YOUTH COMMISSION

CJH MUNICIPAL CENTER
PRO-ACCESS TEEN CENTER
1 SCHOOL STREET

September 9, 2014
6:45 PM

MINUTES

RECEIVED
2014 SEP 10 P 12: 37
TOWN OF BETHEL
TOWN CLERK

PRESENT:
Chairman, Kristin Nauheimer, Members: Lisa Bergh, Kate Shea, and Rich Merritt. Student Advisory Chairman, Olivia Wootton, and Ex-Officio Teen Member, Caroline Bruno.

Also present: Hilda Delucia, Director Pro-Access Teen Center, and Assistant Director Claudia Fortunato

Absent: Bob Korin, Rob Deletis, and Kristin Riolo.

Chairman Kristin Nauheimer called the meeting to order at 6:45 PM.

CORRESPONDENCE: A thank you letter from the American Cancer Society for the donation the teen center made.

ANNOUNCEMENT: None.

APPROVAL OF MINUTES: Rich Merritt made a motion to approve the August 12th minutes. The motion was seconded by Kate Shea. A vote was taken and the minutes were approved. Lisa Bergh abstained.

DIRECTORS REPORT: Hilda presented the Directors Report (see attached). Hilda reported on events that took place, and membership numbers. She stated that the High Stakes Bingo was very successful with 51 members attending. The Student Advisory Meeting was attended by 17 members. The teens will be meeting at the Friday night football games on September 12th and September 26th. A baking and music jam event will take place at Pro-Access on September 29th from 2:30-6:00 PM. Hilda will be hosting early dismissal manicures between 12:30 P.M –3:30 P.M.
Hilda has been approached by a student who is a cancer survivor to donate a tree to Ann's Place for their December fundraiser.

MONTHLY FINANCIAL REPORT:

Hilda presented the expense report for the month of February (see attached).

FUNDRAISING: Fundraising was discussed, Ideas to include a dance-a-thon, running a school store.

The next meeting will be scheduled for October 14th and the following month, November 11th, which is Veteran's Day. Therefore it was concluded that the October meeting and the November meeting be cancelled and a Special Meeting held on Thursday, November 6th to combine both Oct/Nov. meetings.

ADJOURN:

Kate Shea made a motion to adjourn; the motion was seconded by Rich Merritt. Vote, all in favor, motion unanimously approved.

Meeting adjourned at 7:45 PM.
Respectfully submitted,

Lisa Bergh,
Recording Secretary

Teen Center Director Report September 9, 2014

Prepared by: Hilda Maria DeLucia, Bethel Teen Center Director

1. Membership Update:

Grade	Sept. 2014		Total	Aug. 2014	Sept. 2013 total
	New Paid Members	Renewal Members			
7	13		13	8	
8	4	6	10	10	13
Freshman	2	3	5	5	9
Sophomore	1	1	2	1	15
Juniors		2	2		12
Seniors	1	1	2	2	4
					3
Totals	21	13	34	26	56

Program Attendance (see report)

2. Program Discussion:
   a. Car Wash
   b. Spa Day
   c. Intergenerational Program
   d. Hypnotist Show
3. Finance Report

July 9, 2014 – August 11, 2014 PRO ACCESS ACTIVITY REPORT

	Activity	Date	Number attended	Comments
1	Trip to Greenhaven Correctional	Aug. 13	5	
2	Pro Access – Thurs.	Aug. 14	4	
3	Pro Access – Fri	Aug. 15	11	
4	Pro Access Trips Scheduled	Aug. 19,20,21		Not enough registrations received on time
5	High Stakes Bingo	Aug. 22	51	
6	Pro Access closed	Aug. 27,28,29		Floors getting waxed and furniture replaced in game room
7	Pro Access – Wed.	Sept. 3	9	
8	Pro Access – Thurs.	Sept. 4	9	
9	Pro Access – Friday	Sept. 5	11	
			100	Average of 14 participants/program
During this same period mid-Aug. to mid-Sept. 2013 141 participants were served with 15 programs for an average of 9 participants per program.				

