

PARKS & RECREATION COMMISSION
Special Meeting
Wednesday, January 8, 2014

Minutes

A special meeting of the Parks & Recreation Commission was held on January 8, 2014 for the purpose of discussion and preparation of the budget for the coming fiscal year.

PRESENT: Meghan O'Connor, Laura Ferguson, Angelo Franzese, Patrick Morton, Bill Pullano, Gary Regan, Lou Valenti, Rachael McGrath, and Eileen Earle.

ABSENT: None

CALL TO ORDER: Megan O'Connor called the meeting to order at 7:32 pm.

PUBLIC COMMENTS: None

BUDGET 2014-2015:

- Accounts 101, 102, 103, 106, and 109 are all accounts for full time employees and changes are due to contracts.
- Account 105 Part Time Salaries, increase due to the new minimum wage of \$8.70 per hour and changes to be made accordingly for returning employees and part time staff.
- Account 107 – Overtime same as last year
- Account 201 – Office Expense, decrease due to background checks now being process by the Sports Organizations.
- Account 206 – Maintenance & Supplies, increase represents cost of topsoil, turface, clay, supplies for playgrounds/bleachers, and paint for the increased number of fields to be marked. This increase also reflects the new responsibility of the Dept. to maintain/replace the downtown benches, garbage cans, recycling containers, pavers and trees.
- Account 301 – Dues & Education, same as last year
- Account 308 – Clothing Allowance, same as last year
- Account 313 – Contracted Services, increase due to the additional gardens and islands to be maintained at the Library.
- Account 315 – Park Maintenance & Repairs, increase due to added funds for tree work.
- Account 316 – Programs, decrease in the Youth League funds.
- Account 403 – Capital Equipment moved to Capital Plan
- Account 405 – Capital Construction moved to Capital Plan

Lou Valenti made a motion, seconded by Angelo Franzese to accept and promote the 2014-2015 Budget as prepared by Eileen Earle to the Board of Finance in the amount of \$944,726.00 Vote, all in favor, motion unanimously approved.

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CAPITAL IMPROVEMENT PLAN: Discussion followed on which projects the Parks and Recreation Commission would like to see completed.

The following items were recommended to be completed this fiscal year:

- Survey & Plan for the Kowalski Property
- Improvements/repair of Meckauer Park Buildings/Garages
- Construction of the Rubino Property

Gary Regan made a motion, seconded by Pat Morton to approve the Capital Improvement Plan 2014-2018. Vote, all in favor, motion unanimously approved.

As there was no further business on tonight's agenda, Gary Regan made a motion, which was seconded by Laura Ferguson to adjourn the meeting at 8:37 pm. Vote, all in favor, motion unanimously approved.

The next regular meeting will be held on Wednesday, January 22, 2014 at 7:30 p.m. in the Clifford J. Hurgin Municipal Center.

Respectfully submitted,



Janet Beote
Recording Secretary