



BOARD OF FINANCE

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TOWN OF BETHEL
TOWN CLERK

MINUTES OF SPECIAL MEETING

Thursday, March 20, 2014 - 7:30 p.m.
CJH Municipal Center – Meeting Room “A”

PRESENT: William Kingston, Chairman, Bruce Cornwell, Patricia Smithwick, Eileen Freebairn, Claudia Stephan, Gary Regan and Timothy Draper. Also in attendance were the Board of Selectmen, Comptroller Robert Kozlowski, Assistant Comptroller Brad Heering and Parks & Recreation Director Eileen Earle.

William Kingston called the Special Meeting to order at 7:30 p.m.

Consideration of recommendation from Board of Selectmen – appropriation of funds to replace X-Mark Mower in the amount of \$22,000 and Sand Pro in the amount of \$17,000

The Board of Selectmen had recommended funding the appropriation of funds in the amount of \$22,000 to replace the X-Mark Mower and \$17,781.80 for the replacement of the Sand Pro.

Patricia Smithwick made a motion, which was seconded by Claudia Stephan, to approve the Board of Selectmen’s recommendation for the appropriation of funds in the amount of \$22,000 to replace the X-Mark Mower and \$17,781.80, said funds to come from the current year capital non-recurring account.

The amount of the X-Mark Mower was incorrect and the Board of Selectmen made an adjusted recommendation to the Board of Finance.

Patricia Smithwick amended her motion, which Claudia Stephan seconded to approve the Board of Selectmen’s recommendation to appropriate funds in the amount of \$13,324.99 to replace the X-Mark Mower and \$17,781.80 for the replacement of the Sand Pro, said funds to come from the current year capital non-recurring account. Vote, all in favor, motion unanimously approved.

Presentation to Board of Finance – Fiscal Year 2014-2015 budget recommendations

First Selectman Knickerbocker presented the Board of Selectmen recommended budget for Fiscal Year 2014-2015 as follows:

100 Selectmen	Recommendation	\$229,219
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First Selectman Knickerbocker advised that the Board of Selectmen made no changes to this account and recommends funding Account 100 – Selectmen at \$229,219.

110 Treasurer Recommendation \$7,300

First Selectman Knickerbocker advised that the Board of Selectmen made no changes to this account and recommends funding Account 110 – Treasurer at \$7,300.

120 Finance Recommendation \$390,761

First Selectman Knickerbocker advised that the Board of Selectmen made no changes to this account and recommends funding Account 120 Finance at \$390,761.

130 Town Clerk Recommendation \$215,620

First Selectman Knickerbocker advised that the Board of Selectmen reduced this account by the amount of the raise requested by the Town Clerk as it is the Board of Finance that makes decisions about increases for elected officials. They recommend funding Account 130 - Town Clerk at \$215,620.

140 Assessor Recommendation \$203,388

First Selectman Knickerbocker advised that the Board of Selectmen made no changes to this account, and recommends funding Account 140 – Assessor at \$203,388.

150 Tax Collector Recommendation \$192,905

First Selectman Knickerbocker advised that the Board of Selectmen made no changes to this account, and recommends funding Account 150 – Tax Collector at \$192,905.

160 Professional Services Recommendation \$212,680

First Selectman Knickerbocker advised that the Board of Selectmen approved reducing this account by \$25,000 and recommends funding Account 160 – Professional Services at \$212,680.

170 Probate Office Recommendation \$4,611

First Selectman Knickerbocker advised that the Board of Selectmen made no changes to this account, and recommends funding Account 170 – Probate Office at \$4,611.

180 Building Inspection Recommendation \$213,111

First Selectman Knickerbocker advised that the Board of Selectmen made no changes to this account, and recommends funding Account 180 – Building Inspection at \$213,111

190 Data Processing Recommendation \$272,507

First Selectman Knickerbocker advised that the Board of Selectmen made no changes to this account, and recommends funding Account 190 – Data Processing at \$272,507.

200 Social Services Recommendation \$35,000

First Selectman Knickerbocker advised that the Board of Selectmen reduced this account by \$28,597 to reflect the director position going part-time. They recommend funding Account 200 – Social Services at \$35,000.

210 Insurance Recommendation \$1,135,914

First Selectman Knickerbocker advised that the Board of Selectmen made no changes and recommends funding Account 210 – Insurance at \$1,135,914.

