

YOUTH COMMISSION

CJH MUNICIPAL CENTER

PRO-ACCESS TEEN CENTER

1 SCHOOL STREET

February 12, 2014

6:45 PM

MINUTES

RECEIVED

2014 FEB 12 P 12:17

TOWN OF BETHEL
TOWN CLERK

PRESENT:

Chairman, Richard Merritt, Members: Lisa Bergh, Kate Shea, Bob Korin, Rob DeLetis, Kristin Nauheimer, Caroline Bruno, and Olivia Wootton.

Also present: Hilda Delucia, Director Pro-Access Teen Center, and Assistant Director Claudia Fortunato.

Chairman Rich Merritt called the meeting to order at 6:45 PM with the Pledge of Allegiance.

CORRESPONDENCE: None

ANNOUNCEMENTS: Chairman Merritt announced that he would not be seeking another term as Chairman, but would be available to assist the new Chairman.

APPROVAL OF MINUTES: Kate Shea made a motion to approve the minutes dated January 14, 2014. Rob Deletis seconded the motion. A vote was taken and the motion was approved. Bob Korin abstained.

DIRECTORS REPORT: Hilda Delucia presented the Directors Report (see attached).

Hilda reported on events that took place, membership numbers.

Discussion was had regarding the Lock In which was very successful.

Park and Recreation has created a new in town basketball league on Sunday evenings. This has pulled participation away from open gym on Friday evenings.

Discussion then focused on upcoming programs.

FINANCIAL REPORT: Hilda reported on the status of the financials for the Teen Center (see attached).

Making the commission aware of an incident that occurred on Friday during open gym between three students, the mother of the student that was upset by the incident sent a text message to Hilda stating that her son would no longer attend.

Kristin Nauheimer made a motion to write the mother a letter making her aware that the Commission would be looking into this. The motion was seconded by Rob Deletis. Vote taken, unanimously approved.
Lisa will draft the letter.

ELECTION OF OFFICERS: Chairman Merritt made a motion to open nominations from the floor for officers; the motion was seconded by Lisa Bergh.

Lisa Bergh made a motion to elect Kristin Nauheimer as Secretary; the motion was seconded by Kate Shea. Vote Taken motion accepted.

Lisa Bergh withdrew her motion, Kate Shea withdrew her motion. Motion retracted.

Lisa Bergh made a motion to appoint Kate Shea as Secretary, Bob Korin seconded the motion. Vote taken motion approved.

Lisa Bergh made a motion to nominate Bob Korin as Vice-Chairman; the motion was seconded by Kristin Nauheimer. Vote taken, motion approved.

Bob Korin made a motion to nominate Kristin Nauheimer as Chairman; the motion was seconded by Rob Deletis. Vote taken, motion approved.

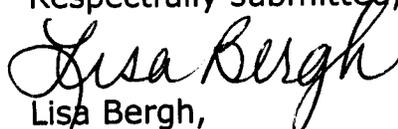
Motion to close nominations made by Rich Merritt, motion was seconded by Lisa Bergh. Vote taken, motion approved.

ADJOURN: Motion to adjourn made by Rob Deletis, the motion was seconded by Kate Shea. Vote taken, motion approved.

The next regular meeting of the Youth Commission will be held March 11, 2014.

Meeting adjourned at 8:45 PM.

Respectfully submitted,


Lisa Bergh,
Recording Secretary

Inspired Learning, LLC Custom Summary Report

January 2014

Jan 14

Ordinary Income/Expense

Bethel Teen Center	5,500.00
Total Consulting Income	<u>5,500.00</u>

Program Income	
From LPC Lockout	1,000.00
admission for Lockout	825.00
membership	190.00
woodworking	20.00
open gym 10/25-11/26	140.00
Total Program Income	<u>2,175.00</u>

Total Income	8,850.00
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Expenses

Advertising and Promotion	35.00	Constant Contact
Business Gifts	60.13	Condolense Flowers
Dues and Subscriptions	15.00	Bethel Chamber Event
Miscellaneous	6.44	Teen Sign

Payroll - January		
wages	968.20	Two staff
Director's Salary	3,517.00	
Total payroll expenses	4,485.20	

Payroll Expenses	
Qtrly Federal Employee Taxes	934.44
Wtrly CT Employee Taxes	63.76
Payroll Service Fee	30.00
Total Payroll Expenses	5,513.40

Bank Service Fee	16.95
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Program Expense		
Famous Pizza	322.24	
Movie	16.57	
Program Expense - Other	15.93	Party Depot
Netflix	16.57	
Lockout Chaperones	200.00	
Total Program Expense	<u>571.31</u>	

10,686.48

Net Ordinary Income	-1,836.48
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I. Membership Update:

Grade	Feb. 2014		Total	Last Month	Dec. 2012		Total
	New Paid Members	Renewal Members			New Paid Members	Renewal Members	
7	16		16	16	15	15	15
8	5	10	15	13	4	17	21
Freshman	8	16	23	22	7	17	24
Sophomore	7	21	29	24	1	0	1
Juniors	3	5	8	7	1	6	7
Seniors	1	4	5	5	0	15	15
Total	40	56	96	87	28	55	83

- I. Membership Discussion (see report above)
- II. Program Update and Attendance (see report below)
- III. Past Program Discussion
 - "Where do you stand" program for Boys and Girls at BHS
- IV. Upcoming Program Discussion
 - Ceramics Program
 - "Be Brave" program
 - Park and Rec and their Summer Program
- V. Upcoming Program for the Spring
 - Kids Marathon – meeting with Mr. Marotta 2/12/14
- VI. Clothes Closet – next meeting date set for Feb. 11th after Youth Commission Meeting
 - Two times a year (end of April, beginning of Oct.)
 - 2-week drop off period prior to the date of the Clothes Closet
 - Free will donation
- VII. Fundraising
 - Shop at Pro Access – Feb. 22
 - Great American Opportunities
 -
- VIII. Finance Report

Jan. 15 2013 – Feb. 7, 2014
PRO ACCESS ACTIVITY REPORT

	Activity	Date	Attendees	Comments
1.	Pro Access – Wednesday	Jan. 15	6	
2.	ProAccess –Thursday	Jan. 16	6	
3.	Friday Night at Pro Access	Jan. 17	7	
4.	Open Gym	Jan. 17	19	
5.	Pro Access – Wednesday	Jan. 22	8	
6.	ProAccess –Thursday	Jan. 23	9	
7.	Friday Night at Pro Access	Jan. 24	10	
8.	Open Gym	Jan. 24	27	
	Knitting Class	Jan. 27	0	No one enrolled
	Journey To Class	Jan. 28	0	No one enrolled
9.	Pro Access – Wed.	Jan. 29	7	
10.	Pro Access – Thursday	Jan. 30	3	
11.	Lock-In	Jan. 31	22	Plus 4 chaperones
12.	Pro Access – Thurs.	Feb. 6	3	
13.	Friday Night at Pro Access	Feb. 7	8	
14.	Open Gym	Feb. 7	17	
Total Participants served in Jan/Feb 2014			152	Average of 11 participants/program

Pro Access Usage by other groups:

Month	Program		Students
Jan. 2014	Tutoring	Used 19 days	Avg. of 3 students per day
Dec. 2013	Transitions	Used 2 day	1 students with 1 coach