

Tentative minutes of the Bethel Board of Education Regular Meeting held on September 18, 2014, in Board of Education Conf. Room E.

Attendance: None.

Administrative Attendance: C. Carver, K. Brooks, T. Yonsky, M. Rutledge, S. Budris

L. Craybas, Chairman, called the meeting to order at 7:00 PM.

Board Members Present: Attendance Taken at 7:02 PM:

Present Board Members:

- Mrs. Jennifer Ackerman**
- Mr. Stuart Carlsen**
- Mr. Scott Clayton**
- Mr. Larry Craybas**
- Mr. William Duff**
- Mr. Nicholas Hoffman**
- Mrs. Kristen Lacey**
- Mrs. Melanie O'Brien**
- Mrs. Robin Renner**

1. Call to Order

- 1.A. Roll Call for Quorum**
- 1.B. Pledge of Allegiance**

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TOWN OF BETHEL
TOWN CLERK

Motion Passed: Motion to add to the agenda, Item #6d, Memorandum of Agreement – School Resource Officers and Item #6e, District Technology Report passed with a motion by Mr. Larry Craybas and a second by Mr. Stuart Carlsen.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

2. Board Recognition/A Salute to Excellence

Discussion:

The Board congratulated Bethel High School student, Nicki Shaner-Bradford. She was selected as a student representative on the State Board of Education. Nicki will provide student voice to educational issues that come to the State Board of Education. We are honored that she has been selected to serve.

Gifts to the School System

- BMS, 50 books in brand-new condition to BMS library, Stan Garby, Bethel, CT.

3. Correspondence

- Letter Dr. Carver from CSDE regarding Educator Evaluation and Support Plan Waiver Request Response.

4. Consent Calendar

4.A. Approval of Minutes

4.A.1. Minutes - August 21, 2014

Motion Passed: Motion to approve the minutes of August 21, 2014 passed with a motion by Mr. Larry Craybas and a second by Mr. Stuart Carlsen.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

5. Audience Participation

None.

6. Administrative/Board Member Update

Discussion:

Mr. Craybas complimented the administration on their open house evenings for parents. They were very well done, informative, and kept everyone interested and listening.

6.A. Buddy Bench, Channel 3 News - Oct. 9

Discussion:

Scot Haney, Reporter (Channel 3) will visit Rockwell on October 9th at 1:30 p.m. to film a story on the unveiling Rockwell's Buddy Bench that was partially paid for by the Rockwell PTO along with donations of materials and labor by two parents at Rockwell.

The buddy bench is a place for students to go and sit when they are lonely or need someone to play or talk with.

6.B. Mentor/Internship Breakfast - Oct. 29

Discussion:

Dr. Carver informed the Board the BHS Student Internship Program and Mentor Program will be hosting an Appreciation Breakfast on October 29 at 8 AM at BHS to show appreciation to those involved in the programs and to network to involve new local businesses.

6.C. Teaching the Core Project Presentation - Nov. 4

Discussion:

Dr. Carver informed the Board renowned teacher evaluation expert Charlotte Danielson is coming back to Bethel to present "Teaching The Core Project" based on her study of exemplary teaching and common core instruction in the Bethel schools. The presentation will be November 4, 2014, 8:00 a.m.- 10:00 a.m., Bethel Middle School Auditorium.

Bethel Public Schools was selected in May 2013 by Charlotte Danielson as a site for her study of distinguished instructional practices connected to the Common Core State Standards. Through a grant funded by the Helmsley Foundation, The Danielson Group in conjunction with Student Achievement Partners examined teacher practices that align to the Common Core State Standards. Bethel, was selected as a site for the study because of its sustained efforts at improving instruction using Danielson's research validated framework for instruction.

On November 4th Charlotte Danielson will be back to present "Teaching the Core Project" an overview and findings of the study.

Dr. Brooks, Assistant Superintendent, informed the Board Pam Rosa from Charlotte Danielson's group has been in the district this week working with teachers and will be working with administrators on Friday. Pam Rosa noted the feedback from Bethel teachers was quite insightful and a lot of the what she formed her research on stems from the work here in Bethel.