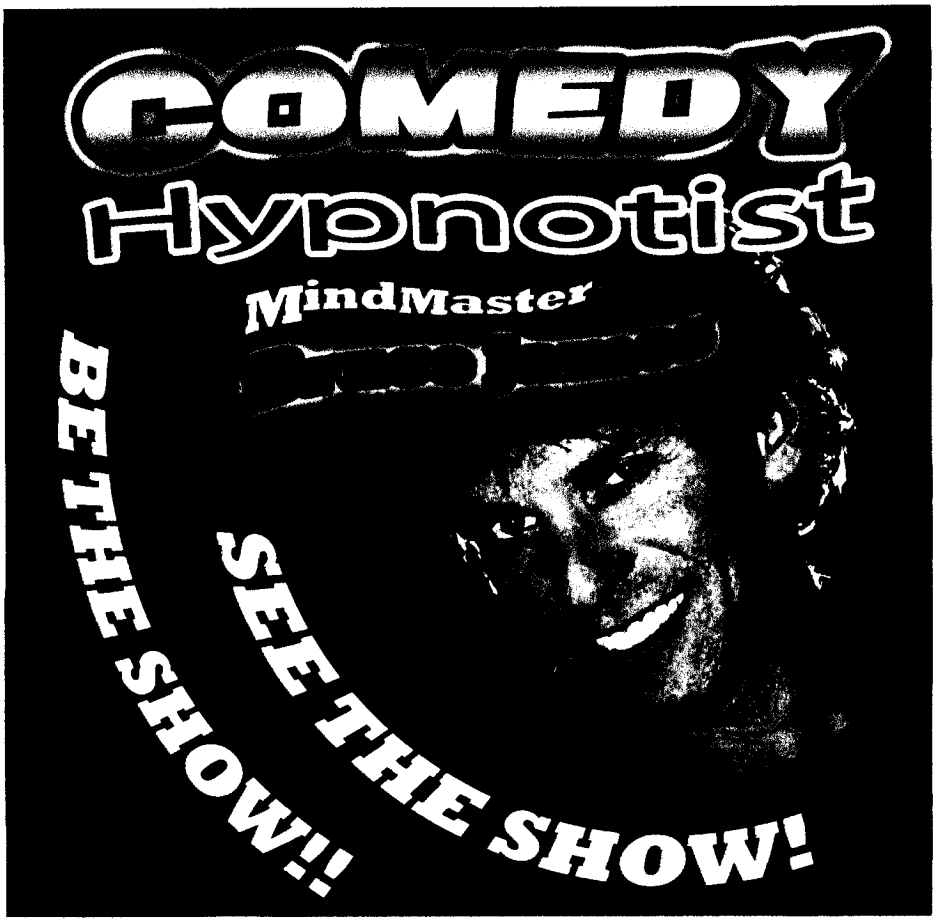
Pro Access Usage by other groups:

Month	Program	Days Used	Students
August 2014	Tutoring	0	Center closed for flooring
August 2014	Transition	0	Center closed for flooring

September/October 2014

Pro Access, Bethel's Teen Center 1 School Street, Bethel, CT 06801
Director: Hilda DeLucia Hilda@bethelproaccess.org or 203-778-7522