220 Fleet Maintenance Recommendation \$359,096

First Selectman Knickerbocker advised that the Board of Selectmen made no changes and recommends funding Account 220 – Fleet Maintenance at \$359,096.

230 Public Works Recommendation \$312,173

First Selectman Knickerbocker advised that the Board of Selectmen reduced this account by \$3,250 (eliminated funding for the intern) and reduced Dues & Education by \$1,000 and therefore, recommends funding Account 230 - Public Works at \$312,173.

240 Highway Department Recommendation \$1,272,093

First Selectman Knickerbocker advised that the Board of Selectmen reduced this account by \$3,600 (clothing allowance) and recommends funding Account 240 – Highway Department at \$1,272,093.

250 Planning & Zoning Recommendation \$222,458

First Selectman Knickerbocker advised that the Board of Selectmen made no changes and recommends funding Account 250 – Planning & Zoning at \$222,458.

260 Building Maintenance Recommendation \$682,113

First Selectman Knickerbocker advised that the Board of Selectmen reduced Maintenance & Repairs by \$16,300 (general reduction) and recommends funding Account 260 – Building Maintenance at \$682,113.

270 Tree Warden Recommendation \$99,400

First Selectman Knickerbocker advised that the Board of Selectmen made no changes and recommends funding Account 270 – Tree Warden at \$99,400.

290 Emergency Management Recommendation \$27,250

First Selectman Knickerbocker advised that the Board of Selectmen made no changes and recommends funding Account 290 – Emergency Management at \$27,250.

300 Fire Marshal Recommendation \$86,047

First Selectman Knickerbocker advised that the Board of Selectmen made no changes and recommends funding Account 300 – Fire Marshal at \$86,047.

310 Bethel Fire Dept. Recommendation \$177,750

First Selectman Knickerbocker advised that the Board of Selectmen reduced this account by \$5,500 (Chief's stipend and a general reduction to Dues & Education) and recommends funding Account 310 – Bethel Fire Department at \$177,250.

320 Stony Hill Fire Dept. Recommendation \$134,750

First Selectman Knickerbocker advised that the Board of Selectmen made no changes to this account and recommends funding Account 320 – Stony Hill Fire Department at \$134,750.

330 Registrar of Voters Recommendation \$102,336

First Selectman Knickerbocker advised that the Board of Selectmen made no changes to this account and recommends funding Account 330 – Registrar of Voters at \$102,336.

340 Boards & Commissions Recommendation \$113,350

First Selectman Knickerbocker advised that the Board of Selectmen made no changes to this account and recommends funding Account 340 – Boards & Commissions at \$113,350.

350 Health Department Recommendation \$284,436

First Selectman Knickerbocker advised that the Board of Selectmen made no changes to this account and recommends funding Account 350 – Health Department at \$284,436.

360 Police Department Recommendation \$3,974,487

First Selectman Knickerbocker advised that the Board of Selectmen reduced this account by \$30,000 (this removes one vehicle and related equipment) and recommends funding Account 360 – Police Department at \$3,974,487.

380 Parks & Recreation Recommendation \$937,774

First Selectman Knickerbocker advised that the Board of Selectmen reduced this account by \$9,400 (\$4,500 reduction to Maintenance & Supplies and \$4,800 reduction to Park Maintenance & Repairs) and recommends funding Account 380 – Parks & Recreation at \$937,774.

390 Employee Benefits Recommendation \$6,402,108

First Selectman Knickerbocker advised that the Board of Selectmen reduced this account by \$64,000 (OPEB funding) and recommends funding Account 390 – Employee Benefits at \$6,402,108.

400 Non Govt. Agencies Recommendation \$19,616

First Selectman Knickerbocker advised that the Board of Selectmen recommends funding Account 400 – Non Government Agency Subsidies at **\$19,616** (provides funding 400-333 WECHAR at \$500, 400-334 Mental Health Center at \$2,046, 400-335 Women’s Center at \$3,000, 400-336 Ability Beyond Disability at \$4,000, 400-360 Hospice at \$2,500, 400-362 Veterans Holding at \$2,500, 400-366 Bethel Combat Veterans at \$2,500, 400-372 New Opportunities at \$1,070, 400-375 Family & Children’s Aid at \$1,500)

405 Intra Govt. Subsidies Recommendation \$434,968

First Selectman Knickerbocker advised that the Board of Selectmen reduced this account by \$20,000 (VNA), reduced \$40,000 (Paramedic Intercept) and added a new line for the transfer station at \$40,000 and therefore recommends funding Account 405-Intra Government Agency Subsidies at \$434,968.

