



## **BETHEL PUBLIC LIBRARY**

189 Greenwood Avenue, Bethel, CT 06801

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www.bethellibrary.org

### **MINUTES OF REGULAR MEETING**

**BETHEL PUBLIC LIBRARY BOARD OF DIRECTORS**

December 8, 2014 – 6:30 p.m.

Cady Morse Conference Room – Bethel Public Library

**PRESENT:** Tia Murphy, Chair, Linda Curtis, Lisa Johnson, Mary O'Leary, Robert Zupperoli, Gary Passineau, Mary Spain, Richard Merritt, Terry Rotella, Carol Lawlor, Ted Stevenson and Lynn Rosato, Library Director

**ABSENT WITH NOTICE:** Robin Kahn

**CALL TO ORDER:** Chair Tia Murphy called the meeting to order at 6:31pm.

**PUBLIC INPUT:** None

**CORRESPONDENCES AND ANNOUNCEMENTS:** None

**APPROVAL OF MINUTES:** Linda Curtis moved to approve the minutes of the Nov. 24, 2014 meeting. Ted Stevenson seconded the motion. Carol Lawlor made a typo correction to Nominating Committee report to correct the meeting date to January 2015 rather than 2016. All in favor, motion passed. Carol Lawlor and Mary Spain abstained.

#### **TREASURER'S REPORT:**

Richard Merritt reported the Nov & Dec Treasurer's Report will come at a later date. Bob Koslowski reported the auditors are still working on our accounts. They hope to be completed by January. Rich Merritt explained the policy changes for Union Savings Bank and their new bank requirements. Rich Merritt, Tia Murphy & Lynn Rosato will meet with Newtown Savings Bank to discuss our needs including a new credit card account. Ted Stevenson made a motion that Rich Merritt, Tia Murphy and Lynn Rosato use their discretion to move our accounts from U.S.B to N.S.B. Terry Rotella seconded the motion. All in favor, motion passed.

**LIBRARY DIRECTOR REPORT:** Director Rosato had no written report. She presented a request for Maker Space to be discussed under accounts & expenditures.

**FRIENDS OF THE LIBRARY:** President Linda Curtis reported the Book Cellar was open and to please visit. She reminded Board members that Friends would welcome donations which are tax deductible.

**UNFINISHED BUSINESS:** Mary O'Leary made motion to give all staff the day after Christmas off. Comp time to those who will be working. Robert Zupperoli seconded the motion. All in favor, motion passed.

**RECEIVED**

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TOWN OF BETHEL  
TOWN CLERK

**NEW BUSINESS:**

**COMMITTEE REPORTS:**

**Finance Committee:** Re: Capital Budget for FY 2015-16: Robert Zupperoli made a motion to approve the Capital Plan with the inclusion of 26 storm windows for the Seelye House. Ted Stevenson seconded the motion. All in favor, motion passed.

Robert Zupperoli made a motion to approve the Operating Budget for FY 2015-16 as presented. Ted Stevenson seconded. All in favor, motion passed.

**LIBRARY BOARD OF DIRECTORS ACCOUNTS AND EXPENDITURES:**

Director Rosato provided information on a Maker Space for the Library. Discussion followed explaining the program. Members voiced concern that policies and procedures be in place and asked that a maintenance contract be investigated. Director Rosato proposed that Maker Space at a cost of \$7,650.00 be funded by the Library Board of Directors at \$3,000 and Friends of the Library at \$2,500. An LSTA Grant will be submitted to the State Library for the remainder.

Robert Zupperoli made a motion to approve expenditures of \$7,400 from Library Board of Directors fund. Terry Rotella seconded the motion. All in favor, motion passed.

**BOARD MEETING SCHEDULE 2015:** Ted Stevenson made a motion to approve the Library Board of Directors meeting schedule for 2015. Mary Spain seconded. All in favor, motion passed.

Terry Rotella made a motion to adjourn the meeting at 7:39 p.m., seconded by Robert Zupperoli.

Respectfully submitted,

  
Mary O'Leary/lmj