

PUBLIC SITE & BUILDING COMMISSION

Clifford J. Hurgin Municipal Center
1 School Street
Bethel, CT 06801

Regular Meeting Minutes

Tuesday, August 26, 2014

7:30 pm

Clifford J. Hurgin Municipal Center – Meeting Room “B”

PRESENT: Chair Jon Menti, Vice Chair Nancy Ryan, Deno Gualtieri, Jim Palmer, Jim Lacey and Bob Durkin

ABSENT: John Perna

ALSO IN ATTENDANCE: Charles C. Van Zanten (Hawley Construction Corporation)

CALL TO ORDER:

Chair Menti called the meeting to order at 7:33 pm.

CORRESPONDENCE: None.

PUBLIC INPUT: None.

APPROVAL OF MEETING MINUTES:

Chair Menti made a motion, seconded by Nancy Ryan, to approve the minutes of the Regular Meeting of 12 August 2014, as submitted. Vote, all in favor, motion passed.

OLD BUSINESS:

South Street Fire Station

Nothing new to report.

Police Station Project

- Chair Menti introduced Bob Durkin, the new Police Department Representative and Jim Wright's replacement, and gave a recap of the Police Department project to date.
- Chair Menti reported the meeting with the Board of Selectmen to present the Police Station project went well.
- Chair Menti spoke with First Selectman Knickerbocker to schedule a meeting to discuss the process for the Public Information meeting, bonding and costs. He will notify the board when a meeting date is set.
- Charles Van Zanten reviewed Brian Humes, Jacunski & Humes, PowerPoint presentation with the Board. Additional information is needed to finish up the presentation.

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TOWN CLERK

- Reviewed a list of possible Public Information meeting questions to determine who will address the question and bullet point items for each question. Discussion ensued. Deno Gualtieri will produce a question and answer spreadsheet for review.
- Chair Menti will check on the progress of the Police Station video produced by Lou David, photographer and videographer. Mr. David will edit the video to a 7-8 minute presentation and have it narrated for use at the public information meetings.

NEW BUSINESS:

None

AJOURNED:

Nancy Ryan made a motion, seconded by Deno Gualtieri, to adjourn the meeting. Vote, All in Favor. Motion approved unanimously. Meeting adjourned at 9:27 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'KGalbis', with a long horizontal line extending to the right.

Kathy Galbis
Recording Secretary