410 Utilities, Charges & Services Recommendation \$2,441,295

First Selectman Knickerbocker advised that the Board of Selectmen reduced this account by \$7,000 (phone service savings) and recommends funding Account 410 – Utilities, Charges & Services at \$2,441,295.

420 Misc. Charges & Transfers Recommendation \$625,596

First Selectman Knickerbocker advised that the Board of Selectmen made no changes to this account and recommends to the Board of Finance, funding Account 420 – Miscellaneous Charges and Transfers at \$625,596.

430 Senior Center Recommendation \$146,725

First Selectman Knickerbocker advised that the Board of Selectmen made no reductions to this account and recommends funding Account – 430 Senior Center at \$146,725.

435 Library Recommendation \$841,000

First Selectman Knickerbocker advised that the Board of Selectmen reduced this account by \$28,218 (general reduction) and recommends funding Account 435 – Library at \$841,000.

440 Debt Service Recommendation \$3,846,768

First Selectman Knickerbocker advised that the Board of Selectmen made no changes to this account and recommends funding Account 440 – Debt Service at \$3,846,768.

450 Board of Education Recommendation \$42,129,368

First Selectman Knickerbocker advised that the Board of Selectmen made no changes to this account and recommends funding Account 450 – Board of Education at \$42,129,368.

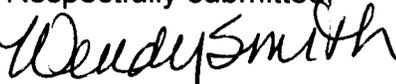
460 BOE – Maintenance Recommendation \$500,000

First Selectman Knickerbocker advised that the Board of Selectmen reduced this account by \$49,212 (general reduction) and recommends funding Account 460 – Board of Education Maintenance at \$500,000.

First Selectman Knickerbocker advised that the Board of Selectmen recommends the following capital items be funded:

DEPARTMENT	ITEM	2014-2015
ASSESSOR	2017 REVALUATION (ESTIMATED COST \$250,000)	50,000
P&Z	UPDATE/REFORMAT SUBDIVISION REGS& WETLAND REGS	15,000
FLEET MAINT.	FLEET MAINTENANCE TRUCK-CAB AND CHASSIS	45,000
HIGHWAY	ROAD CONSTRUCTION	1,842,500
HIGHWAY	BACKHOE / LOADER REPLACES 1985	93,000
HIGHWAY	FUNNEL PLOWS (2)	15,000
BOE	ROUTES TO ATHLETIC FIELDS, DUGOUTS BLEACHERS ETC.	35,225
BOE	MIDDLE SCHOOL REPAIR & REPAINT AUDITORIUM CEILING	30,000
BOE	MIDDLE SCHOOL CEILING TILES	10,000
BOE	BERRY EXPAND UPPER PARKING LOT & CONNECTING SIDEWALK	30,000
BLDG. MAINT.	MC GYM - STUDY	50,000
BLDG. MAINT.	REPLACE TRUCK BL-55	27,145
BETHEL FIRE	REPLACE ENGINE 5	650,000
SH FIRE	WATER MAIN TIE IN FOR STONY HILL FIREHOUSE	30,000
SH FIRE	REPLACE GARAGE DOORS	25,000
LIBRARY	EPOXY FLOORS IN HVAC ROOMS	30,000
LIBRARY	RENOVATE/RESTORE SEELEY HOUSE SHUTTERS	4,800
LIBRARY	PAINTING EXTERIOR SEELEY HOUSE	19,000
PARKS & REC.	MECKAUER PARK GARAGES	21,000
PARKS & REC.	FORD 2002 REPLACEMENT (CHEVY SILVERADO 1500)	40,000
PARKS & REC.	TRACTOR	35,000
TOTAL		\$3,097,670

As there was no further business on tonight's agenda, Patricia Smithwick made a motion, which was seconded by Bruce Cornwell, to adjourn the meeting at 9:34 p.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,

 Wendy Smith, Recording Secretary