



BETHEL PUBLIC LIBRARY

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www.bethellibrary.org

MINUTES OF REGULAR MEETING

BETHEL PUBLIC LIBRARY BOARD OF DIRECTORS

May 19, 2014 – 6:30 p.m.

Cady Morse Conference Room - Bethel Public Library

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TOWN OF BETHEL
TOWN CLERK

PRESENT: Tia Murphy, Chair, Robert Zupperoli, Linda Curtis, Mary O'Leary, Ted Stevenson, Robin Kahn, Mary Spain, Richard Merritt and Lynn Rosato, Library Director.

ABSENT WITH NOTICE: Terri Rotella, Carol Lawlor, Lisa Johnson and Gary Passineau.

VISITORS: None

Chair Murphy called the meeting to order at 6:30 p.m.

There being no flag in the room, the Pledge of Allegiance was not recited.

PUBLIC INPUT: None.

CORRESPONDENCE AND ANNOUNCEMENTS:

Chair Murphy and Director Rosato will meet with Janice Chrzescijanek, Director of Economic Development, and Steve Palmer, Director of Planning, to tour library and familiarize them with the facility and services available to help businesses and the community.

Chair Murphy reported an article appeared in the local section of the News Times and online on May 14, 2014 regarding the upcoming survey of the Planning Committee. Chair Murphy composed a "Letter to the Editor" in response to the article. It has not been published at this time. Discussion ensued.

Chair Murphy received a copy of the correspondence between the Board of Finance and the Public Site and Building Commission.

APPROVAL OF APRIL 28, 2014 MEETING MINUTES:

Ted Stevenson noted a grammar error in the "Library Director's Report" section of the April 28th minutes. Also, under the "Scholarship Committee" section change the number of applicants for

Immaculate from 11 to 1. Mary O'Leary moved that the minutes be approved as amended. Ted Stevenson seconded the motion, "All in Favor". Robin Kahn abstained. The motion passed.

TREASURER'S REPORT:

Rich Merritt reported he needs to transfer monies from the Scholarship Money Market account in the amount of \$1,000 to write check for Scholarship recipient. Robin Kahn moved to approve the April Treasurer's Report. Mary Spain seconded the motion, "All in Favor". None opposed. The motion passed.

LIBRARY DIRECTOR'S REPORT:

Director Rosato reported she met with the library programmers today to plan for the July 2014-June 2015 program year. The Library will celebrate the 100th anniversary of the Seeley House being given to the town. In July, the Library will do an in-house display and tour of the Seeley House. She would like Board members to be present. Richard Merritt suggested a commemorative book for visitors and that First Selectman Matt Knickerbocker do a proclamation for the anniversary. No specific date set at this time.

Founders Day is the week of September 21st through September 27th. The Library will have a cooking program with Chef Robin using Maria Parloa recipes. There will be a flower arranging contest judged by the general public.

Director Rosato updated on the movies being shown at the Library. Movie titles can be named on email fliers to subscribers but not on the web page or in press releases.

FRIENDS OF THE LIBRARY:

Linda Curtis reported the Friends voted to give the Library \$2,500 for programming for the upcoming year. The Friends book store should be up and running by the end of June. Director Rosato has a list of volunteers to man the store and Linda is looking for Board members and Friends of the Library to work consistent hours. Discussion ensued.

UNFINISHED BUSINESS: Chair Murphy and Director Rosato are drawing up a letter to Jon Menti, Public Site and Building Commission, to inform him that the Library building project is complete. The Library is asking for written confirmation from the PS&BC. Once received, the Board will release monies in the FF&E account to purchase the last of the furniture needed.

Chair Murphy reported Mary Ellen Whaley's will donation is still pending.

NEW BUSINESS:

Budget FY 2014-2015: Mary O'Leary reported the school side passed but not the town. They will be performing a vote recount tomorrow. Director Rosato spoke briefly on steps she would like to take to move forward should the budget pass.

Request for line item transfers: Director Rosato passed out a spreadsheet on Line Item Transfer estimates. Chair Murphy reported on Board of Finance bottom line budget commentary from previous meetings. Discussion ensued.

Ted Stevenson moved to temporarily adjourn to move meeting to lobby. Richard Merritt seconded the motion. "All in Favor". The motion passed. Meeting adjourned temporarily at 7:55 p.m.

Robert Zupperoli moved to reconvene meeting at 8:05 p.m. Richard Merritt seconded the motion. "All in Favor". The motion passed.

Robert Zupperoli moved to transfer funds from line item -5104 Full Time Salaries, Other in the approximate amount of \$1,858.92 to line -5105 Part Time Salaries. Ted Stevenson seconded the motion. "All in Favor". None opposed. The motion passed.

After discussion, Robert Zupperoli moved that funds remaining in other line items, including salaries, be transferred to either the book account or the equipment maintenance account, as determined by the Library Director. Robert Zupperoli, Linda Curtis, Ted Stevenson, and Mary Spain voted in favor. Mary O'Leary, Robin Kahn, Richard Merritt and Chair Murphy opposed. Motion failed.

Robert Zupperoli moved to transfer funds left in Salaries line items to Books & Materials. Robin Kahn seconded the motion. "All in Favor". None opposed. The motion passed.

Robert Zupperoli moved to transfer funds from line item -5321 Telephone in the amount of \$50.00 to line item -5359 Dues and Services. Ted Stevenson seconded the motion. "All in Favor". None opposed. The motion passed.

COMMITTEE REPORTS:

Scholarship Committee: Mary O'Leary reported a recipient from Bethel High School has been chosen. Chair Murphy will present the scholarship check to the recipient at the Bethel High School program on June 3 at 7 pm. Richard Merritt and Mary O'Leary will coordinate for scholarship check disbursement.

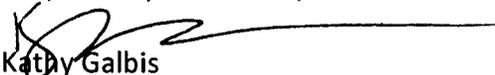
Development Committee: In Development Committee Chair absence, Robert Zupperoli reported the Committee met and discussed the wine tasting event.

BUILDING PROJECT UPDATE:

Director Rosato reported last of the furniture ordered in January arriving tomorrow.

Robert Zupperoli moved to adjourn the meeting. Linda Curtis seconded the motion. The motion passed unanimously and the meeting was adjourned at 8:55 p.m.

Respectfully submitted,


Kathy Galbis

Recording Secretary