renner and a second by Mrs. Melanie O'Brien.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

10. Recommended Executive Session

10.A. CT General Statutes 1-210(b)(2) Personnel - BEA Union Sick Bank Request

Administrative Attendance: K. Smith, J. Jordan, T. Yonsky

Present Board Members:

Mrs. Jennifer Ackerman
Mr. Stuart Carlsen
Mr. Scott Clayton
Mr. Larry Craybas
Mr. William Duff
Mr. Nicholas Hoffman
Mrs. Kristen Lacey
Mrs. Melanie O'Brien
Mrs. Robin Renner

Motion Passed: Move into Executive Session at 8:41 PM. Passed with a motion by Mr. Larry Craybas and a second by Mr. Nicholas Hoffman.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

Motion Passed: Move to come out of Executive Session at 8:47 PM. Passed with a motion by Mr. Stuart Carlsen and a second by Mrs. Kristen Lacey.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

Motion Passed: Move to approve sick bank request. Passed with a motion by Mrs. Melanie O'Brien and a second by Mr. William Duff.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

11. Adjourn

Motion Passed: Move to adjourn at 8:47 PM. Passed with a motion by Mr. William Duff and a second by Mrs. Robin Renner.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

Respectfully submitted,
Susan Pare
Board Recorder