6.D. Memorandum of Agreement - SROs

Discussion:

Mr. Craybas noted that in light of Policy 5142.4 - School Resource Officer that the Board passed at the last Board meeting and the C.G.S. references that mandate the Board to have a Memorandum of Agreement with the police department, the MOU will go to the policy committee and after review will come back to the Board with any suggestions.

Motion Passed: Motion to move Memorandum of Agreement - School Resource Officers to the policy committee for further study and assessment passed with a motion by Mr. Larry Craybas and a second by Mr. William Duff.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes

Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

6.E. District Technology Report

Discussion:

Dr. Carver informed the Board she, Dr. Brooks, Mr. DeBlois, and Mr. Arre will report to the Board on Technology at the October Board meeting.

Motion Passed: Motion to add the District Technology Report to the October Board agenda passed with a motion by Mr. Larry Craybas and a second by Mr. William Duff.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

7. Reports to the Board

7.A. Personnel

7.A.1. Job Description - 3.01 - Paraeducator

Discussion:

Dr. Carver noted that as the Board is adjusting the language changes in the contract from Paraprofessional to Paraeducator, the administration felt it made sense to update the job description to reflect the accurate title. There were no other changes made to the job description.

Motion Passed: Motion to amend the job description for Paraprofessional to read Paraeducator passed with a motion by Mr. Larry Craybas and a second by Mr. William Duff.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

7.A.2. Job Description - 1.20 - Chairperson, Professional Learning Council

Discussion:

Dr. Brooks informed the Board revisions have been made to the chairperson's job description, as he/she no longer must maintain CEU records. Revisions have also been made in that the chairperson will have the responsibility of using technology to efficiently and effectively manage the professional learning sessions offered throughout the district and track the feedback provided by teachers. Language throughout the document was also revised to reflect the position of Assistant Superintendent and Director of Teaching and Learning, as these positions will work closely with the Professional Learning Chairperson.

Motion Passed: Motion to approve the revised job description for Chairperson, Professional Learning Council passed with a motion by Mr. Larry Craybas and a second by Mr. Nicholas Hoffman.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

7.A.3. Appointment of 9-12 Curriculum Department Heads, K-12 Coordinators 6-8 Curriculum Leaders & Johnson School Team Leaders

Discussion:

Dr. Carver and Dr. Brooks reviewed the appointments with the Board and answered questions related to responsibilities of 9-12 Curriculum Department Heads, K-12 Coordinators, 6-8 Curriculum Leaders, and Johnson School Team Leaders.

Motion Passed: Motion to accept appointment of 9-12 Curriculum Department Heads, K-12 Coordinators, 6-8 Curriculum Leaders, and Johnson School Team Leaders passed with a motion by Mr. Larry Craybas and a second by Mr. Stuart Carlsen.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

8. Recommended Executive Session

Motion Passed: Motion to move into Executive Session at 7:41 PM passed with a motion by Mr. Stuart Carlsen and a second by Mr. William Duff.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

8.A. CT General Statues 1-210(b)(9) Negotiations

8.A.1. Bethel Administrators' Association Contract

8.A.2. Paraeducators' Contract

Motion Passed: Motion to come out of Executive Session at 8:27 PM passed with a motion by Mr. Stuart Carlsen and a second by Mr. William Duff.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

Motion Passed: Move to approve the Paraeducators' Contract as delineated by Dr. Carver. passed with a motion by Mr. Larry Craybas and a second by Mr. William Duff.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

Motion Passed: Motion to charge Dr. Carver to address concerns in Administrators' Contract passed with a motion by Mr. Larry Craybas and a second by Mr. William Duff.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

9. Adjourn

Motion Passed: Motion to adjourn at 8:37 PM passed with a motion by Mr. William Duff and a second by Mrs. Robin Renner.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

Respectfully submitted,
Susan Pare
Board Recorder