SEPTEMBER			
Wednesday	Thursday	Friday	Saturday
3) **Pro Access Opened** 2:30 – 6	4) **Pro Access Opened** 2:30 – 6	5) **Pro Access Opened** 7-10PM **Movie Night**	6
10) **Pro Access Opened** 2:30 – 6	11) **Pro Access Opened** 2:30 – 6	12) **First Football Home Game join us in the Pro Access Cheering section** Discounted tickets $1	13
17) **Pro Access Opened** 2:30 – 6	18) **Pro Access Opened** 2:30 – 6	19) **Pro Access Opened** from 6-9	20
24 (No School tomorrow!!!) **Pro Access Opened** 7-10PM LATE NIGHT AT PA – LIFE SIZE JENGA TOURN, BINGO, BAKING, & More Cost: $5	25) Spend all day or a few hours at **Pro Access Opened 9AM – 6PM** Cost: $10 Tie dyeing, face painting, manicures, flag football & more	26) **Football Home Game join us in the Pro Access Cheering section** Discounted tickets $1	27) **Car Wash** to benefit Pro Access 9AM – 3PM Volunteers Needed
Monday Sept. 29) **Baking & Music Jam Session** – We will be baking for patients being served by the Scotty Fund. We'll also have a Music Jam – Come down with your musical instrument and while some of us are baking, others will be jamming! 7-9PM **RSVP Necessary**			Tuesday Sept. 30) **College Essay Writing Program** for juniors or seniors with Emmy Award winning writer Sharon Epstein. Cost: $5 RSVP Necessary
OCTOBER			
Oct. 1) **Pro Access Opened** 2:30 – 6	2) **Pro Access Opened** 2:30 – 6	3) **Pro Access Opened** from 6-9 Cost: $5 for pizza **OPEN GYM** 9-11pm Cost: $2	4
8) **$5 Manicures for High Schoolers** (early dismissal) – 12:30 till 3:30 RSVP NECESSARY **Pro Access Opened** 2:30 – 6	9) **Pro Access Opened** 2:30 – 6	10) **Pro Access Opened** 7PM – 10PM Cost: $10 **OPEN GYM** 9-11pm Cost: $2	11) **Lake Compounce Haunted Graveyard and Rides** We will leave Bethel at 4 and leave the park at 11PM. RSVP by 9/26 Cost $25
15) **Pro Access Opened** 2:30 – 6 **Cooking Club** – starts today 6-9PM! We'll cook and then eat a delicious meal. At this meeting we'll decide how often we'll be meeting in Nov. Cost: $10 **RSVP necessary!**	16) **Pro Access Opened** 2:30 – 6	17) **Pro Access Opened** from 6-9 **OPEN GYM** 9-11pm Cost: $2	18) **SPA DAY** 10-4 at Pro Access. Massages, meditation, manicures, makeup class, photo shoots, crafts and more…
22) **Pro Access Opened** 2:30 – 6	23) **Pro Access Opened** 2:30 – 6	24) **$5 Manicures for Middle Schoolers** (early dismissal) – 1:00 till 4:00 RSVP NECESSARY **Pro Access Opened** from 6-9 **OPEN GYM** 9-11pm Cost: $2	25
29) **Pro Access Opened** 2:30 – 6	30) **Pro Access Opened** 2:30 – 6	31) **Halloween Hypnotist Show 9-11PM**	



HALLOWEEN NIGHT

Friday, Oct 31, 2014

DOORS OPEN AT 8:30 PM SHOW

From 9PM – 11PM

Call and make your reservations now!!

GP Room in the Municipal Center
(Entrance through main front doors of the Municipal Center)

Students in grades 7-12 are invited to attend.
Call and make your reservations today 203-778-7522

Sponsored by:
Pro Access, Bethel's Teen Center & The Bethel Community Care Coalition

Inspired Learning, LLC
Pro Access Report
August 2014

	Pro Access	
Income		
Consulting Income		
Bethel Teen Center	*5,500.00*	
Total Consulting Income	**$ 5,500.00**	
Program Income		
High Stakes Bingo	*120.34*	
Postage $ for HVCASA Post Cards	*52.80*	
Total Program Income	**$ 173.14**	
Total Income	**$ 5,673.14**	
Gross Profit	**$ 5,673.14**	
Expenses		
Computer and Internet Expenses		
Computer Software	*20.17*	*Quickbooks*
Total Computer and Internet Expenses	**$ 20.17**	
Donation to ACS for Relay for Life	*217.68*	
Insurance		
Liability Insurance	*174.00*	
Total Insurance	**$ 174.00**	
Internet Expense	*159.56*	*Comcast*
Marketing/Advertising/Networkin	*35.00*	*Constant Contact*
Office Supplies	*102.59*	*Staples*
Payroll Expenses		
Director's Salary	*3,517.00*	
Employer Taxes	*258.97*	
Payroll Service Fee	*30.00*	
Wages	*2,704.42*	*$2099.50 (weeks 4,5,6 summer camp)*
Total Payroll Expenses	**$ 6,510.39**	
Program Expense		
Movie	*16.57*	*Netflix*
Peachwave	*9.73*	
Refreshments	*221.25*	*BJs, Crystal Rock CVS*
Total Program Expense	**$ 247.55**	
Total Expenses	**$ 7,466.94**	
Net Operating Income	**-$ 1,793.80**	
Other Expenses		
Fundraisers		
Balloon-A-Grad	*400.27*	*check to town for FR acct*
Total Fundraisers	**$ 400.27**	
Total Other Expenses	**$ 400.27**	
Net Other Income	**-$ 400.27**	
Net Income	**-$ 2,194.07**	

Tuesday, Sep 09, 2014 03:08:19 PM PDT GMT-4 - Accrual Basis