

# **YOUTH COMMISSION**

**CJH MUNICIPAL CENTER**

**PRO-ACCESS TEEN CENTER**

**1 SCHOOL STREET**

**June 10, 2014**

**6:45 PM**

## **MINUTES**

### **PRESENT:**

Chairman, Kristin Nauheimer Members: Lisa Bergh, Kate Shea, Bob Korin, Rich Merritt Ex-Officio member Caroline Bruno, and Student Advisor Chairman, Olivia Wootton.

Also present: Hilda Delucia, Director Pro-Access Teen Center, and Assistant Director Claudia Fortunato.

Absent: Kristin Riolo, and Rob DeLetis.

Chairman Rich Merritt called the meeting to order at 6:50 PM.

**CORRESPONDENCE:** None

**APPROVAL OF MINUTES:** Rich Merritt made a motion to accept the minutes of May 12<sup>th</sup>. The motion was seconded by Kristin Nauheimer. Vote taken, minutes accepted. Bob Korin and Lisa Bergh abstained.

**DIRECTORS REPORT:** Hilda Delucia presented the Directors Report (see attached). Hilda updated the commission on all membership, events held and upcoming events.

Events mentioned and discussed, Exceleride Spinning, Relay for Life, Team Marathon Club, Resist Aggression Defensively class with Officer Courtney Whaley, Middle School Trip.

Summer Camp to be held at Pro-Access Teen Center, Claudia will be working and being paid by Parks & Rec. For all registered campers the membership fee will be 15.00 for new members and the renewal fee will be reduced to \$5.00. This applies to only the 7<sup>th</sup>, 8<sup>th</sup>, and 9<sup>th</sup> graders. The car wash netted \$433.00, 19 kids participated. Claudia reported possibly working with the

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TOWN OF BETHEL  
TOWN CLERK

Booster Club selling programs and the 50/50 raffle tickets to be able to keep half the profits.

Hilda presented the financial report (see attached).

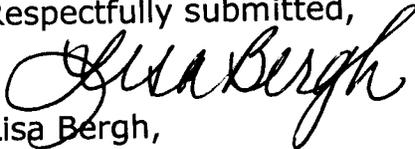
The next meeting will be held on July 8<sup>th</sup>, 2014.

**ADJOURN:**

Rich Merritt made a motion to adjourn; the motion was seconded by Kate Shea. Vote, all in favor, motion unanimously approved.

Meeting adjourned at 8:20 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lisa Bergh". The signature is written in a cursive, flowing style with a large initial "L".

Lisa Bergh,  
Recording Secretary

I. Membership Update:

Grade	June 2014		Total	May 2014	June 2013		Total
	New Paid Members	Renewal Members			New Paid Members	Renewal Members	
7	17		17	17			
8	9	10	19	19	17		17
Freshman	6	24	30	28	16	19	35
Sophomore	7	22	29	29	18	22	40
Juniors	3	9	12	11	2	0	2
Seniors	1	4	5	5	1	10	11
					0	20	20
Totals	43	69	112	109	54	71	125

II. Program Attendance (see report)

III. Program Discussion (see report)

IV. Upcoming Program Discussion:

- a. Relay for Life
- b. Balloon-A-Grad
- c. Teen Marathon Club
- d. Physical Defense Program for Girls
- e. Middle School Trip
- f. Bethel Education Foundation End of the Summer Event
- g. Summer Camp
- h. Green Haven Correctional Facility Trip
- i. Bens Bells
- j. Cooking Program
- k. Clothing Project

V. Other Conversations

- a. Texting Program
- b. Guitar Lesson/Tutor Volunteer
- c. BHS Newspaper Advertisement

VI. Fundraiser

- a. Car Wash May 31

VII. Finance Report

May 14, 2014 – June 10, 2014  
**PRO ACCESS ACTIVITY REPORT**

	Activity	Date	Number attended	Comments
1	Pro Access – Wed.	May 14	6	
2	Pro Access – Thurs.	May 15	3	
3	Relay for Life Meeting	May 15	11	
4	Famous Pizza	May 20	2	
5	Pro Access – Wed.	May 21	13	
6	Exceleride	May 21	6	
7	Pro Access – Thurs.	May 22	8	
8	Pro Access – Wed.	May 28	11	
9	Pro Access – Thurs.	May 29	8	
10	Relay for Life Meeting	May 29	12	
11	Pro Access – Fri	May 30	6	
12	Open Gym	May 30	15	
13	Car Wash	May 31	19	
14	Student Advisory Meeting	June 2	9	
15	Relay for Life Meeting	June 3	13	
16	Exceleride	June 4	1	
17	Pro Access – Wed.	June 4	9	
18	Pro Access – Thurs.	June 5	5	
	Pro Access Friday			Building Closed
Total participants served May/June 2014			157	Average of 9 participants/program
During this same period, May/June 2013 150 participants were served with 17 programs for an average of 9 participants per program.				

Pro Access Usage by other groups:

Month	Program		Students
May 2014	Tutoring	Used 21 days	Avg. of 3 students/day
May 2014	Transitions	Used 11 days	Avg. of 2 students/day

Inspired Learning, LLC  
 Custom Summary Report  
 May 2014

May 14

Ordinary Income/Expense

Income

Consulting Income  
     Bethel Teen Center 5,500.00  
 Total Consulting Income 5,500.00

Membership Dues 65.00  
 Program Income  
     Open Gym 56.00  
 Total Program Income 56.00

Total Income 5,621.00

Gross Profit 5,621.00

Expense

Bank Service Charges 11.95  
 Clerical Assistant 54.00  
 Computer and Internet Expenses 60.00  
 Insurance  
     Liability Insurance 174.00  
 Total Insurance 174.00

Internet Expense 153.23 Comcast  
 IT Expenses  
     Website 5.99  
 Total IT Expenses 5.99 Go Daddy

Marketing/Advertising/Networkin 35.00 Constant Contact  
 Office Supplies 114.61

Payroll Expenses  
     Director's Salary 3,517.00  
     Employer Taxes 70.74  
     Payroll Service Fee 30.00  
     Wages 829.00  
 Total Payroll Expenses 4,446.74

Payroll ExpensesL Employer Taxes 13.41  
 Printing and Reproduction 71.23 Vistaprint

Program Expense  
     College Writing 100.00  
     Famous Pizza 16.95  
     Movie 28.57 Netflix & AMC Card  
     Peachwave 28.08

# Inspired Learning, LLC Custom Summary Report

May 2014

	<u>May 14</u>
Refreshments	112.97
Spinning	<u>12.66</u>
Total Program Expense	299.23
Supplies and Materials	<u>-23.86</u>
Total Expense	<u>5,415.53</u>
Net Ordinary Income	205.47
Other Income/Expense	
Other Expense	
Fundraisers	
Relay for Life	<u>263.20</u> t-shirts
Total Fundraisers	<u>263.20</u>
Total Other Expense	<u>263.20</u>
Net Other Income	<u>-263.20</u>
Net Income	<u><u>-57.73</u></u>