



PUBLIC UTILITIES COMMISSION
Bethel Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

SPECIAL MEETING

Wednesday, June 25, 2014

12:00 p.m.

C.J. Hurgin Municipal Center – Meeting Room “A”

Present: First Selectman Knickerbocker, Selectman Richard Straiton, Commissioners Peter Valenti and Michael Gribbin. Also in attendance were Town Attorney Martin Lawlor, Highway Supervisor Robert Dibble, Comptroller Robert Kozlowski and Utility Supervisor Kelly Curtis.

Absent: Selectman Paul Szatkowski and Town Engineer Andrew Morosky

Call to Order: First Selectman Knickerbocker called the Special Meeting to order at 12:00 p.m. and led the Pledge of Allegiance.

Public Input: None

Correspondence: None

- ***Wright-Pierce Proposal for Design for Engineering Services on Future Water Main and Valve Replacement Projects:***

Selectman Straiton made a motion, which was seconded by Commissioner Valenti to Approve the Wright-Pierce Proposal for Engineering Services on Future Water Main and Valve Replacement Projects. Discussion.

Selectman Straiton indicated the subcommittee met on June 9th (see attached meeting minutes). Selectman Straiton stated originally the subcommittee submitted additional roads to the list of the Route 302 intersections; this is a priority one with the impending paving operation. Mr. Curtis indicated he and Mr. Morosky met and reviewed the list of roads, due to paving scheduling and if the valves are functioning, they find no need to perform the work at those specific locations. Mr. Morosky forwarded to Mr. Curtis all the streets which intertwine with Greenwood Avenue.

- Andrews Street; one broken valve and all other valves are working correctly. Risers would need to be placed on boxes or repair the boxes.
- Midway Drive; valves holding and all are working correctly.
- Topstone Drive, at intersection all are working correctly as well as all the way through.
- Rector Street; is on an 8 inch valve but no valve on the 4 inch, the 4 inch needs a line stop. Needed is to cut and cap a section of the 10 inch main and put a spool piece in and cap where the 4 inch enters at Rector. This work would be required to be completed at night since this line is servicing Caraluzzi's Grocery Store. Also noted there's an 8 inch going up Rector, which all the services were flipped to the 8 inch.
- Farnum Hill Road; 8 inch valve coming up from diamond side (which was done last summer) a 6 inch valve on the other side which is holding. Selectman Straiton inquired whether the 6 inch

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valve needs to be changed to an 8 inch valve, Mr. Curtis stated that's not necessary the 6 inch is feasible.

Selectman Straiton inquired whether Mariusz of Wright-Pierce was informed and if he concurs with his and Mr. Morosky's assessment. Mr. Curtis confirmed he communicated with Wright-Pierce and Mariusz's only concern is regards to the feeding of Highland Avenue and Andrews Street while doing the water main work. Mr. Curtis suggested installing an 8 inch main across the street, leave the 4 inch that's already tied in an active; note the valve is still there. Then cut, cap and abandon the 4inch at the curb line instead of cutting and capping at the main, there's no need to excavate in the road.

Selectman Straiton inquired going across Seely Street, Mr. Curtis will revisit Seely Street and return to Selectman Straiton with a reply.

Attorney Lawlor re-examined the Commissions purpose of the project and clarified the below.

At some point the water main at Andrews Street, Highland Avenue and Milwaukee Avenue will be changed over and the subcommittee's objective is to correct any valves that require replacement prior to the State coming into Town and paving Greenwood Avenue.

Commissioner Gribbin inquired to the timing of the paving. Mr. Curtis indicated that there's a preconstruction meeting in Southbury on the 1st of July, which he will be attending.

Selectman Straiton made a motion which, was seconded by Commissioner Valenti to Approve the Wright-Pierce Proposal for Engineering Services on Future Water Main and Valve Replacement Project, Selectman Straiton added this is a priority one due to the paving on Greenwood Avenue. Vote, All in Favor, Motion Approved.

Transfer Station; Change order for Electrical Upgrade from S&S: See Attached quote from S&S. First Selectman Knickerbocker invited Highway Supervisor Robert Dibble to attend today's meeting, since his department was scheduled to dig the trench for the new Electrical power at the Transfer Station. First Selectman noted as the Commission is well aware this project was scheduled months ago during a lull in the Highway Department's schedule, unfortunately for this project, its paving season. The Highway Department cannot carry out the extra work during the regular working hours. Selectman Straiton suggested to solicit an offer to the Highway Department employees to carry out the work on Saturday's and receive overtime pay. Mr. Dibble forwarded the offer to his employees and they are willing to work on the Saturday's with the exception of next weekend, which is 4th of July.

