

PUBLIC SITE & BUILDING COMMISSION

Clifford J. Hurgin Municipal Center

1 School Street

Bethel, CT 06801

Regular Meeting Minutes

Tuesday April 22, 2014

7:30 pm

Clifford J. Hurgin Municipal Center – Meeting Room “B”

PRESENT: Chair Jon Menti, Deno Gualtieri, Vice Chair Nancy Ryan, Jim Palmer, John Perna, Ellen Connell and John Perna

ABSENT: Jim Lacey and Jane Bickford

ALSO IN ATTENDANCE: Charles C. Van Zanten (Hawley Construction Corporation)

CALL TO ORDER:

Chair Jon Menti called the meeting to order at 7:30 pm.

CORRESPONDENCE:

None.

PUBLIC INPUT:

None.

APPROVAL OF MEETING MINUTES:

Jon Menti made a motion, seconded by Ellen Connell to approve the minutes of the Regular Meeting of 8 April 2014 as submitted. Discussion indicated duplicate of word “motion” in the “motion to adjourn” section. With this change, Vote, “All in Favor” with the exception of Nancy Ryan who abstained.

OLD BUSINESS:

Library Project

Nancy Ryan attended the Board of Finance meeting. A motion was made to put the \$30,000 back into next year’s budget, not in the Capital budget but in the Capital Non-Recurring account. If the budget passes and the Capital Non-Recurring account is left in tact, those funds would be available next fiscal year. Chair Jon Menti reported that if the Board of Finance wants a report on the project they need to put it in writing to First Selectman Matt Knickerbockers office.

Jon Menti indicated the following:

RECEIVED

2014 APR 23 P 2: 16

TOWN OF BETHEL
TOWN CLERK



- Light fixture in lobby has been installed
- Bob Trippi has adjusted the security cameras

South Street Fire Station

Nothing new to report.

Police Station Project

- Deno Gualtieri made a motion, seconded by Nancy Ryan to approve Jacunski Humes Architects, LLC invoice #14100 in the amount of \$1,250.00, dated April 15, 2014 for progress billing of "Revised Architectural Consulting Fee". "All in Favor." Motion approved unanimously.
- Jon Menti found old schematics of the current police station. Gave to Jim Wright to mark up to show current use and Jim will give to Brian Hume for part of presentation.
- Charles Van Zanten (Hawley Construction Corporation) used the Geotechnical Report and Test Boring plan for bidding purposes. It went out to bid on Friday 4/18/14. Brian Hume and the Civil Engineer will be meeting at the end of this week to revise the plan and determine building placement and Charles Van Zanten will have updated plan by next meeting.
- Jon Menti will present First Selectman Matt Knickerbocker a copy of the hard and soft costs showing an overview of the project.

NEW BUSINESS:

None

AJOURNED:

Nancy Ryan made a motion, seconded by John Perna, to adjourn the meeting. Vote, "All in Favor." Motion approved unanimously. Meeting adjourned at 8:10 pm.

Respectfully submitted,



Kathy Galbis
Recording Secretary