First Selectman Knickerbocker noted for the record that Commissioner Gribbin exited the meeting at 12:12 p.m. and re-enter seconds later.

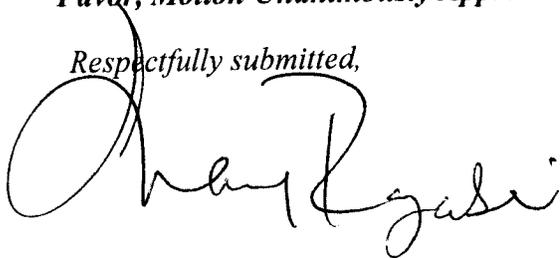
First Selectman Knickerbocker spoke to Human Resources Department requested a calculation of costs for the Highway Department overtime labor hours. The amount is in the region of \$2,500.00 to \$3,000.00. First Selectman indicated the proposal from S&S to dig the trench was \$16,000.00. Mr. Dibble indicated the trench is roughly 700 feet, in which he would like to have it completed in one day. Attorney Lawlor inquired whether anyone contacted S&S Electric for coordinating a work schedule. Discussion took place. First Selectman suggested authorizing the work and if S&S can be present great, otherwise proceed ahead. Selectman Straiton indicated if S&S is not present during the trenching portion of the project, then this portion of the project should be postponed. Selectman Straiton stated if a private contractor is needed then I'm willing to cancel the entire project. Selectman Straiton noted the Transfer Station is already fiscally in a black hole, this additional cost would further affect the bottom line as well as the \$35,000.00 for the compactor; which will take months to recover. Commissioner Gribbin inquired

whether materials are included and if S&S Electric is installing the conduit. Mr. Dibble indicated he has material at the garage and he's anticipating S&S will install the conduit. Selectman Straiton noted that installation of the conduit is included in S&S Electric's proposal; the Highway Department is only to dig the trench. S&S Electric needs to coordinate with the Highway Department's schedule.

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton to authorize the overtime hours of the Highway Department to perform the excavation of the trench at the Transfer Station and not to exceed \$3,000.00. Vote, All in Favor, Motion Approved.

Adjourn: *As there was no further business on the agenda, First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton to adjourn the meeting at 12:20 p.m. Vote: All in Favor, Motion Unanimously Approved.*

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tracy Rogalski". The signature is written in a cursive style with a large initial "T" and "R".

Tracy Rogalski, Recording Secretary

S&S Electric
 Electrical Contractors
 16 SOUTH STREET
 BETHEL, CONNECTICUT 06801
 (203) 748-4776
 FAX (203) 748-2204

CHANGE ORDER

NUMBER: 1
 X ADDITIONAL WORK ORDER 122

TO BETHEL PUBLIC WORKS DEPT.
 ATTN: ANDREW MOROSKY
 1 SCHOOL ST.
 BETHEL CT 06801

PHONE	DATE
203-794-8549	6/21/2014
JOB NAME / LOCATION	
TRANSFER STATION POWER	
CONTRACT / JOB NUMBER	JOB PHONE
1497	

We hereby agree to the change(s) or additional work specified below:

EXCAVATION

CUT AND PATCH BLACKTOP FOR ELECTRICAL LINES TO TRANSFER STATION, TRANSFER STATION BOOTH, AND TRANSFER STATION PHONE AND CABLE CONDUITS.

TRENCH, INSTALL DEAD SAND AROUND CONDUITS, BACKFILL AND COMPACT ALL TRENCHES.

DIG AND SET TRANSFORMER VAULT AT TRANSFER STATION.

DIG AND SET TRANSFORMER VAULT AT PUBLIC WORKS GARAGE.

TRENCH AND BACKFILL FOR NEW CONDUITS FROM PUBLIC WORKS GARAGE TO NEW TRANSFORMER VAULT.

TRENCH AND BACKFILL FOR NEW TRANSFER STATION SERVICE FROM TRANSFORMER VAULT TO NEW SERVICE LOCATION.

TRENCH AND BACKFILL FROM NEW TRANSFER STATION SERVICE TO TRANSFER STATION BOOTH FOR REFEED.

SUPPLY ALL MATERIALS AND LABOR FOR A COMPLETE INSTALLATION.

NOTE: This Change Order becomes part of and in conformance with the existing contract.

We Agree hereby to make the change(s) specified above at this price		16,550.00
Date of agreement: 6/21/14	PREVIOUS CONTRACT AMOUNT	19,060.00
Authorized Signature: <i>[Signature]</i> CONTRACTOR	REVISED CONTRACT TOTAL	35,610.00

Payment will be made as follows:

START UP PAYMENT OF 15,000.00, 10,000.00 UPON INSTALLATION OF TRANSFORMER VAULTS, 10610.00 UPON SERVICE INSPECTION.

Accepted — The above prices and specifications of this Change Order are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated.

Authorized Signature _____ (OWNER)

Date of acceptance: _____



PUBLIC UTILITIES COMMISSION
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**SUB COMMITTEE
SPECIAL MEETING MINUTES**

Monday, June 9, 2014

4:00 p.m.

C.J. Hurgin Municipal Center – Meeting Room “A”

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Present: Selectman Richard Straiton, Commissioner Peter Valenti, Public Works Director Andrew Morosky.

Also in attendance: Commissioner Michael Gribbin.

Call to Order: Selectman Straiton called the meeting to order at 4:05 p.m.

Public Input: None

Consideration of Prioritized Water Main Replacements - Water Department Capital Improvement Program –

During a discussion regarding the overall plan, the following topics were covered:

- Commissioner Valenti voiced concern that the Commission can't “nickel and dime” this process. Projects that need to be done need to be identified up front.
- Can new wells be moved up on the schedule to allow for “retirement” of Chestnut WTP. Mr. Morosky indicated the State is actively reviewing what has been submitted and other work will have to be done before wells can be installed and placed into service. The wells need to at least supply more water than can be safely treated at Chestnut WTP if the plant is to be taken off-line.
- Route 302 intersections must be a priority with the impending paving operation. All crossings should be updated, as needed, to ensure there is no need to dig in Route 302 when making water main improvements indicated in the plan. Specific intersections along Route 302 to be addressed by Wright-Pierce and work scheduled as soon as possible include:

Beach Street
Highland Avenue
Judd Avenue

Rector Street
Farnum Hill Road

Andrews Street
Midway Drive

- Grandview Avenue shows 2” galvanized. If in service, this should be replaced. Commissioner Valenti noted that potential nearby development may require upgrading system in this area. (K. Curtis confirmed one side of street is connected to galvanized main).
- New main should be installed on lower Whittlesey Drive when the new bridge / box culverts are being installed. Needed for transmission of water from proposed wellfield.

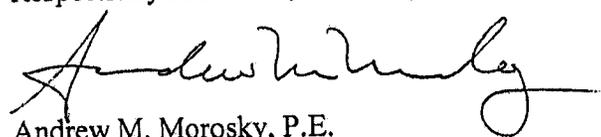
- Midway Drive is shown as priority 1 for the upper part (the loop) and priority 3B for the lower part (down to Route 302).
- Honey Hollow is shown as being part of an upcoming paving project and therefore was included in main replacement, however, this road is not scheduled for paving soon.
- Water mains that should be included in the first round of projects include the following:

Beach Street	Rector Street	Andrews Street
Highland Avenue	Farnum Hill Road	Mountain Orchard Road
Seely Street	Second Lane	Oakland Heights
Grandview Avenue (eliminate 2" main)		

- Next round of main replacement must include Grassy Plain Street in order to eliminate the 4" water mains.
- Putnam Park Road should be investigated in terms of connecting a main from Short Drive to close a loop.
- Selectman Straiton indicated that \$50,000 must be set aside annually for valve replacement program.
- Public relations need to be an important consideration in terms of letting ratepayers know of the anticipated costs to upgrade the system. The fact that insufficient fire flows are to be addressed by these main replacements needs to be stressed so the benefits can be understood.

Adjourn: As there was no other business on the agenda, Selectman Straiton made a motion, seconded by Commissioner Valenti, to adjourn the meeting at 4:55 p.m. Vote: All in favor, motion carries.

Respectfully submitted,



Andrew M. Morosky, P.E.
Public Works Director